

**ABILENE CITY COMMISSION - STUDY SESSION AGENDA**  
**DWIGHT D. EISENHOWER MUNICIPAL BUILDING - 419 N. BROADWAY AVENUE**  
**February 2, 2016 - 7:00 pm**

1. **PUBLIC COMMENTS.** Persons who wish to address the City Commission may do so when called upon by the Mayor. Comments on personnel matters and matters pending before court are not permitted. Speakers are limited to three minutes. Any presentation is for informational purposes only. No action will be taken.
2. **STRATEGIC DISCUSSION**
  - a. **Commission Retreat Update**
3. **ITEMS TO BE PLACED ON THE REGULAR AGENDA**
  - a. **An Ordinance affirming the City of Abilene's adoption and continued operation under the Commission-Manager form of government and addressing the transition to November elections.**
  - b. **A Charter Ordinance repealing Charter Ordinance No. 10 exempting the City of Abilene, Kansas from K.S.A. 14-1204, 12-1005c, and 12-1006.**
4. **ITEMS PROPOSED FOR THE CONSENT AGENDA**
  - a. **Meeting Minutes: January 25, 2016 regular meeting**
  - b. **Cereal Malt Beverage License for Historic Abilene, Inc. dba the Hitching Post**
  - c. **4Q, 2015 Financial Statement and Year-End Fund Balances**
5. **ITEMS FOR PRESENTATION AND DISCUSSION**
  - a. **2015 Water Supply Summary**
6. **REPORTS**
  - a. **City Manager's Report**
7. **ANNOUNCEMENTS** *(Meetings at Abilene Public Library unless otherwise provided)*
  - City Commission meeting, February 8 at 4:00 pm
  - Planning Commission, February 9 at 4:30 pm
  - Sister City, February 9 at 7 pm (Civic Center)
  - Recreation Commission, February 15 at 5:30 pm (Community Center)
  - Economic Development Council, February 16 at 4:00 pm
  - Commission Study Session, February 16 at 7:00 (City Hall)
  - Heritage Commission, February 18 at 4:00 pm

**CLARK, MIZE & LINVILLE**  
**CHARTERED**

PETER L. PETERSON  
JOHN W. MIZE  
GREG A. BENGTON  
PAULA J. WRIGHT  
ERIC N. ANDERSON  
DUSTIN J. DENNING  
PETER S. JOHNSTON  
JARED T. HIATT  
JOSHUA C. HOWARD  
AARON O. MARTIN  
JACOB E. PETERSON  
JESSICA L. STOPPEL

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C.L. CLARK (1908 – 2004)  
JAMES P. MIZE (1910 – 1988)

AUBREY G. LINVILLE  
L.O. BENGTON  
MICKEY W. MOSIER  
RETIRED

**MEMORANDUM**

**TO:** David Dillner, City Manager  
**FROM:** Aaron Martin, City Attorney  
**RE:** HB 2104 – Changes to Election Laws  
**DATE:** January 15, 2016

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**INTRODUCTION:**

In 2015, the Kansas Legislature adopted HB 2104 (“Act”), which moved city elections from April of odd-numbered years to November of odd-numbered years. In addition to affecting the timing of the City of Abilene’s (“City”) elections, the Act affects issues relating to elected officials’ terms of office, transitions, meeting dates, filing deadlines, and the filling of governing body vacancies.

In adopting the Act, the Legislature repealed the Kansas statutes commonly known as the City Manager Plan Act (“CMPA”). This was necessary to make the state election laws uniformly applicable to all cities. In the Act, the Legislature retained and recodified the core parts of the now-repealed CMPA. The Act provides that, if a city has previously adopted the CMPA via an election, the City will continue to operate under that form of government until such time as the city’s form of government is changed by a local election. The Act further provides that all existing ordinances and charter ordinances relating to a city’s form of government, except those provisions relating to the timing of city primary and general elections, shall remain in affect until amended or repealed by the city.

Because the City of Abilene adopted the commission-city manager form of government in 1939 pursuant to the now-repealed provisions of the CMPA, the City’s existing ordinances and charter ordinances relating to the commission-city manager form of government, except those provisions relating to the timing of city primary and general elections, still remain in effect. Based on my review of the City’s ordinances, the following is a short summary of the two primary ordinances

pertinent to a discussion of the City's status following the Legislature's 2015 adoption of the Act:

- Ordinance No. 762, dated April 15, 1939: In this ordinance, the City adopted the commission-city manager form of government, and became subject to the provisions of the CMPA that were applicable to cities of the second class. Generally, the ordinance provides for the appointment of a city manager, creates certain administrative departments, and provides for the appointment of certain officers and employees. Many of the provisions of Ordinance No. 762 are currently codified in Chapter 1 of the City Code, titled "Administration."

By adopting the commission-city manager form of government, the City became subject to K.S.A. 12-1005c and K.S.A. 12-1006, which were statutes within the CMPA that established the number and terms of city commissioners. These statutes provided for the election of a mayor and two commissioners, each with a term of four years.

