

Minutes: Meeting of Abilene Public Library Board March 9, 2021

Roll call

Present

Absent

Sheila Biggs

Wendy Moulton

Elly Cauthon

Cindy Montgomery

Marilyn Holt

Amanda Cormack

Sandy Foltz

Kara Cromwell

Sheryl Davidson

Brandon Rein, mayor, via telephone conference call

Meeting called to order by president Sheila Biggs.

Motion to approve financial report and minutes of last meeting made by Sandy Foltz; seconded, Elly Cauthon; approved.

Correspondence: Community Foundation Statement. At the end of January 2021, library fund stands at \$1,330,115.33; can request up to \$35,000 for coming year.

Director's Report. See Wendy's Report. Wendy added that library employees can begin to receive covid vaccination.

Children and Teen Services: See Sheryl's Report. Sheryl added that she began pre-school activities, She also handed out new flyers for upcoming programs and showed the Reading Challenger sheet prepared for March Reading Month.

Action Items:

1. Replacement of heater near staff door/staircase. Cost of replacement being considered is \$1,655. After discussion of life span of proposed heater versus more expensive item, it was decided to have more information before moving forward. Motion to table approval of proposed replacement made by Elly Cauthon; Amanda Cormack, seconded; approved.

2. 2021 Community Foundation's Match Day Fund. Last year Library used \$5,000 from matured \$10,000 CD for Match Day. Motion to invest the remaining \$5,000 for 2021 Match Day made by Amanda Cormack; Elly Cauthon, seconded; approved.

3. Locker system. Wendy Moulton proposed the purchase of 12 lockers to be placed inside door for patrons to pick up holds when library is not open. Patrons will use a key code provided to them, and code will be changed on regular basis. Cost is \$2,228.69. Question was asked about exit clearance once lockers are in place. Motion to approve expenditure pending fire chief's approval for clearance made by Elly Cauthon; Amanda Cormack, seconded; approved.

Discussion Items:

1. Library repairs: During the extreme cold weather, a break in the sprinkler system damaged main stack area. Insurance adjustor has inspected damage and approved replacement costs for most but not all damage; the latter includes some but not all floor tiles. Sprinkler should be repaired by end of this week, but total repairs including floor replacement and all books back on shelves may not be completed until end of month.

2. Two New Board Members. One application has been received, but a second board seat also must be filled. There was a consensus that board formally request city commission to approve application of Sarah Wilson to fill one of the vacant positions.

Motion to adjourn board meeting made by Marilyn Holt; Sandy Foltz, seconded; approved.

Next regular meeting is April 13, 2021

Submitted, Marilyn Holt, March 10, 2021


