



Abilene City Commission Meeting Minutes
Abilene Public Library – 209 NW Fourth Street
February 28, 2022 @ 4:00 p.m.
Abilene, Kansas

1. Call to Order

2. Roll Call – City Commission Present: Mayor Marshall, Commissioners Witt (via Zoom), Rein, Miller and Kollhoff.

Staff Present: City Manager Marsh, Human Resources Director/City Clerk Mohr, Finance Director Rothchild, City Attorney Martin, Convention and Visitors Bureau Director Roller-Weeks, Parks and Recreation Director Timbrook, Fire Chief Strunk, Community Development Director Zook, Street and Utilities Superintendent Hawk, Public Works Director Schrader, and Police Chief Hatter.

3. Pledge of Allegiance

Consent Agenda

4. Agenda Approval for the February 28, 2022, City Commission Meeting
5. Meeting minutes: February 14, 2022, Regular Meeting
6. Meeting minutes: February 21, 2022, Special Meeting
7. Appointment of Diana Miller to the Planning Commission – fill unexpired term expiring in 2023
8. Approval of Cereal Malt Beverage License renewal for Dollar General, Store #22963-409 N. Buckeye

Motion by Commissioner Rein, seconded by Commissioner Kollhoff to approve the Consent Agenda as presented. Roll call vote: Rein YES, Witt, Kollhoff YES, Miller YES, Marshall YES. Motion carried unanimously 5-0.

Public Comments and Communications

9. Persons who wish to address the City Commission may do so when called upon by the Mayor.

Danny Gomez, 412 NW 7th, received a letter from the City Inspector about a dangerous garage on his property that needed to be removed. He informed the Commission he is working to take care of the problem.

Old and New Business

10. Consider Charter Ordinance No. 30, A CHARTER ORDINANCE OF THE CITY OF ABILENE, KANSAS AMENDING SECTION 9 OF CHARTER ORDINANCE 15, AND SUBSEQUENT AMENDMENTS THERETO, RELATING TO THE NUMBER OF MEMBERS CONSTITUTING THE CONVENTION AND VISITOR'S BUREAU BOARD.

Motion by Commissioner Rein, seconded by Commissioner Kollhoff to adopt Charter Ordinance No. 30, **A CHARTER ORDINANCE OF THE CITY OF ABILENE, KANSAS AMENDING SECTION 9 OF CHARTER ORDINANCE 15, AND SUBSEQUENT AMENDMENTS THERETO, RELATING TO THE NUMBER OF MEMBERS CONSTITUTING THE CONVENTION AND VISITOR'S BUREAU BOARD.** Roll call vote: Miller YES, Kollhoff, YES, Rein YES, Witt YES, Marshall YES. Motion carried unanimously 5-0.

11. Consider Ordinance No. 22-3413, AN ORDINANCE AMENDING CHAPTER 1, ARTICLE 11 OF THE CITY CODE OF THE CITY OF ABILENE, KANSAS BY ADDING SECTION 1-1113 TO PROVIDE FOR THE ASSESSMENT OF FEES AND COSTS INCURRED IN CONNECTION WITH THE COLLECTION OF DEBTS OWED TO THE CITY OF ABILENE, KANSAS.

Motion by Commissioner Miller, seconded by Commissioner Rein to adopt Ordinance No. 22-3413, **AN ORDINANCE AMENDING CHAPTER 1, ARTICLE 11 OF THE CITY CODE OF THE CITY OF ABILENE, KANSAS BY ADDING SECTION 1-1113 TO PROVIDE FOR THE ASSESSMENT OF FEES AND COSTS INCURRED IN CONNECTION WITH THE COLLECTION OF DEBTS OWED TO THE CITY OF ABILENE, KANSAS.** Roll call vote: Kollhoff YES, Rein YES, Witt YES, Miller YES, Marshall YES. Motion carried unanimously 5-0.

12. Consider agreement with Collection Bureau of Kansas for collections of debts for delinquent Utility Accounts, delinquent Municipal Court Accounts, and Insufficient Fund Checks and authorize the City Manager to sign such agreement.