- Charter Ordinance No. 10, dated April 12, 1982: In this charter ordinance, the City exempted itself from certain provisions of the CMPA – K.S.A. 12-1005c and K.S.A. 12-1006 – and provided substitute and additional provisions on the same subjects. Specifically, the charter ordinance provided for the staggered election of five commissioners, and it established rules related to tie votes, terms of office, and vacancies in office.

This memorandum summarizes the required, recommended, and optional actions to be taken by the City in light of the Act, and the Act's effect on the above-referenced City ordinances.

#### **SUMMARY OF THE ACT AND RECOMMENDATIONS/OPTIONS:**

1. **Move to Fall Elections**: Beginning in 2017, all primary elections for members of the governing body must be held on the first Tuesday in August of odd-numbered years, and all general elections must be held on the Tuesday succeeding the first Monday in November of odd-numbered years. The Act allows cities to hold elections in November of even-numbered years for the purposes of staggering elections or to establish three-year terms of office.

#### **Action Required/Recommended:**

- The City's ordinances do not currently reference spring elections, so there are no ordinances that need to be changed to correctly reference the timing of elections. If desired for purposes of providing clarity to citizens, the City may adopt an ordinance reciting the new election dates.

2. **Commencement of Terms of Office**. Terms of newly elected members of the governing body must now begin on the second Monday in January following the certification of election.

Action Required/Recommended:

- Charter Ordinance No. 10 currently states that terms will begin “on the first regular meeting of the Commission following their election . . . .” To comply with the new commencement date, it is recommended that the City repeal<sup>1</sup> Charter Ordinance No. 10 and adopt an ordinary ordinance to reflect a January commencement date for newly-elected officials.
- Article 8, Chapter 1 of the City Code establishes various appointed boards and commissions, and provides for appointments to be made by the governing body commencing on the first day of May. The City may wish to consider amending the various code provisions so that appointments take place earlier in the year and closer to the time when newly-elected officials take office. Under the current code language, future members of the governing body taking office in January must wait approximately four months to vote on appointees.

3. **Composition of Governing Body.** The Act provides that, if a city has adopted the CMPA, the existing structure of the city’s governing body will remain in place until changed by charter ordinance or election.

Action Required/Recommended:

- Charter Ordinance No. 10 establishes that the governing body shall be comprised of five city commissioners. Because Charter Ordinance No. 10 will be repealed (see section 3 above), it is recommended that the City affirm the governing body’s composition with a simple ordinance.

4. **Establishment of Terms of Office by Ordinance.** The Act requires cities to establish their governing body members’ terms of office by ordinance.

Action Required/Recommended:

- Charter Ordinance No. 10 currently establishes the terms of office. Specifically, it provides three commissioners will be elected at each election. The two receiving the most votes shall be elected for four-year terms, and the candidate receiving the third highest number of votes shall serve for a period of two years. However, as discussed

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<sup>1</sup>The primary purpose of Charter Ordinance No. 10 was to charter out of the provisions within the CMPA relating to composition of the governing body and terms of office. The governing body’s composition relates to the City’s “form of government.” The Act provides that cities shall continue to operate under their current form of government whether established at election, or by adoption of a charter ordinance or ordinance until such time as the city’s form of government is changed as provided by law. The Act further provides that cities shall establish by ordinary ordinance the qualifications, oath and powers and duties and terms of office of the government body. Accordingly, the City will continue to operate under its five-commissioner form of government, and it is appropriate to repeal Charter Ordinance No. 10 and reaffirm its provisions relating to composition of the governing body via ordinary ordinance.

above, it is recommended that the charter ordinance be repealed due to other inconsistencies with the current law. To comply with the requirement that terms of office be established by ordinance, the City must adopt a regular ordinance establishing the terms of office, which can be identical to those terms established in existing Charter Ordinance No. 10.

5. **Extension of Existing Commissioners' Terms.** Terms of commissioners that would have ended in April 2017 are extended and will now expire on the second Monday in January 2018, when the officials elected in the November 2017 general election take office. Terms of commissioners that would have ended in April 2019 are extended to January 2020.

*Action Required/Recommended:*

- Under Kansas law, the City is not required to take any action to officially extend the current office-holders' terms; these office-holders will continue in office until their replacements take office, and any official actions taking during this extension period will be deemed valid and binding. However, the City may, at its option, pass an ordinance extending the terms for purposes of providing clarity to elected officials, staff, and citizens.

6. **Partisan Elections.** The Act authorizes, but does not require, the City to hold partisan elections after passing an ordinary ordinance.

*Action Required/Recommended:*

- Confirm that the City does not wish to hold partisan elections.

7. **Candidate Filing Deadlines.** The Act states that the filing deadline for all city candidates is June 1.

*Action Required/Recommended:*

- None.

8. **Candidate Filing Deadlines.** Under the Act, the City Clerk must certify to the county election officer a list of all city offices to be voted upon at each city election no later than May 1 of every year in which an election will be held.

*Action Required/Recommended:*

- The City Clerk should update her calendar to reflect the new May 1 notification date.

9. **Nomination Petition Requirements.** Under the Act, cities must establish by ordinance the number of qualified electors of the city which must sign a nomination petition.

