



ABILENE CITY COMMISSION - REGULAR MEETING AGENDA  
ABILENE PUBLIC LIBRARY, 209 NW FOURTH STREET  
August 9, 2021 - 4:00 pm

**VIEW THIS CITY COMMISSION MEETING VIRTUALLY AT  
[www.abilenecityhall.com/watchlive](http://www.abilenecityhall.com/watchlive)**

1. Call to Order
2. Roll Call:     \_\_\_ Rein   \_\_\_ Marshall   \_\_\_ Ostermann   \_\_\_ Shafer   \_\_\_ Witt
3. Pledge of Allegiance

Consent Agenda (*Consent Agenda items will be acted upon by one motion unless a majority of the City Commission votes to remove an item for discussion and separate action.*)

4. Agenda Approval for the August 9, 2021, City Commission Meeting
5. Meeting Minutes: July 26, 2021, Regular Meeting

Public Comments and Communications

6. Persons who wish to address the City Commission may do so when called upon by the Mayor.

Old and New Business

7. Consider approval of a bid from Sargent Drilling in the amount of \$36,580.18 for upgrades to Well #1 and Well #3.

Reports

8. City Manager's Reports

Adjournment

9. Consideration of a motion to adjourn the August 9, 2021, City Commission meeting.

Future Meeting Reminders:

- City Commission Study Session, August 16<sup>th</sup> at 4 p.m.
- City Commission meeting, August 23<sup>rd</sup> at 4 p.m.



**Abilene City Commission Meeting Minutes**  
**Abilene Public Library – 209 NW Fourth Street**  
**July 26, 2021 @ 4:00 p.m.**  
**Abilene, Kansas**

**1. Call to Order**

**2. Roll Call** – City Commission Present: Mayor Rein, Commissioners Marshall, Shafer, and Witt.  
Absent: Commissioner Ostermann.

Staff Present: City Manager Marsh, Interim City Clerk Mohr, Finance Director Rothchild, City Attorney Martin, Interim Fire Chief Strunk, Police Chief Hatter, Municipal Court Clerk/Office Manager Johnson, and Public Works Director Schrader.

**3. Pledge of Allegiance**

**Consent Agenda**

- 4. Agenda Approval for the July 26, 2021, City Commission Meeting**
- 5. Meeting minutes: July 12, 2021, Regular Meeting**

Motion by Commissioner Marshall, seconded by Commissioner Witt to approve the Consent Agenda as presented. Roll call vote: Marshall YES, Shafer YES, Witt YES, Rein YES. Motion carried unanimously 4-0.

**Public Comments and Communications**

**6.** Persons who wish to address the City Commission may do so when called upon by the Mayor.

Dawn Hammatt, Eisenhower Presidential Library and Museum, gave an update regarding the closure of the Eisenhower campus due to increased Covid cases in Dickinson County and explained the criteria used to make the decision.

## **7. Presentation**

Megan Armstrong presented an “In God We Trust” plaque to the City of Abilene and asked that it be displayed publicly in the city building to proudly display our National Motto.

### **Old and New Business**

#### **8. Consider acceptance of an Addendum to the Real Estate Agreement with Warren Wilson Hay, Inc.**

City Manager Marsh explained this addendum changes the closing date of the Real Estate Agreement with Warren Wilson Hay, Inc. to on or before August 27, 2021, and gives a more accurate legal description of the property.

Motion by Commissioner Witt, seconded by Commissioner Marshall to accept the Addendum to the Real Estate Agreement with Warren Wilson Hay, Inc. Roll call vote: Shafer YES, Witt YES, Rein Yes, Marshall YES. Motion carried unanimously 4-0.

#### **9. Consider acceptance of a grant from the Community Foundation of Dickinson County for the purchase of Municipal Court software.**

City Manager Marsh explained this grant in the amount of \$45,648.00 from the Community Foundation of Dickinson County will pay for all up front and installation costs of the Municipal Court software. There will be an annual maintenance fee of \$8,521.00 that has been included in the 2022 budget.

Motion by Commissioner Marshall, seconded by Commissioner Shafer to graciously accept a grant in the amount of \$45,648.00 from the Community Foundation of Dickinson for the purchase of Municipal Court software. Roll call vote: Witt YES, Rein YES, Marshall YES, Shafer YES. Motion carried unanimously 4-0.

