



Abilene City Commission Meeting Minutes
Abilene Public Library – 209 NW Fourth Street
April 25, 2022 @ 4:00 p.m.
Abilene, Kansas

1. Call to Order

2. Roll Call – City Commission Present: Mayor Marshall, Commissioners Witt, Rein, Miller and Kollhoff (via zoom).

Staff Present: City Manager Marsh, Human Resources Director/City Clerk Mohr, Finance Director Rothchild, City Attorney Martin, Convention and Visitors Bureau Director Roller-Weeks, Parks and Recreation Director Timbrook, Fire Chief Strunk, Community Development Director Zook, Police Chief Hatter, Public Works Director Schrader, Streets & Utilities Superintendent Hawk, Public Works Administrative Assistant Hiatt Water Treatment Plant Lead Operator Leusman and Administrative Assistant Briand.

3. Pledge of Allegiance

Consent Agenda

4. Agenda Approval for the April 25, 2022, City Commission Meeting
5. Meeting minutes: April 11, 2022, 2022, Regular Meeting
6. Reappointment of Sheila Biggs to the Library Board – term ending 2026

Motion by Commissioner Witt, seconded by Commissioner Rein to approve the Consent Agenda with the removal of item #6, move this item to 11a under old and new business for further discussion and separate action. Roll call vote: Witt YES, Rein YES, Miller YES, Kollhoff YES, Marshall YES. Motion carried unanimously 5-0.

Public Comments and Communications

7. Persons who wish to address the City Commission may do so when called upon by the Mayor.

There were no public comments or communications.

8. Arbor Day Proclamation

Mayor Marshall read the proclamation proclaiming April 29, 2022, as Arbor Day in the City of Abilene and presented it to Jennie Hiatt, representing the Tree Board.

9. Mayor Jouichi Shimada Day Proclamation

Mayor Marshall read the proclamation proclaiming April 29, 2022, as Mayor Jouichi Shimada Day in the City of Abilene and presented it to present and past members of the Abilene Sister City Committee.

Presentation

10. Jennie Hiatt recipient of the Administrative Assistants of Kansas Cities-Nancy Crane Municipal Administrative Professional of the Year Award.

City Manager Marsh presented Public Works Administrative Assistant Jennie Hiatt with the Administrative Assistants of Kansas Cities-Nancy Crane Municipal Administrative Professional of the Year Award.

Old and New Business

11. Kansas Open Meetings Act Update – City Attorney

City Attorney Martin gave an overview of the Kansas Open Meeting Act.

11a. Approval of reappointment of Sheila Biggs to the Library Board – term ending 2026

Motion by Commissioner Witt, seconded by Commissioner Rein to table this item until the May 9th City Commission meeting so the correct application form can be submitted. Roll call vote: Witt YES, Rein YES, Miller YES, Kollhoff YES, Marshall YES. Motion carried unanimously 5-0.

12. Consider approval of a bid from Municipal Supply in an amount not to exceed \$50,000.00 for the purchase of fire hydrants to replace nonrepairable hydrants throughout the city.

Motion by Commissioner Rein, seconded by Commissioner Miller to approve the bid from Municipal Supply in an amount not to exceed \$50,000.00 for the purchase of fire hydrants to replace nonrepairable hydrants throughout the city. Roll call vote: Miller YES, Kollhoff YES, Rein YES, Witt YES, Marshall YES.

13. Consider approval of the Abilene Municipal Airport Spill Prevention Containment and Control Plan.

Motion by Commissioner Kollhoff to table this item. Motion died due to lack of second.

Motion by Commissioner Miller, seconded by Commissioner Witt to approve the Abilene Municipal Airport Spill Prevention Containment and Control Plan. Roll call vote: Kollhoff NO, Miller YES, Rein YES, Marshall YES, Witt YES. Motion carried 4-1.

Reports

14. City Manager reports

We closed on the sale of three lots in Golden Belt Heights East last Thursday. We are scheduled to close on eight lots this Friday, April 29th.

The new streetlights on Buckeye north of the I-70 interchange are up and look great. The lighting has improved significantly.

Fire Chief Kale Strunk and three firefighters will be attending FDIC this week in Indianapolis, IN. This is a great opportunity for them to learn and network.

Police Department remodel update...most of the work has been completed; there are some punch list items that need to be finalized and the electrical work needs to be completed. We have run into a delay with an electrical component. We are working with the architect to remedy the situation.

We received a \$3,279.00 refund from KMIT, the Kansas Municipal Insurance Trust, for the 2021 payroll audit on our workers compensation insurance premium.

As I informed the Commission earlier, while reviewing the data on water loss at the trailer parks, we discovered that we reported an incorrect number last week on the amount of water lost in 2021 between the master meter and individual meters. The number reported was the total gallons through the master meters, 4.3 million gallons. The correct number of gallons of lost water is 602,833, or 14% of the total water through the master meters. Still a significant number but doesn't affect the overall need to change policy. I apologize for the error.

Golf Course update: We have received the consultant's report and are waiting on completion of the real estate appraisal. Anticipating the appraisal will be finished in early to mid-May, I have tentatively scheduled the consultant to be at the May 16th study session to present to the governing body. I would like that study session to also be a community meeting for commission to hear from the public.

FYI...I will be out of the office Thursday and Friday of this week for a conference.

Adjournment

15. Consideration of a motion to adjourn the April 25, 2022, City Commission meeting.

Motion by Commissioner Rein, seconded by Commissioner Miller to adjourn at 4:41 p.m. Roll call vote: Rein YES, Miller YES, Kollhoff YES, Witt YES, Marshall YES. Motion carried unanimously 5-0.

(Seal)

Dee Marshall, Mayor

ATTEST:

Shayla L. Mohr
City Clerk