Action Required/Recommended:

- The City should adopt an ordinance establishing the number of electors of the city which must sign a nomination petition. Notably, prior to the Act, a nomination petition in the City of Abilene needed to be signed by 50 qualified electors or by a number of such qualified electors equal to not less than 1% of the ballots cast and counted at the last general city election, whichever was less.

**10. Filling Vacancies.** The Act creates new rules for filling governing body vacancies. Specifically, the Act states that the governing body shall appoint, by a majority vote of the remaining members, a person to fill the vacancy within 60 days of the vacancy. If the appointment is not made within 60 days, the city must hold a special election to fill the vacancy. The Act further states that the foregoing procedures shall not apply to any city which has its own procedure for filling vacancies and which has filled such vacancy within 60 days.

Action Required/Recommended:

- Existing Charter Ordinance No. 10 establishes the procedures for filling vacancies, and states that “the mayor, by and with the consent of a majority of the remaining commissioners, shall appoint a qualified elector of the city to fill the vacancy until the next election for that office.” However, as discussed above, it is recommended that the charter ordinance be repealed. Upon repeal, the City’s vacancy process will be governed by the new Act, unless the City wishes to adopt its “own procedures[s]” for filling vacancies. If procedures different from those required under the Act are desired, the City should establish those procedures by ordinance.

**11. Implications of Recodified City Manager Plan Act.** As discussed above, the CMPA, adopted by the City of Abilene in 1939, has now been repealed. Although the CMPA was recodified as part of the Act, very few of the operational provisions that existed in the old CMPA were replaced in the new statutes. However, the Act provides that all existing ordinances and charter ordinances relating to a city’s form of government shall remain in effect. This “savings clause” operates to preserve Ordinance No. 762, which adopted the commission-city manager form of government. Fortunately, rather than simply incorporating the CMPA by reference, Ordinance No. 762 includes many of the statutory provisions from the CMPA, including those related to the powers of the mayor, special meetings, and the city manager position.

The Act states that cities shall, by ordinance, establish the qualifications, oath, powers, duties, and terms of office of the governing body, and may establish by ordinance:

- (1) The powers and duties of the governing body, including the mayor and other elected officials;
- (2) the terms of office of members of the governing body, including the mayor and other elected officials of either two, three or four years;
- (3) the election by ward or district of members of the governing body, if applicable;

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- (4) the powers and duties of the city manager, if applicable;
- (5) the administrative departments of the city; and
- (6) other matters deemed appropriate by the governing body.

Because Ordinance No. 762 and the City's other ordinances relating to items (1) through (6) above remain in full force and effect, the City may continue to rely on its existing ordinances for purposes of establishing the operational provisions of its commission-city manager form of government. However, if the City wishes to modify or supplement any of these existing provisions, it may do so by adoption of an ordinance.

ORDINANCE NO. \_\_\_\_\_

**AN ORDINANCE AFFIRMING THE CITY OF ABILENE'S ADOPTION AND CONTINUED OPERATION UNDER THE COMMISSION-MANAGER FORM OF GOVERNMENT AND ADDRESSING THE TRANSITION TO NOVEMBER ELECTIONS.**

**BE IT ORDAINED** by the governing body of the City of Abilene, Kansas:

**WHEREAS**, on April 15, 1939, the City of Abilene, Kansas adopted the commission-manager form of government;

**WHEREAS**, on June 8, 2015, the Kansas Legislature passed L. 2015, ch. 88 (H.B. 2104), which amended and transferred the statutory provisions for the commission-manager form of government, and L. 2015, ch. 88, sec. 8(a) states that a city shall continue to operate under its current form of government until such time that the city's form of government is changed as provided by law;

**WHEREAS**, the statutory provisions for the commission-manager form of government have been recodified in L. 2015, ch. 88, sec. 10 through 12;

**WHEREAS**, L. 2015, ch. 88, sec. 8(b) states that all existing ordinances and charter ordinances relating to a city's form of government shall remain in effect until amended or repealed by such city; and

**WHEREAS**, L. 2015, ch. 88, sec. 7 provides that all general elections for members of the governing body shall be held on the Tuesday succeeding the first Monday in November of 2017 and on such date thereafter of odd-numbered years.

**THEREFORE, BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF ABILENE, KANSAS:**

**SECTION ONE. Form of Government.** The City of Abilene, Kansas continues to operate under the commission-manager form of government, as codified in L. 2015, ch. 88, sec. 10 through 12, and pursuant to all existing ordinances and charter ordinances relating to its form of government.

**SECTION TWO. Governing Body; Transition to November Elections.**

(a) The positions of those commissioners with terms that would have expired in April 2017 shall expire on the second Monday in January of 2018 when the commissioners elected in the November 2017 general election take office. The positions of those commissioners with terms that would have expired in April 2019 shall expire on the second Monday in January of 2020 when the commissioners elected in the November 2019 general election take office.

**[OPTIONAL Subsection (b) to address terms of mayor and vice-mayor due to transition to November elections: Option #1: The positions of mayor and vice-mayor whose terms would have expired in April 2017 could be extended to January 2018. Option #2: The commission could proceed to select a mayor and vice-mayor in April 2017, but their terms could**

be shortened to expire in January 2018, at which time a new mayor and vice-mayor would be selected.]