## **10. 2022 Budget Review**

### **Approval of publication of Notice of Public Hearing for the 2022 Budget and the publication of Notice of Public Hearing for the Revenue Neutral Rate for purposes of the 2022 Budget.**

Finance Director Rothchild presented the final overview of the 2022 Budget. The public hearing will be held on August 23, 2021, at 4:00 p.m.

Motion by Commissioner Marshall, seconded by Commissioner Witt to approve the publication of the Notice of Public Hearing for the 2022 Budget and the Notice of Public Hearing for the Revenue Neutral Rate for purposes of the 2022 Budget. Roll call vote: Marshall YES, Shafer YES, Witt Yes, Rein Yes. Motion carried unanimously 4-0.

## Reports

### **11. City Manager reports**

The pre-construction for the Police Department remodel was last Tuesday. The proposed notice to proceed date is August 30<sup>th</sup>. This allows for ordering materials, specifically A/C units and ballistic panels. Riley Construction will offer period walk throughs to show the progress.

There is a public hearing for the Airport Environmental Assessment on Wednesday at 5:00 p.m. at the library.

The Abilene Fire Department applied for a grant through the Kansas Forestry Service earlier this year and is pleased to announce that we were awarded the grant. Receiving the grant allowed us the opportunity to purchase a 65-gallon skid unit with a gas-powered pump for the Fire Department UTV. This equipment will be used during fair time, conducting controlled burns along the levies of Mud Creek and other remote areas where gaining access with traditional sized equipment is difficult.

Reminder: The Police Department will be hosting National Night Out with the Dickinson County Sheriff's Department on August 3<sup>rd</sup> at the swimming pool.

Kale Strunk will be the permanent Fire Chief effective August 1<sup>st</sup>.

### **Adjournment**

### **12. Consideration of a motion to adjourn the July 26, 2021, City Commission meeting.**

Motion by Commissioner Marshall, seconded by Commissioner Witt to adjourn at 4:25 p.m. Roll call vote: Shafer Yes, Witt YES, Rein YES, Marshall YES. Motion carried unanimously 4-0.

(Seal)

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Brandon Rein, Mayor

ATTEST:

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Shayla L. Mohr  
Interim City Clerk



CITY OF ABILENE  
Item for City Commission Agenda

Meeting Date:

8/22/2021

Originating Department

Public Works

Prepared By:

Lon Schrader

Approved For Agenda By:  
*(Office Use Only)*

AGENDA ITEM HEADING:

Well #1 and Well #3 Upgrades

BACKGROUND:

As part of our 2021 Water Production Capital Improvement Projects, our intention for the second phase of work is to complete well piping and production meter upgrades at our oldest Wells #1 and #3, located at Sand Springs.

This work was briefly mentioned in the 3/22/21 commission agenda form, as we sought approval for the 1<sup>st</sup> phase of CIP (Remote Telemetry Units).

We received a bid from Sargent Drilling to complete these upgrades. This specialized work must be performed by a well drilling company.

FISCAL NOTE:

These electrical and well system upgrades are included in the 2018-2019 Water Treatment Plant assessment under Raw Water Supply recommendations; therefore funding will be from the Debt Service.

COMMISSION ACTION OPTIONS:

Approval of the bid received from Sargent Drilling in the amount of \$36,580.18.

727 York Ave.  
Salina, KS 67401



Toll Free: 888-496-3902  
Phone: 785-404-4459

*Providing Complete Municipal, Industrial and Agricultural  
Pump and Well Service*

July 19, 2021

City of Abilene  
PO Box 519  
Abilene, KS 67410

RE: Estimate for Well #1 Piping Upgrades

1- 6" flange x 6" flange x 6" primed spool  
1- 6" CRF check valve  
1- 6" flange x 6" flange x 12" primed spool  
1- 6" ABB FEW flowmeter  
1- 6" x 4" x 6" flange tee  
2- 6" flange 90°s  
1- 6" flange gate valve with handwheel  
1- 8" x 6" flange reducer  
1- 4" flange gate valve with handwheel  
1- 4" flange x MNPT x 29" spool  
1- 2 1/2" x 2 1/2" MFH and cap  
14- Bolt and gasket kits  
1- 6" flange x 6" flange x 30" primed spool  
1- 1" air relief  
1- 6" flange x 6" flange x 7 1/4" primed spool  
1- 4" x 2 1/2" bell reducer  
Misc. paint, gauge, hose bib, sample tap, air relief piping  
Labor to install

**Total**

**\$15,462.18**

Please call with any questions.

