



Abilene City Commission Meeting Minutes
Abilene Public Library – 209 NW Fourth Street
January 24, 2022 @ 4:00 p.m.
Abilene, Kansas

1. Call to Order

2. Roll Call – City Commission Present: Mayor Marshall, Commissioners Witt, Rein, Miller and Kollhoff (via Zoom).

Staff Present: City Manager Marsh, Human Resources Director/City Clerk Mohr, City Attorney Martin, Convention and Visitors Bureau Director Roller-Weeks, Parks and Recreation Director Timbrook, Fire Chief Strunk, Community Development Director Zook, Police Chief Hatter and Streets and Utilities Superintendent Hawk, Assistant Police Chief Wilkins Public Works Director Schrader.

3. Pledge of Allegiance

Consent Agenda

- 4. Agenda Approval for the January 24, 2022, City Commission Meeting
- 5. Meeting minutes: January 10, 2022, Regular Meeting

Motion by Commissioner Witt, seconded by Commissioner Rein to approve the Consent Agenda as presented. Roll call vote: Witt YES, Rein YES, Miller YES, Kollhoff YES, Marshall. Motion carried unanimously 5-0.

Public Comments and Communications

6. Catholic Schools Week Proclamation

Mayor Marshall read the proclamation for January 30, 2022, to February 4, 2022, as Catholic School's Week in Abilene, Kansas and presented to students and staff from St. Andrew's Elementary School.

7. Persons who wish to address the City Commission may do so when called upon by the Mayor.

There were no public comments or communications.

Old and New Business

8. Consider approval of a bid from Holm Automotive Center in the amount of \$36,851.00 for the purchase of a 2022 1-ton single wheel, 4-wheel drive truck for the Public Works Department for Flood Control.

Motion by Commissioner Rein, seconded by Commissioner Witt to approve a bid from Holm Automotive Center in the amount of \$36,851.00 for the purchase of a 2022 1-ton single wheel, 4-wheel drive truck for the Public Works Department for Flood Control. Roll call vote: Kollhoff YES, Miller YES, Rein YES, Witt YES, Marshall YES. Motion carried unanimously 5-0.

9. Consider approval of a bid from Holm Automotive Center in the amount of \$31,958.00 for the purchase of a 2022 ¾ ton truck without a bed for the Public Works Department for Water Distribution.

Motion by Commissioner Witt, seconded by Commissioner Miller to approve a bid from Holm Automotive Center in the amount of \$31,958.00 for the purchase of a 2022 ¾ ton truck without a bed for the Public Works Department for Water Distribution. Roll call vote: Witt YES, Miller YES, Rein YES, Kollhoff YES, Marshall YES. Motion carried unanimously 5-0.

10. Consider approval of a bid from Holm Automotive Center in the amount of \$29,051.00 for the purchase of a 2022 Chevy Extended Cab ½ ton 4X4 truck for the Public Works Department Wastewater Treatment Plant.

Motion by Commissioner Rein, seconded by Commissioner Witt to approve a bid from Holm Automotive Center in the amount of \$29,051.00 for the purchase of a 2022 Chevy Extended Cab ½ ton 4X4 truck for the Public Works Department Wastewater Treatment Plant. Roll call vote: Witt YES, Kollhoff YES, Miller YES, Rein YES, Marshall YES. Motion carried unanimously 5-0.

11. Consider adoption of Ordinance No. 22-3411, **AN ORDINANCE REZONING CERTAIN PROPERTY, GENERALLY DESCRIBED AS THE EAST HIGHLANDS DEVELOPMENT FROM “R-3, HIGH DENSITY RESIDENTIAL DISTRICT” TO “R-1, LOW DENSITY RESIDENTIAL DISTRICT” AND AMENDING THE ZONING MAP OF THE CITY OF ABILENE, KANSAS.**

Motion by Commissioner Rein, seconded by Commissioner Kollhoff to adopt Ordinance No. 22-3411, **AN ORDINANCE REZONING CERTAIN PROPERTY, GENERALLY DESCRIBED AS THE EAST HIGHLANDS DEVELOPMENT FROM “R-3, HIGH DENSITY RESIDENTIAL DISTRICT” TO “R-1, LOW DENSITY RESIDENTIAL DISTRICT” AND AMENDING THE ZONING MAP OF THE CITY OF ABILENE, KANSAS.** Roll call vote: Kollhoff YES, Miller YES, Rein YES, Marshall YES, Witt YES. Motion carried unanimously 5-0.

12. Consider approval of Resolution No. 012422-1, A RESOLUTION AMENDING THE EMPLOYEE POLICIES AND GUIDELINES OF THE CITY OF ABILENE, KANSAS.

Motion by Commissioner Witt, seconded by Commissioner Rein to approve Resolution No. 012422-1, **A RESOLUTION AMENDING THE EMPLOYEE POLICIES AND GUIDELINES OF THE CITY OF ABILENE, KANSAS.** Roll call vote: Witt YES, Marshall YES, Rein YES, Miller YES, Kollhoff YES. Motion carried unanimously 5-0.

Reports

13. City Manager reports

The Police Department remodel continues moving forward. We had some issues with the internet services but those have been resolved.

Last fall the Police Chief and I sat down to review the current pay of our police officers. The area of concern was compensation for years of service. The Dickinson County Sheriff's Office (DKSO) is one of the organizations we know we need to stay competitive with and Chief knew the County Commissioners had approved a significant adjustment to the DKSO pay schedule starting in 2022. Chief and I felt strongly that we needed to adjust the pay of our police officers to stay relevant with the DKSO. Earlier this month we met with the Finance Director to determine what, if any, adjustments we could make within the budget. After Marcus ran the numbers, we will be able to increase each officer's pay to better reflect their years of service and position in comparison to the DKSO. All adjustments will be made within the applicable range on the pay schedule. These pay adjustments will take affect February 1st.

For the 2023 budget one new expenditure request was going to be to fund the administrative assistant position for City Hall, a position that was previously funded. This position would assist planning and zoning, finance, community development, the city clerk, and the front desk. During the review of the police pay increases, Marcus discovered that we already have the position funded for 2022. Therefore, we will be advertising, interviewing, and hiring for an administrative assistant.

Reminder of Local Government Day on Wednesday in Topeka. Several of us will be attending. Also, no meeting next Monday, January 31st, as it's the 5th Monday in the month.

I will be out of the office Thursday afternoon and Friday.

Adjournment

14. Consideration of a motion to adjourn the January 24, 2022, City Commission meeting.

Motion by Commissioner Rein, seconded by Commissioner Miller to adjourn at 4:20 p.m. Roll call vote: Witt YES, Marshall YES, Rein YES, Miller YES, Kollhoff YES. Motion carried unanimously 5-0.

(Seal)

Dee Marshall, Mayor

ATTEST:

Shayla L. Mohr
City Clerk