**SECTION THREE. Same; Offices and Elections.**

(a) The governing body shall continue to consist of five commissioners, to be elected to terms as set forth herein. The commissioners shall be residents and qualified electors of the City of Abilene, Kansas.

(b) A general election shall take place on the Tuesday succeeding the first Monday in November 2017, and succeeding elections will be held every two years for all such commissioners whose terms will expire.

(c) At each general election, there shall be elected three commissioners, the two candidates receiving the largest and second largest number of votes shall be elected for four-year terms, and the candidate receiving the third largest number of votes shall be elected for a two-year term.

**SECTION FOUR. Same; Vacancies.** If any person elected to the office of commissioner does not qualify within the required time, such person shall be deemed to have refused to accept the office and a vacancy shall exist and thereupon a majority of the commission, by voice vote, shall appoint a qualified elector of the city to fill the vacancy for the term to which the refusing person was elected. In case of a vacancy in the office of commissioner occurring by reason of resignation, death, or removal from office or from the city, the mayor, by and with the consent of a majority of the remaining commissioners, shall appoint a qualified elector of the city to fill the vacancy until the next election for that office. [*Note: These vacancy-filling rules are the same as those contained in Charter Ordinance No. 10, which will be repealed. They governing body may, at its option, create different rules to address vacancies.*]

**SECTION FIVE. Nomination Petitions.** In accordance with K.S.A. 25-205, and amendments thereto, any person may become a candidate for city office elected at large by having had filed on their behalf a nomination petition, or by filing a declaration of candidacy accompanied by any fee required by law. The nomination petition must be signed by fifty of the qualified electors of the City of Abilene, Kansas.

**SECTION SIX. Publication; Effective Date.** The ordinance shall take effect and be in full force and effect immediately following its adoption and publication as provided by law.

**PASSED AND APPROVED** by the governing body of the City of Abilene, Kansas, on February \_\_\_\_, 2016.

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**CITY OF ABILENE, KANSAS**

By: \_\_\_\_\_  
Dennis P. Weishaar, Mayor

[SEAL]

ATTEST:

\_\_\_\_\_  
Penny L. Soukup, CMC, City Clerk

APPROVED AS TO FORM:

\_\_\_\_\_  
Aaron O. Martin, City Attorney

**CHARTER ORDINANCE NO. \_\_\_\_\_**

**A CHARTER ORDINANCE REPEALING CHARTER ORDINANCE NO. 10 EXEMPTING THE CITY OF ABILENE, KANSAS FROM K.S.A. 14-1204, 12-1005c AND 12-1006.**

**WHEREAS**, on April 15, 1939, the City of Abilene, Kansas adopted the commission-manager form of government, thereby becoming subject to the statutory provisions for the commission-manager form of government commonly known as the City Manager Plan Act codified at K.S.A. 12-2001, *et seq.*;

**WHEREAS**, on April 12, 1982, the City of Abilene, Kansas approved Charter Ordinance No. 10 exempting the City of Abilene from certain provisions in the City Manager Plan Act, including K.S.A. 14-1204 and 12-1005c, and providing substitute and additional provisions on the same subject, particularly the staggered election of five commissioners, tie vote, terms of office, qualifying, failure to qualify or accept office, filling vacancies and certificates of election;

**WHEREAS**, on June 8, 2015, the Kansas Legislature passed L. 2015, ch. 88 (H.B. 2104), which amended and transferred the statutory provisions for the commission-manager form of government, thereby making them uniform throughout the state and voiding Charter Ordinance No. 10;

**WHEREAS**, L. 2015, ch. 88, sec. 8(a) states that a city shall continue to operate under its current form of government until such time that the city's form of government is changed as provided by law;

**WHEREAS**, L. 2015, ch. 88, sec. 10 through 12 contain the recodified statutory provisions for the commission-manager form of government, which state that a city's governing body shall establish by ordinance the qualifications, oath and powers, and duties and terms of office of the governing body; and

**WHEREAS**, the purpose of Charter Ordinance No. 10, namely to establish the qualifications and terms of office of the governing body, and the rules for filling vacancies, can be accomplished and will now be addressed through the City of Abilene's existing ordinances and by the adoption of additional ordinary ordinance(s), and also by operation of existing state statutes.

**SO, NOW THEREFORE, BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF ABILENE, KANSAS:**

**SECTION ONE.** Repeal. Charter Ordinance No. 10 is hereby repealed.

**SECTION TWO.** Publication. This Charter Ordinance shall be published once each week for two consecutive weeks in the official city newspaper.

**SECTION THREE. Effective Date.** This Charter Ordinance shall take effect 60 days after final publication, unless a sufficient petition is filed and a referendum held on the ordinance as provided in Article 12, Section 5(c) of the Kansas Constitution, in which case the ordinance shall become effective upon approval by a majority of the electors voting thereon.

**PASSED AND APPROVED** by the Governing Body of the City of Abilene, Kansas by not less than two-thirds of the members elect voting in favor thereon, this \_\_\_\_ day of February, 2016.