Thank you,

A handwritten signature in blue ink, appearing to read "Doug Miller".

Doug Miller,  
Manager

DM/ah

Quote is good for 5 days



727 York Ave.  
Salina, KS 67401

Toll Free: 888-496-3902  
Phone: 785-404-4459

*Providing Complete Municipal, Industrial and Agricultural  
Pump and Well Service*

July 13, 2021

City of Abilene  
PO Box 519  
Abilene, KS 67410

RE: Estimate for Well #1 Pump Repair

Labor to pull and set pump	\$2,500.00
1- 6" submersible discharge head	\$1,800.00
1- 50-hp submersible motor	\$6,110.00
1- SP650-3A stainless steel pump	\$6,936.00
40'- 6" Certa-Lok drop pipe	\$1,300.00
1- 6" stainless steel Certa-Lok adapter	\$198.00
1- 6" Certa-Lok coupling	\$176.00
1- 6" Certa-Lok repair coupling	\$204.00
45'- #4 submersible cable with electrical splice kit	\$344.00
1- Motor shroud	\$350.00
1- Well video	\$1,050.00
Misc. electrical fittings	\$150.00
<b>Total</b>	<b>\$21,118.00</b>

Please call with any questions.

Thank you,

A handwritten signature in black ink, appearing to read "DM", is written over a faint, larger signature.

