

Minutes of Meeting of Abilene Public Library Board April 13, 2021

**Roll call**

Kara Cromwell  
Sheryl Davidson  
Sara Wilson  
April Schwarz

**Present**

Sheila Biggs, President  
Wendy Moulton, Director  
Cindy Montgomery  
Amanda Cormack  
Sandy Foltz

**Absent**

Elly Cauthon  
Brandon Rein, Mayor  
Marilyn Holt

The meeting called to order by president Sheila Biggs at 4:00 PM.

**2020 Audit**

April Schwarz from Varney and Associates reviewed the 2020 audit. She noted that there were no issues with the audit. Sandy Foltz made a motion to accept audit as presented. Amanda Cormack seconded. Motion carried.

**Consent Agenda**

Sandy Foltz made a motion to approve the consent agenda. Amanda Cormack seconded the motion. Motion carried.

**Correspondence**

There was no correspondence to review.

**Director's report**

See attached report. Wendy Moulton added that Kat McKee applied to the Community Foundation for a grant for Teens and Technology department. Grant was received and furniture will be purchased. Amanda Cormack asked if there had been any feedback on the decision to continue mask usage. Wendy noted that there had been some feedback from the community. After Board discussion, Amanda suggested reaching out to other organizations and employees for further feedback. Board decided to continue current plan and continue to discuss mask usage in upcoming months.

**Children and Teen Services report.**

See attached report. Sheryl mentioned she had also completed the August book order.

**Executive Session**

Amanda Cormack made a motion to go to executive session at 4:38 for ten minutes with Wendy Moulton and the Board members present to discuss personnel issues. Sandy Foltz seconded the motion. Motion carried.

Amanda Cormack made a motion to go back to regular session at 3:52. Cindy Montgomery seconded the motion. Motion carried.

## **Action Items**

### **Heater replacement**

Amanda Cormack made a motion to accept the bid for the heater replacement. Wendy Moulton noted that the representative mentioned that the life span is approximately five to six years. Sandy Foltz seconded the motion. Motion carried.

### **Exempt Employee/Director Leave Policy**

The Board tabled the exempt employee leave item to consider other options, such as PTO and review the policy in place for city employees.

### **New Board Member Applications**

The Board reviewed both applications. The Board discussed the benefits of bringing in a new perspective through the new member. Wendy Moulton suggested sending follow-up questions to applicants when multiple candidates apply. Amanda Cormack made a motion to recommend Anita Madden to the city council for consideration for the Board. Sandy Foltz seconded the motion. Motion carried.

### **Library Hours**

The Board discussed the library hours report. Sandy Foltz suggested totaling the report by day and by hour. From previous minutes, the Board has until May 15 to revisit hours. Board tabled the motion until the May meeting.

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## **Discussion Items**

### **CD for Gifts and Memorial**

Board discussed utilizing monies from the CD to continue implementing plans for the Teens and Technology room renovations. Amanda Cormack made a motion to dedicate the monies from the CD to the Teens and Technology renovation plans. Sarah Wilson seconded the motion. Motion carried.

### **Lockers**

The Board discussed other options for location of the lockers system. Item tabled for further discussion.

### **Board Officers**

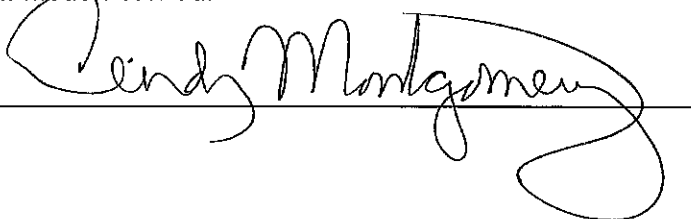
Wendy Moulton mentioned the Board would need to elect officers at the May meeting.

### **WPA Dolls**

Wendy Moulton said there is interest in the dolls from several locations. Cindy Montgomery made a motion to allow Wendy to bequeath the WPA dolls to a suitable organization. Amanda Cormack seconded the motion. Motion carried.

## **Adjournment**

Amanda Cormack made a motion to adjourn the meeting at 5:35. Sarah Wilson seconded the motion. Motion carried.



A handwritten signature in cursive script, reading "Cindy Montgomery", is written over a horizontal line. The signature is fluid and extends below the line.