**CITY OF ABILENE, KANSAS**

By: \_\_\_\_\_  
Dennis P. Weishaar, Mayor

[SEAL]

ATTEST:

\_\_\_\_\_  
Penny L. Soukup, CMC, City Clerk

APPROVED AS TO FORM:

\_\_\_\_\_  
Aaron O. Martin, City Attorney

# CORPORATE APPLICATION FOR LICENSE TO SELL CEREAL MALT BEVERAGES

(This form has been prepared by the Attorney General's Office)

City or  County of Abilene - Dickinson County

<b>SECTION 1 - LICENSE TYPE</b>	
Check One: <input checked="" type="checkbox"/> New License <input type="checkbox"/> Renew License <input type="checkbox"/> Special Event Permit	
Check One:	
<input checked="" type="checkbox"/> License to sell cereal malt beverages for consumption on the premises.	
<input type="checkbox"/> License to sell cereal malt beverages in original and unopened containers and not for consumption on the licensed premises.	

<b>SECTION 2 - APPLICANT INFORMATION</b>			
Kansas Sales Tax Registration Number (required): <u>KS 2J840 F81 / FEIN: 87070567</u>			
Name of Corporation <u>Historic Abilene Inc. / The Hitching Post</u>		Principal Place of Business <u>The Hitching Post</u>	
Corporation Street Address <u>100 SE 5th Street</u>	Corporation City <u>Abilene</u>	State <u>KS</u>	Zip Code <u>67410</u>
Date of Incorporation <u>January 2004</u>	Articles of Incorporation are on file with the Secretary of State		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Resident Agent Name <u>Greg Wilson</u>	Phone No. <u>(785) 263-1868</u>		
Residence Street Address <u>2201 S Washington</u>	City <u>Abilene</u>	State <u>KS</u>	Zip Code <u>67410</u>

<b>SECTION 3 - LICENSED PREMISE</b>			
Licensed Premise (Business Location or Location of Special Event)		Mailing Address (If different from business address)	
DBA Name <u>The Hitching Post</u>	Name <u>The Hitching Post</u>		
Business Location Address <u>100 SE 5th St.</u>	Address <u>PO Box 662</u>		
City <u>Abilene</u>	State <u>KS</u>	City <u>Abilene</u>	State <u>KS</u>
Zip Code <u>67410</u>	Zip Code <u>67410</u>		
Business Phone No. <u>(785) 263-1868</u>	<input type="checkbox"/> Applicant owns the proposed business location <input checked="" type="checkbox"/> Applicant does not own the proposed business location		
Business Location Owner Name(s) <u>Historic Abilene Inc.</u>			

<b>SECTION 4 - OFFICERS, DIRECTORS, STOCKHOLDERS OWNING 25% OR MORE OF STOCK</b>			
List each person and their spouse, if applicable. Attach additional pages if necessary.			
Name <u>Greg Wilson</u>	Position <u>President</u>	Date of Birth <u>10/22/56</u>	
Residence Street Address	City <u>Abilene</u>	State <u>KS</u>	Zip Code <u>67410</u>
Spouse Name <u>Marcia Wilson</u>	Position <u>n/a</u>	Date of Birth	
Residence Street Address <u>2201 S Washington</u>	City <u>Abilene</u>	State <u>KS</u>	Zip Code <u>67410</u>
Name <u>Jeff Sheets</u>	Position <u>Vice President</u>	Date of Birth <u>8/24/59</u>	
Residence Street Address <u>516 Golf Course Rd.</u>	City <u>Chapman</u>	State <u>KS</u>	Zip Code <u>67431</u>
Spouse Name <u>n/a</u>	Position	Age	
Residence Street Address	City	State	Zip Code
Name <u>Mary Jane Oard</u>	Position <u>Treasurer</u>	Date of Birth <u>5/9/37</u>	
Residence Street Address <u>1705 Beekman PL</u>	City <u>Abilene</u>	State <u>KS</u>	Zip Code <u>67410</u>
Spouse Name <u>n/a</u>	Position <u>n/a</u>	Age	
Residence Street Address	City	State	Zip Code

**SECTION 4 – OFFICERS, DIRECTORS, STOCKHOLDERS OWNING 25% OR MORE OF STOCK (CONTINUED)**

Name	Position	Date of Birth
Residence Street Address	City	State Zip Code
Spouse Name	Position	Date of Birth
Residence Street Address	City	State Zip Code
Name	Position	Date of Birth
Residence Street Address	City	State Zip Code
Spouse Name	Position	Date of Birth
Residence Street Address	City	State Zip Code
Name	Position	Date of Birth
Residence Street Address	City	State Zip Code
Spouse Name	Position	Date of Birth
Residence Street Address	City	State Zip Code
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Spouse Name	Position	Date of Birth
Residence Street Address	City	State Zip Code
Name	Position	Date of Birth
Residence Street Address	City	State Zip Code
Spouse Name	Position	Date of Birth
Residence Street Address	City	State Zip Code