Doug Miller,  
Manager

CITY OF ABILENE

\*Check Summary Register©

Batch: 080921PAY

Name	Check Date	Check Amt	
<b>002000 Astra Bank checking</b>			
32013 ABILENE ANIMAL HOSPITAL, PA	8/9/2021	\$156.00	IMPOUND FEES
32014 ABILENE HIGH SCHOOL	8/9/2021	\$600.00	AHS YOUTH CHEER CAMP
32015 ABILENE MUNICIPAL BAND	8/9/2021	\$10,000.00	2021 BUDGET ALLOCATION
32016 ABILENE MUNICIPAL COURT	8/9/2021	\$285.00	KORIE COSGROVE 21-0218 BOND APPLY
32017 ABILENE PRINTING & OFFICE	8/9/2021	\$1,999.50	COPIER PAPER
32018 ABILENE REFLECTOR-CHRONIC	8/9/2021	\$99.00	YEARLY SUBSCRIPTION
32019 ABILENE ROTARY CLUB	8/9/2021	\$494.00	JAN-JUNE 2021 1ST & 2ND QTR DUES - HAT
32020 ALCOHOLIC BEVERAGE CONTR	8/9/2021	\$25.00	CMB TAX STAMP JULY 2021
32021 APAC, INC - SHEARS	8/9/2021	\$1,707.72	ASPHALT
32022 ARMSTRONG, KATIE	8/9/2021	\$40.00	REFUND CODY WHITE HARI CAMP & VB CA
32023 BANYON DATA SYSTEMS	8/9/2021	\$5,110.00	BANYON SOFTWARE ANNUAL SUPPORT
32024 BAYSINGERS UNIFORMS & EQUI	8/9/2021	\$6,629.88	BULLETPROOF VESTS
32025 BRUCE MCMILLAN AIA ARCHITE	8/9/2021	\$1,507.40	PD REMODEL ARCHITECT
32026 CLIFFORD M. BURT	8/9/2021	\$1,500.00	ELM TREE REMOVAL BY 4-H BUILDINGS
32027 CATLETT AUTOMOTIVE INC	8/9/2021	\$249.42	ADJ WRENCH
32028 CLARK, MIZE & LINVILLE CHART	8/9/2021	\$1,456.00	JUNE 2021 LEGAL SERVICE
32029 COOPER, KELLY	8/9/2021	\$2,100.00	JULY 2021 CLEANING
32030 B & H INVESTMENTS INC.	8/9/2021	\$32.00	RO SYSTEM RENTAL 7/28-8/24/21
32031 DK CTY ADMINISTRATION	8/9/2021	\$644.22	DIESEL
32032 DK CTY SHERIFF	8/9/2021	\$2,520.00	JULY 2021 PRISONER CARE
32033 DON'S TIRE & SUPPLY	8/9/2021	\$1,264.15	NEW TIRES FOR AIRPORT COURTESY CAR
32034 DONS TRANSMISSION SERVICE	8/9/2021	\$2,259.00	REBUILD TRANSMISSION TRUCK #02
32035 DALLAS VANNESS	8/9/2021	\$2,114.99	FIXED AIRE EXCHANGE - SERVICE UNITS,
32036 EAGLE TECHNOLOGY SOLUTIO	8/9/2021	\$2,389.96	MONITOR CABLE
32037 EVERGY	8/9/2021	\$55,552.82	ELECTRIC SERVICE
32038 FLINT HILLS YOUTH FOOTBALL	8/9/2021	\$5,500.00	FOOTBALL PLAYER FEES 55 X \$100
32039 GREAT AMERICAN HARDWOOD	8/9/2021	\$4,953.60	RE-FINISH GYM FLOOR
32040 HAMM, INC	8/9/2021	\$2,672.30	ROAD ROCK
32041 HYDRO OPTIMIZATION & AUTO	8/9/2021	\$43,599.75	REMAINDER OF REMOTE TELEMETRY UNI
32042 IMAGE QUEST	8/9/2021	\$254.38	COPIER OVRAGE CHARGE 6/25-7/24/21
32043 JERRY A. MILLER	8/9/2021	\$375.00	AUGUST AIRPORT AWOS
32044 JOYCELYN LUCAS RANDLE	8/9/2021	\$500.00	DAVID 21-0083; DYHOUSE 21-0175
32045 KANSAS GAS SERVICE	8/9/2021	\$676.69	GAS SERVICE
32046 KDHE DIVISION OF ENVIRONME	8/9/2021	\$690.00	ANNUAL DISCHARGE PERMIT FOR REVER
32047 KS TREASURER	8/9/2021	\$1,462.86	JULY 2021
32048 KSNW - TV	8/9/2021	\$500.00	KSN SUMMER ROAD TRIP SPONSORSHIP
32049 LAST CHANCE GRAPHICS	8/9/2021	\$744.00	CITY SHIRTS FOR ADMIN STAFF
32050 LEAGUE KS MUNICIPALITIES	8/9/2021	\$200.00	OPEN RECORDS CONF - KARI
32051 LUMBER HOUSE TRUE VALUE	8/9/2021	\$209.55	AIR FILTERS FOR A/C
32052 MCNUTT, MATTHEW	8/9/2021	\$1,126.25	MOWING JUNE/JULY 2021 13.25 HOURS @
32053 MICHELLE WRIGHT	8/9/2021	\$10,447.10	CID ROSEROCK LESS 2% ADMIN FEE - JUL
32054 MIDWEST CONCRETE MATERIA	8/9/2021	\$3,001.50	WATER LEAKS & STORM DRAIN REPAIRS
32055 NARAYAN, INC	8/9/2021	\$2,838.41	CID HOLIDAY I LESS 2% ADMIN FEE - JULY
32056 NEX-TECH RURAL TELEPHONE	8/9/2021	\$509.30	PHONE SERVICE
32057 OLSSON	8/9/2021	\$31,272.07	AIRPORT ENVIRONMENTAL ASSESSMENT
32058 PACE ANALYTICAL SERVICES	8/9/2021	\$615.60	EFFLUENT SAMPLES
32059 PRAIRIE FIRE COFFEE	8/9/2021	\$78.80	WWTP COFFEE & TEA
32060 QUADIENT FINANCE USA, INC	8/9/2021	\$269.33	POSTAGE
32061 RILEY CONSTRUCTION CO INC	8/9/2021	\$8,977.50	CITY HALL/POLICE DEPT REMODEL
32062 ROBSON OIL CO, INC	8/9/2021	\$5,003.52	FUEL
32063 RYAN & MULLIN, PA	8/9/2021	\$2,916.67	CITY PROSECUTOR AUG 2021
32064 SALINA SUPPLY CO	8/9/2021	\$895.78	PIPE FITTINGS
32065 SAMS CLUB/GECF	8/9/2021	\$165.10	YEARLY MEMBERSHIP FEE
32066 SECURE SHRED OF N.C.K.	8/9/2021	\$100.00	ADMIN SHREDDING JULY 2021



CITY OF ABILENE

08/04/21 10:06 AM

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**\*Check Summary Register©**

