

**CITY OF ABILENE
HERITAGE COMMISSION
MEETING MINUTES**

**February 17, 2022 at 4:00 p.m.
Abilene Public Library
209 NW 4th St. Abilene, KS 67410**

Members Present: Duane Schrag (Chair), Andrew Pankratz, Mary Burtzloff (Vice Chair), Nanc Scholl, Barry Arp

Members Absent: None

Staff Present: Community Development Director Kari Zook

Call to Order

The meeting was called to order by Chair Schrag.

Approval of Agenda

Scholl moved to approve the agenda, seconded by Burtzloff. Motion carried unanimously 5-0.

Approval of the Meeting Minutes – January 20, 2022

Pankratz moved to approve the minutes, seconded by Arp. Motion carried unanimously 5-0.

Business

Grant project proposal updates

Discussion was held regarding the planning of the three public meetings. Staff will confirm dates for availability and members will compile a handout for distributing during the public open forums. Information will be posted on social media, newspaper and possibly the radio when details are made available.

Administrative Review permit approvals:

205 S. Cedar – roof permit

Comments

Kellee Timbrook, Parks & Recreation Director, updated staff on the concrete picnic tables and pool house ceiling damage. They've had contractors look at the projects in the recent weeks. The first bid on repairing the concrete picnic tables came in at \$50,000. Public Works employees will try fixing them first before that large investment could be budgeted. Two bids were received on repairing the pool house roof in the doorway. One bid was received for \$3,000 that would

fix the damage. The other bid received came in at \$10,000. That contractor would repair the damage and fix the issue to hopefully prevent future damage from happening. Staff will determine how to proceed and when a plan is official for repair, report it to the Heritage Commission.

On November 18, 2021, the Heritage Commission approved a building permit for an addition to the home at 415 N. Vine. The contractor listed on the permit is no longer working on this project. A new contractor has informed city staff they will completing the project. A new building permit will be issued and brought before the Heritage Commission. If any deviation from the original foundation plan is submitted, it will have to be approved by the Corp of Engineers before proceeding.

The CLG (Certified Local Government) agreement between the Kansas State Historic Preservation Office and the City of Abilene expired in December 2021. This new 5-year agreement will go before the City Commission in the near future for approval.

There are currently two vacancies on the Heritage Commission.

Adjournment

Burtzloff made a motion to adjourn, seconded by Arp. Motion carried unanimously 5-0.

Minutes Approved,

Attest:

Duane Schrag, Chair

Kari Zook
Community Development Director