SECTION 5 - MANAGER OR AGENT INFORMATION			
My place of business or special event will be conducted by a manager or agent.			<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
If yes, provide the following:			
Manager/Agent Name	Phone No.	Date of Birth	
<i>hasey Hanney</i>	<i>(785) 280-3210</i>	<i>12-20-80</i>	
Residence Street Address	City	Zip Code	
<i>1409 NW 4th Street</i>	<i>Abilene</i>	<i>67410</i>	
Manager or Agent Spousal Information			
Spouse Name	Phone No.	Date of Birth	
<i>Devin Hanney</i>	<i>(785) 223-3010</i>	<i>4-13-76</i>	
Residence Street Address	City	Zip Code	
<i>1409 NW 4th Street</i>	<i>Abilene</i>	<i>67410</i>	

SECTION 6 - QUALIFICATIONS FOR LICENSURE	
<p>Within two years immediately preceding the date of this application, have any of the individuals identified in Sections 4 &amp; 5 have been convicted of, released from incarceration for or released from probation or parole for any of the following crimes:            (1) Any felony; (2) a crime involving moral turpitude; (3) drunkenness; (4) driving a motor vehicle while under the influence of alcohol (DUI); or (5) violation of any state or federal intoxicating liquor law.</p>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
<p>Have any of the individuals identified in Sections 4 and 5 been managers, officers, directors or stockholders owning more than 25% of the stock of a corporation which:            (1) had a cereal malt beverage license revoked; or (2) was convicted of violating the Club and Drinking Establishment Act or the CMB laws of Kansas.</p>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
All of the individuals identified in Sections 4 & 5 are at least 21 years of age <sup>1</sup> .	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

SECTION 6 - DURATION OF SPECIAL EVENT		
Start Date	Time	<input type="checkbox"/> AM <input type="checkbox"/> PM
<i>February 1, 2016</i>		
End Date	Time	<input type="checkbox"/> AM <input type="checkbox"/> PM

I declare under penalty of perjury under the laws of the State of Kansas that the foregoing is true and correct and that I am authorized by the corporation to complete this application. (K.S.A. 53-601)

SIGNATURE *Greg H. Weber Pres* DATE *1/27/16*

FOR CITY/COUNTY OFFICE USE ONLY:	
<input type="checkbox"/> License Fee Received Amount \$ _____ Date _____ ( \$25 - \$50 for Off-Premise license or \$25-200 for On-Premise license)	
<input type="checkbox"/> \$25 CMB Stamp Fee Received Date _____	
<input type="checkbox"/> Background Investigation <input type="checkbox"/> Completed Date _____ <input type="checkbox"/> Qualified <input type="checkbox"/> Disqualified	
<input type="checkbox"/> New License Approved Valid From Date _____ to _____ By: _____	
<input type="checkbox"/> License Renewed Valid From Date _____ to _____ By: _____	
<input type="checkbox"/> Special Event Permit Approved Valid From Date _____ to _____ By: _____	

A PHOTOCOPY OF THE COMPLETED FORM, TOGETHER WITH THE STAMP FEE REQUIRED BY K.S.A. 41-2702(e), MUST BE SUBMITTED WITH YOUR QUARTERLY REPORT (ABC-307) TO THE ALCOHOLIC BEVERAGE CONTROL, 915 SW HARRISON STREET ROOM 214, TOPEKA, KS. 66625-3512.

<sup>1</sup> Spouse not required to be over 21 years of age. K.S.A. 41-2703(b)(9)

**KEY REVENUES - 4Q, 2015 (unaudited)**  
**City of Abilene, Kansas**

<u>Property Taxes</u>	2014		2015		YTD Variance	YTD % Variance	2015		Collected as % of Budget	Note No.
	Actual	Actual	Actual	Budget			Budget	% of Budget		
General Fund	\$ 1,275,917	\$ 1,316,974	\$ 41,057	\$ 1,323,092	103%	100%				
Airport Fund	\$ 60,404	\$ 63,003	\$ 2,599	\$ 60,500	104%	104%				
Bond and Interest Fund	\$ 428,689	\$ 486,963	\$ 58,274	\$ 528,737	114%	92%				
Fire Appartus Fund	\$ 50,040	\$ 49,157	\$ (883)	\$ 44,091	98%	111%				
Library Fund	\$ 317,913	\$ 304,659	\$ (13,254)	\$ 328,625	96%	93%				
Recreation Commission Fund	\$ 231,951	\$ 227,785	\$ (4,166)	\$ 229,693	98%	99%				
Capital Improvement Fund	\$ 574	\$ 1,286	\$ 712	\$ 200	224%	643%				
<b>Total Property Taxes</b>	<b>\$ 2,365,488</b>	<b>\$ 2,449,828</b>	<b>\$ 84,340</b>	<b>\$ 2,514,938</b>	<b>104%</b>	<b>97%</b>				<b>1</b>

<u>Motor Vehicle Taxes</u>	2014		2015		YTD Variance	YTD % Variance	2015		Collected as % of Budget	Note No.
	Actual	Actual	Actual	Budget			Budget	% of Budget		
General Fund	\$ 136,560	\$ 224,581	\$ 88,021	\$ 164,360	164%	137%				
Airport Fund	\$ 12,920	\$ 5,864	\$ (7,056)	\$ 7,612	45%	77%				
Bond and Interest Fund	\$ 42,626	\$ 75,467	\$ 32,841	\$ 55,176	177%	137%				
Fire Appartus Fund	\$ 3,398	\$ 6,130	\$ 2,732	\$ 6,472	180%	95%				
Library Fund	\$ 33,027	\$ 43,116	\$ 10,089	\$ 405,775	131%	11%				
Recreation Commission Fund	\$ 23,607	\$ 28,818	\$ 5,211	\$ 26,624	122%	108%				
Capital Improvement Fund	\$ 2,835	\$ 25	\$ (2,810)	\$ -	1%	0%				
<b>Total Vehicle Taxes</b>	<b>\$ 254,973</b>	<b>\$ 384,001</b>	<b>\$ 129,028</b>	<b>\$ 666,019</b>	<b>151%</b>	<b>58%</b>				

