

**CITY OF ABILENE  
HERITAGE COMMISSION  
AGENDA**

August 19, 2021 at 4:00 p.m.  
Abilene Public Library  
209 NW 4<sup>th</sup> St.  
Abilene, KS 67410

<b>Agenda Item</b>
1. Call to Order
2. Roll Call: ___ Duane Schrag, Chair ___ Mary Burtzloff ___ Joanne Hamilton ___ Phil Hamilton ___ Andrew Pankratz ___ Nanc Scholl ___ Barry Arp
3. Approval of Agenda
4. Approval of the Meeting Minutes – July 15, 2021
<b>Business</b>
5. Structure at 511 NW 2 <sup>nd</sup> St.
6. Grant project proposal updates
7. Administrative Review permit approval: <ul style="list-style-type: none"><li>• 301 N. Cedar St.– Right of Way permit</li></ul>
8. Comments
9. Adjournment

**CITY OF ABILENE  
HERITAGE COMMISSION  
MEETING MINUTES**

**July 15, 2021 at 4:00 p.m.  
Abilene Public Library  
209 NW 4<sup>th</sup> St. Abilene, KS 67410**

**Members Present:** Duane Schrag (Chair), Andrew Pankratz, Nanc Scholl, Mary Burtzloff, Phil Hamilton, Joanne Hamilton, Barry Arp

**Members Absent:** None

**Staff Present:** Planning & Zoning Administrator Kari Zook

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**Call to Order**

The meeting was called to order by Chair Schrag.

**Approval of Agenda**

Scholl moved to approve the agenda, seconded by Burtzloff. Motion carried unanimously 7-0.

**Approval of the Meeting Minutes – June 17, 2021**

Scholl moved to approve the minutes, seconded by Pankratz. Motion carried unanimously 7-0.

**Business**

**Grant project proposal updates**

Discussion was held on the handout presented by Chair Schrag. This proposal will be presented at the City Commission Study Session on July 19<sup>th</sup>.

**Administrative Review permit approvals:**

- 110 NE 3<sup>rd</sup> St – roof permit
- 310 N Broadway – mechanical permit

**Comments**

City staff have been in contact with Katrina Ringler from the Kansas Historical Society regarding the status of the tax credit application and state preservation law review for the upstairs remodel of City Hall. There is a pre-construction meeting set for next week. No work will commence until all approvals have been received.

Kellee Timbrook, Director of Parks and Recreation, has been in contact with Katrina Ringler from the Kansas Historical Society regarding the Heritage Trust Fund grant process. Applications

are due by November 1<sup>st</sup> and funds may be available for an 80/20 cost share on renovating the concrete picnic tables at Eisenhower Park. The pool house has a water leak coming through a light fixture. Staff have been working on that and they do have a contractor coming to look at the roof for repairs.

City staff received an update from the downtown business regarding their window replacement. They are waiting on the contractor to replace the window in the near future.

Introduction of new Heritage Commission member, Barry Arp.

**Adjournment**

Scholl made a motion to adjourn, seconded by P. Hamilton. Motion carried unanimously 7-0.

Minutes Approved,

Attest:

\_\_\_\_\_  
Duane Schrag, Chair

\_\_\_\_\_  
Kari Zook  
Planning & Zoning Administrator



PERMIT NO. \_\_\_\_\_

**CITY OF ABILENE                      USE OF RIGHT-OF-WAY PERMIT                      \$10.00**

Application is made under the terms of Ordinances and Specifications of the City of Abilene, Kansas, governing excavation and/or construction within the public right-of-way, to accomplish the work herein described below. Applicant hereby agrees to perform said work and restoration of right-of-way in strict accordance with the provisions of said City Ordinances and Specifications and further agrees to satisfactorily repair any failure or damage within the right-of-way resulting from the excavation or construction covered under this application within one year hereafter.

**Applicant agrees to notify Kansas One Call at 1-800-DIG SAFE (1-800-344-7233) the following utilities before excavation is made.**

**APPLICANT**

Name <u>Ryan E. Hall</u>	Location of Proposed Work: <u>306 N. Cedar Need the 3</u>
Address <u>1970 Vane Rd.</u>	<u>Parking spaces between cedar and alley by Pizza shop.</u>
City <u>Chapman</u> State <u>Ks</u> Zip <u>67431</u>	Nature of Work: <u>Flooring and a minor demolition inside</u>
Phone: _____	<u>Tossed n Sauced Pizza. Need dumpster and vehicle parking</u>
Cellular: <u>316-461-7128</u>	<u>reserved .</u>
Emergency #: <u>316-519-3119</u>	Start Date: <u>August 9, 2021</u>
	Completion Date: <u>August 23, 2021</u>

Is the work being performed and/or the materials or equipment being used going to be within the driving and/or parking area of a street or alley?  NO  YES (If yes, submit a Traffic Control Plan showing type, quantity, and placement of approved traffic control devices reference Abilene City Code Chapter 6, Article 5, Section 518, paragraph C.)

Will work require full street closure?  NO  YES (If yes, then applicant must obtain a Request for Street Closure form from the Abilene Police Department.)

Duration of Street Closure: Proper Street Cones will be placed prior to date and duration of project work.

**Certification:**

I certify that I have read and understand Chapter 6, Article 5, Rights-of-Way, of the City of Abilene, Kansas Municipal Code, and agree to complete the aforementioned work in accordance with the provisions set forth therein. I agree to call the Community Development Department (263-2355) and/or Public Works Department (263-3510) to schedule appropriate inspections.

Signature <u><i>Ryan E. Hall</i></u>	Title <u>Owner</u>
Print Name <u>Ryan E. Hall</u>	Date <u>8/4/2021</u>
Company <u>Tossed n Sauced Pizza</u>	

(Office Use Only)

Special Conditions: \_\_\_\_\_

APPROVED  DISAPPROVED

Authorizing Agent: \_\_\_\_\_ Date: \_\_\_\_\_