

**CITY OF ABILENE  
HERITAGE COMMISSION  
MEETING MINUTES**

**January 20, 2022 at 4:00 p.m.**

**Virtual Zoom Meeting**

**Abilene Public Library**

**209 NW 4<sup>th</sup> St. Abilene, KS 67410**

**Members Present:** Duane Schrag (Chair), Andrew Pankratz, Mary Burtzloff, Nanc Scholl

**Members Absent:** Barry Arp

**Staff Present:** Community Development Director Kari Zook

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**Call to Order**

The meeting was called to order by Chair Schrag.

**Approval of Agenda**

Burtzloff moved to approve the agenda, seconded by Scholl. Motion carried unanimously 4-0.

**Approval of the Meeting Minutes – December 16, 2021**

Pankratz moved to approve the minutes, seconded by Burtzloff. Motion carried unanimously 4-0.

**Business**

**Annual selection of Chair/Vice Chair**

Scholl moved to select Duane Schrag as Chair, seconded by Burtzloff. Motion carried unanimously 4-0.

Schrag moved to select Mary Burtzloff as Vice Chair, seconded by Pankratz. Motion carried unanimously 4-0.

**Grant project proposal updates**

Scholl moved to proceed with the adopted document written by Chair Schrag and present to the City Commission in the near future, seconded by Pankratz. Motion carried unanimously 4-0.

**Comments**

The HEAL grant winners haven't been formally announced, but one local business who applied did not receive a grant. In future meetings, the Heritage Commission may compile a generic recommendation letter/letter of support to submit for possible future grant cycles. Upon

requests from area businesses, the Heritage Commission can then obtain all the information on the business, building and grant they're applying for and then add in specific details.

Kellee Timbrook, Parks & Recreation Director, updated staff on the concrete picnic tables and pool house ceiling damage. They've had contractors look at the projects in the past week. Once bids are received, that information will be shared with the Heritage Commission.

There are currently two vacancies on the Heritage Commission.

**Adjournment**

Scholl made a motion to adjourn, seconded by Pankratz. Motion carried unanimously 4-0.

Attest:

  
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Kari Zook  
Community Development Director

Minutes Approved,  
  
Duane Schrag, Chair