<u>Sales Taxes</u>	2014		2015		YTD Variance	YTD % Variance	2015		Collected as % of Budget	Note No.
	Actual	Actual	Actual	Budget			Budget	% of Budget		
Local Sales Tax	\$ 1,263,712	\$ 1,307,005	\$ 43,293	\$ 1,240,000	103%	105%				
Special Library/Pool Sales Tax	\$ 458,554	\$ 480,197	\$ 21,643	\$ 445,000	105%	108%				
Local Sireet Sales Tax	\$ 327,559	\$ 343,019	\$ 15,460	\$ 325,000	105%	106%				
<b>Total Sales Taxes</b>	<b>\$ 1,722,266</b>	<b>\$ 1,787,202</b>	<b>\$ 64,936</b>	<b>\$ 1,685,000</b>	<b>104%</b>	<b>106%</b>				<b>2</b>

**NOTES:**

1. Property taxes came in consistent with the figures that were budgeted. Delinquent rates are in line with what is normal.
2. Sales taxes exceeded budgeted figures by 3% or more, due to an increase in retail purchases made in Abilene throughout the year.

**KEY REVENUES - 4Q, 2015 (unaudited)**  
**City of Abilene, Kansas**

<u>Franchise Fees</u>	2014		2015		YTD Variance	YTD % Variance	2015 Budget	Collected as % of Budget	Note No.
	Actual		Actual						
Telephone	\$ 28,787	\$	22,621	\$ (6,166)		79%	\$ 33,000	69%	1
Gas	\$ 185,596	\$	144,288	\$ (41,308)		78%	\$ 160,000	90%	2
Electric	\$ 476,958	\$	460,145	\$ (16,813)		96%	\$ 440,000	105%	
Cable	\$ 55,313	\$	56,153	\$ 840		102%	\$ 50,000	112%	
<b>Total Franchise Fees</b>	<b>\$ 746,654</b>	<b>\$</b>	<b>683,207</b>	<b>\$ (63,447)</b>		<b>92%</b>	<b>\$ 683,000</b>	<b>100%</b>	
<b>State Distributions</b>									
Liquor Control Tax	\$ 41,800	\$	76,993	\$ 35,193		184%	\$ 50,136	154%	3
Gas Tax	\$ 173,862	\$	174,072	\$ 210		100%	\$ 174,130	100%	
<b>Total Distributions</b>	<b>\$ 215,662</b>	<b>\$</b>	<b>251,065</b>	<b>\$ 35,403</b>		<b>116%</b>	<b>\$ 224,266</b>	<b>112%</b>	
<b>Miscellaneous Revenues</b>									
Municipal Court Fines	\$ 138,057	\$	166,600	\$ 28,543		121%	\$ 160,000	104%	
Licenses and Permits	\$ 53,169	\$	87,378	\$ 34,209		164%	\$ 24,150	362%	4
Public Transportation Fares	\$ 14,665	\$	13,451	\$ (1,214)		92%	\$ 19,000	71%	
Recreation Fees	\$ 125,352	\$	146,452	\$ 21,100		117%	\$ 163,000	90%	
Transient Guest Tax	\$ 131,758	\$	183,570	\$ 51,812		139%	\$ 130,000	141%	
Civic Center Rental	\$ 13,059	\$	10,520	\$ (2,539)		81%	\$ 10,000	105%	
Trolley Fares	\$ 7,720	\$	6,426	\$ (1,294)		83%	\$ 8,641	74%	
Sale of Merchandise (Civic Center)	\$ 3,262	\$	3,884	\$ 622		119%	\$ 4,500	86%	
Interest Income (All Funds)	\$ 17,803	\$	18,821	\$ 1,018		106%	\$ 23,605	80%	
Special Assessments	\$ 179,608	\$	298,273	\$ 118,665		166%	\$ 192,817	155%	
<b>Total Miscellaneous Revenues</b>	<b>\$ 684,453</b>	<b>\$</b>	<b>935,375</b>	<b>\$ 250,922</b>		<b>137%</b>	<b>\$ 735,713</b>	<b>127%</b>	

**NOTES:**

1. Variation probably caused by decreasing numbers of landline accounts that are charged the franchise fee.
2. Variations in gas franchise fees may be due to a mild winter that resulted in lower gas usage.
3. The City received a large one-time payment from the state due to a delinquent account remitting payment.
4. Building permits were up 83% compared to the year prior as a result of an increase in building permits issued and permit valuations.