Batch: 080921PAY

	<b>Name</b>	<b>Check Date</b>	<b>Check Amt</b>	
32067	SUPERIOR SANITATION SERVIC	8/9/2021	\$445.00	AUG 2021 TRASH SERVICE @ CVB, RECYC
32068	THE PIN CENTER	8/9/2021	\$787.00	ABILENE LOGO PINS
32069	TRIPLETT, INC	8/9/2021	\$6,233.72	CID PROPERTY 6 LESS 2% ADMIN FEE - JU
32070	UNIFIRST CORPORATION	8/9/2021	\$1,422.18	UNIFORM SERVICE
32071	US BANK EQUIPMENT FINANCE	8/9/2021	\$197.73	COPIER USAGE
32072	VAN DIEST CHEMICAL CO	8/9/2021	\$1,842.60	WEED & BRUSH CONTROL CHEMICALS
32073	VYVE BROADBAND	8/9/2021	\$419.95	13TH ST. WATER TOWER INTERNET FOR M
32074	WICHITA WINWATER WORKS C	8/9/2021	\$12,315.79	INSTALL & FURNISH 12" INSTA VALVE 21ST
	<b>Total Checks</b>		<b>\$254,955.09</b>	

FILTER: (([Act Year]='2021' and [period] in (8))) and (Source in ('080921PAY'))

CITY OF ABILENE

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\*Check Summary Register©

Batch: MANUAL072721

Name	Check Date	Check Amt	
<b>002000 Astra Bank checking</b>			
32006 VALOR AUTOMOTIVE	7/27/2021	\$24,055.00	2021 FORD INTERCEPTOR
<b>Total Checks</b>		\$24,055.00	

FILTER: (([Act Year]='2021' and [period] in (7))) and (Source in ('MANUAL072721'))

**City of Abilene**  
**Payroll Expenditures Report**  
**08/06/2021 PR #16**

PAYROLL CODE		TOTALS	
	NET SALARIES	\$	85,140.29
051 & 501	OASDI - CITY/EMPLOYEE	\$	14,592.84
049 & 502	MEDICARE - CITY/EMPLOYEE	\$	3,412.88
001	FEDERAL WITHHOLDING - EMPLOYEE	\$	8,773.76
503	KPERS - CITY	\$	5,522.04
056, 057, 059	KPERS EMPLOYEE	\$	3,735.32
		\$	<b>9,257.36</b>
505	KPERS RETIREE/EMPLOYER	\$	-
153	KPERS GROUP LIFE - EMPLOYEE	\$	158.30
504	KPF - CITY	\$	10,747.03
61	KPF EMPLOYEE	\$	3,370.22
		\$	<b>14,117.25</b>
155	KPF GROUP LIFE- EMPLOYEE	\$	56.28
105 & 540	WADDELL & REED 457 - CITY/EMPLOYEE	\$	1,125.00
204	WADDELL & REED 529 - EMPLOYEE	\$	50.00
110	WADDELL & REED SAVINGS - EMPLOYEE	\$	275.00
130 & 530	ICMA 457 CITY/EMPLOYEE	\$	-
005	STATE TAX - EMPLOYEE	\$	4,807.79
120	AFLAC After Tax D&L - EMPLOYEE	\$	127.68
170	AFLAC Before Tax INSURANCE - EMPLOYEE	\$	575.82
102	VISION CARE DIRECT - EMPLOYEE	\$	87.54
104	VSP VISION PLANS - EMPLOYEE	\$	169.04
140	HEALTH INSURANCE - EMPLOYEE	\$	5,947.00
510	HEALTH INSURANCE - CITY	\$	17,314.69
		\$	<b>23,261.69</b>
103	HEALTH SAVINGS ACCOUNT - EMPLOYEE	\$	367.50
506	HEALTH SAVINGS ACCOUNT - CITY	\$	322.50
111 & 520	IMPACT SPORTS & FITNESS- CITY/EMPLOYEE	\$	279.49
114 & 560	ABILENE PHYSICAL THERAPY - CITY/EMPLOYEE	\$	-
215	KS Support order- EMPLOYEE	\$	392.25
206	CA Support order - EMPLOYEE	\$	369.23
150	FLEXIBLE SPENDING ACCOUNT - EMPLOYEE	\$	1,092.84
121	POLICE & FIREMENS INS. - EMPLOYEE	\$	20.92
211	GARNISHMENT - EMPLOYEE	\$	-
	<b>TOTAL PAYROLL EXPENDITURES</b>	<b>\$</b>	<b>168,833.25</b>