Motion by Commissioner Rein, seconded by Commissioner Kollhoff to approve an agreement with Collection Bureau of Kansas for collections of debts for delinquent Utility Accounts, delinquent Municipal Court Accounts, and Insufficient Fund Checks and authorize the City Manager to sign such agreement. Roll call vote: Kollhoff YES, Miller YES, Rein YES, Witt YES, Marshall YES. Motion carried unanimously 5-0.

13. Consider a bid from APAC, Kansas, Inc. for the continuation of street repairs for 2022 in the total amount of \$113,282.00.

Motion by Commissioner Kollhoff, seconded by Commissioner Miller to approve a bid from APAC, Kansas, Inc. for the continuation of street repairs for 2022 in the total amount of \$113,282.00. Roll call vote: Witt YES, Marshall YES, Rein YES, Kollhoff YES, Miller YES. Motion carried unanimously 5-0.

14. Consider a bid from Mid-American Courtworks in the amount of \$159,600.00 for the renovation of the Tennis Courts at Eisenhower Park.

Motion by Commissioner Rein, seconded by Commissioner Kollhoff to approve the bid from Mid-American Courtworks in the amount of \$159,600.00 for the renovation of the Tennis Courts at Eisenhower Park. Roll call vote: Witt YES, Rein YES, Kollhoff YES, Miller YES, Marshall YES. Motion carried unanimously 5-0.

15. Consider a bid from Superior Athletic Fields for the repairs to Ted Power Field and Complex Fields #3 and #4 in the amount of \$29,804.86.

Motion by Commissioner Kollhoff, seconded by Commissioner Miller to approve the bid from Superior Athletic Fields for the repairs to Ted Power Field and Complex Fields #3 and #4 in the amount of \$29,804.86. Roll call vote: Kollhoff YES, Miller YES, Rein YES, Marshall YES, Witt YES. Motion carried unanimously 5-0.

16. Consider agreement with Heartland Housing Partners, LLC for consulting services for the Rural Housing Incentive District (RHID) Project in the Golden Belt Heights Addition.

Ross Vogel, Heartland Housing Partners, LLC, gave an overview of the scope of the consulting services proposed for the development in the Golden Belt Heights Addition.

Commissioner Kollhoff recommended that the City renegotiate the terms of compensation for this project.

Matt and Diana Miller, 113 Moyne Drive, spoke about the need for lots in Abilene for building and that the city has a huge asset with the lots available in the Golden Belt Heights addition.

Motion by Commissioner Rein, seconded by Commissioner Witt to approve an agreement Heartland Housing Partners, LLC for consulting services for the Rural Housing Incentive District (RHID) Project in the Golden Belt Heights Addition. Roll call vote: Kollhoff NO, Witt YES, Rein YES, Miller NO, Marshall YES. Motion carried 3-2.

Reports

17. City Manager reports

The new Encode Software for police and court is scheduled to go live on March 7th. Leann Johnson has been working very hard to get this up and running. This is the software purchased with grant money from the Community Foundation.

The 2022 Parks and Recreation Spring/Summer program guide is now online.

Interviews for the Administrative Assistant position will begin either this week or next week.

Tourism is beginning to rebound which is good news for the city and the CVB will be hiring a part time tourism assistant for approximately 20 hours/week.

The Governing Body Institute, sponsored by the League of Kansas Municipalities is scheduled for April 29-30 in Manhattan. The League holds these every two years and the annual Mayors conference is held at the same time. As someone who has been on both sides of the bench, I would highly recommend attending, especially for the first-time elected officials. Please let Shayla or I know if you are interested, and we will get you registered.

Adjournment

18. Consideration of a motion to adjourn the February 28, 2022, City Commission meeting.

Motion by Commissioner Rein, seconded by Commissioner Kollhoff to adjourn at 4:35 p.m. Roll call vote: Miller YES, Kollhoff YES, Witt YES, Rein Yes, Marshall YES. Motion carried unanimously 5-0.

(Seal)

Dee Marshall, Mayor

ATTEST:

Shayla L. Mohr
City Clerk

UNAPPROVED