



Abilene City Commission Meeting Minutes
Abilene Public Library – 209 NW Fourth Street
March 28, 2022 @ 4:00 p.m.
Abilene, Kansas

1. Call to Order

2. Roll Call – City Commission Present: Mayor Marshall, Commissioners Witt, Rein, Miller and Kollhoff.

Staff Present: City Manager Marsh, Human Resources Director/City Clerk Mohr, Finance Director Rothchild, City Attorney Martin, Convention and Visitors Bureau Director Roller-Weeks, Parks and Recreation Director Timbrook, Fire Chief Strunk, Community Development Director Zook, Police Chief Hatter and Public Works Director Schrader.

3. Pledge of Allegiance

Consent Agenda

4. Agenda Approval for the March 28, 2022, City Commission Meeting
5. Meeting minutes: March 14, 2022, Regular Meeting
6. Meeting minutes: March 21, 2022, Special Meeting

Motion by Commissioner Witt, seconded by Commissioner Rein to approve the Consent Agenda as presented. Roll call vote: Miller YES, Kollhoff YES, Witt YES, Rein YES, Marshall YES. Motion carried unanimously 5-0.

Public Comments and Communications

7. Persons who wish to address the City Commission may do so when called upon by the Mayor.

There were no public comments or communications.

Old and New Business

- 8.** Presentation of EMC Insurance renewal, Doug Smart, Smart Insurance.

Doug Smart, Smart Insurance presented the EMC Insurance renewal.

- 9.** Consider approval of a Marketing Agreement with Utility Service Partners Private Label, Inc., a subsidiary of HomeServe USA Corp., to administer the National League of Cities Service Line Warranty Program.

Motion by Commissioner Rein, seconded by Commissioner Witt to approve a Marketing Agreement with the Utility Service Partners Private Label, Inc., a subsidiary of HomeServe USA Corp., to administer the National League of Cities Service Line Warranty Program. Roll call vote: Kollhoff NO, Miller YES, Rein YES, Witt YES, Marshall YES. Motion carried unanimously 4-1.

- 10.** Consider approval of a Contract for Sale of Real Estate for 125 N. Elm Street (Alley) to Jon Koffman.

Motion by Commissioner Miller, seconded by Commissioner Witt to approve a Contract for Sale of Real Estate for 125 N. Elm (Alley) to Jon Koffman. Roll call vote: Witt YES, Rein YES, Miller YES, Kollhoff YES, Marshall YES. Motion carried unanimously 5-0.

- 11.** Consider acceptance of a Permanent Utility Easement for 125 N. Elm Street (Alley) from Jon Koffman.

Motion by Commissioner Witt, seconded by Commissioner Miller to accept a Permanent Utility Easement for 125 N. Elm (Alley) from Jon Koffman. Roll call vote: Marshall YES, Witt YES, Kollhoff YES, Miller YES, Rein YES. Motion carried unanimously 5-0.

- 12.** Consider approval of a request to transfer FAA Non-Primary Entitlement Funds to Fort Scott Municipal Airport.

Motion by Commissioner Rein, seconded by Commissioner Witt to approve a request to transfer FAA Non-Primary Entitlement Funds to Fort Scott Municipal Airport. Roll call vote: Rein YES, Witt YES, Kollhoff YES, Miller YES, Marshall YES. Motion carried unanimously 5-0.

- 13.** Consider approval of a bid from Mid-American Courtworks in the amount of \$22,400.00 for the purchase of steel light poles and concrete footings and from Linder Electric in the amount of \$14,575.00 for the installation of the new lighting that will be installed at the Tennis Courts in Eisenhower Park.

Motion by Commissioner Rein, seconded by Commissioner Miller to approve a bid from Mid-American Courtworks in the amount of \$22,400.00 for the purchase of steel light poles and concrete footings and from Linder Electric in the amount of \$14,575.00 for the installation of the new lighting that will be installed at the Tennis Courts in Eisenhower Park. Roll call vote: Witt YES, Marshall YES, Rein YES, Miller YES, Kollhoff YES. Motion carried unanimously 5-0.

Reports

14. City Manager reports

The Fire Department will start burning along Mud Creek over the next several weeks, weather permitting. They will also be starting to flush fire hydrants along with the Public Works Department starting next week.

Following up: Joseph Tattner presented his request to the Heritage Commission for seating from the former auditorium to put in the Lebold Manson. The HC declined the request and any disposal of seats until a determination is made by the City on the possibility of future renovations to the City Hall Auditorium. If the City does not intend to renovate, the HC would then revisit the request and recommend moving forward with the sale of the auditorium seats to the public.

Lon has been working with Evergy to get more street lighting added on Buckeye north of the I-70 interchange. Evergy has steel poles in stock and we are working on the required permit from KDOT.

Kelsey Briand has been hired as the new administrative assistant in City Hall. Her first day will be April 4th.

Adjournment

15. Consideration of a motion to adjourn the March 28, 2022, City Commission meeting.

Motion by Commissioner Kollhoff, seconded by Commissioner Witt to adjourn at 4:21 p.m. Roll call vote: Kollhoff YES, Miller YES, Rein YES, Witt YES, Marshall YES. Motion carried unanimously 5-0.

(Seal)

Dee Marshall, Mayor

ATTEST:

Shayla L. Mohr
City Clerk