**KEY REVENUES - 4Q, 2015 (unaudited)**  
**City of Abilene, Kansas**

<u>Enterprise Fees</u>	2014		2015		YTD Variance	YTD % Variance	2015 Budget	Collected as % of Budget	Note No.
	Actual	Actual	Actual	Variance					
Water Sales	\$ 1,514,900	\$ 1,415,374	\$ (99,526)	93%	\$ 1,580,000	90%	1		
Water Connection Fees	\$ 5,487	\$ 5,519	\$ 32	101%	\$ 6,000	92%			
Water Turn-on Fees	\$ 8,340	\$ 8,537	\$ 197	102%	\$ 8,000	107%			
Water Penalties	\$ 25,596	\$ 23,386	\$ (2,210)	91%	\$ 22,000	106%			
Sewer Charges	\$ 1,267,843	\$ 1,208,508	\$ (59,335)	95%	\$ 1,300,000	93%	2		
Sewer Surcharge	\$ 121,831	\$ 121,158	\$ (673)	99%	\$ 100,000	121%			
Storm Drainage Fees	\$ 68,879	\$ 67,717	\$ (1,162)	98%	\$ 130,500	52%	3		
Recycling Fee	\$ 56,883	\$ 56,436	\$ (447)	99%	\$ 58,000	97%			
Recycling Sale of Materials	\$ 24,563	\$ 22,715	\$ (1,848)	92%	\$ 35,000	65%	4		
<b>Total Enterprise Fees</b>	<b>\$ 3,094,322</b>	<b>\$ 2,929,350</b>	<b>\$ (164,972)</b>	<b>95%</b>	<b>\$ 3,239,500</b>	<b>90%</b>			

**NOTES:**

1. Water sales may be lower due to a wet spring that may have reduced irrigation of lawns and gardens.
2. Sewer charges are lower due to lower water consumption.
3. Budgeted increase to the storm drainage fee was not implemented so fund did not generate the revenue originally budgeted.
4. Sale of recyclable materials is down due to reductions in commodity prices that decreases the demand for such materials.

**TOTAL REVENUES (All Funds)    \$ 11,351,128    \$ 14,147,907    \$ 2,796,779    125%    \$ 16,881,101    84%**

**EXPENDITURE SUMMARY - 4Q, 2015 (unaudited)**

City of Abilene, Kansas

<u>General Fund</u>	2014		2015		YTD Variance	YTD % Variance	2015 Budget	% of Budget		Note No.
	Actual		Actual					Allocated		
General Government	\$ 428,830		\$ 466,720	\$ 37,890	109%	\$ 381,152	122%			
Police	\$ 1,114,707		\$ 1,233,831	\$ 119,124	111%	\$ 1,300,371	95%			
Fire	\$ 681,816		\$ 727,213	\$ 45,397	107%	\$ 745,178	98%			
Streets and Alleys	\$ 721,021		\$ 650,215	\$ (70,806)	90%	\$ 653,596	99%			
Bindweed/Flood Maintenance	\$ 102,350		\$ 94,867	\$ (7,483)	93%	\$ 134,144	71%			
Parks	\$ 251,350		\$ 256,082	\$ 4,732	102%	\$ 267,904	96%			
Swimming Pool	\$ 21,249		\$ 21,545	\$ 296	101%	\$ 21,550	100%			
Community Development	\$ 269,075		\$ 311,797	\$ 42,722	116%	\$ 341,401	91%			
Municipal Court	\$ 141,456		\$ 164,950	\$ 23,494	117%	\$ 145,184	114%		1	
Senior Center	\$ 29,766		\$ 28,480	\$ (1,286)	96%	\$ 29,881	95%			
Public Transportation Van	\$ 93,693		\$ 92,834	\$ (859)	99%	\$ 100,424	92%			
Civic Center	\$ 35,708		\$ 32,430	\$ (3,278)	91%	\$ 31,775	102%			
<b>Total General Fund</b>	<b>\$ 3,891,021</b>		<b>\$ 4,080,964</b>	<b>\$ 189,943</b>	<b>105%</b>	<b>\$ 4,152,560</b>	<b>98%</b>			
<b>Airport Fund (amended)</b>	<b>\$ 33,071</b>		<b>\$ 2,510,917</b>	<b>\$ 2,477,846</b>	<b>7593%</b>	<b>\$ 2,769,850</b>	<b>91%</b>		2	
<b>Bond and Interest Fund (amended)</b>	<b>\$ 794,764</b>		<b>\$ 778,829</b>	<b>\$ (15,935)</b>	<b>98%</b>	<b>\$ 820,987</b>	<b>95%</b>		3	
<b>Fire Apparatus Fund</b>	<b>\$ 50,922</b>		<b>\$ 49,548</b>	<b>\$ (1,374)</b>	<b>97%</b>	<b>\$ 74,223</b>	<b>67%</b>			
<b>Library Fund</b>	<b>\$ 350,941</b>		<b>\$ 363,667</b>	<b>\$ 12,726</b>	<b>104%</b>	<b>\$ 370,007</b>	<b>98%</b>			
<b>Capital Improvement Fund</b>	<b>\$ 6,057</b>		<b>\$ -</b>	<b>\$ (6,057)</b>	<b>0%</b>	<b>\$ 400,000</b>	<b>0%</b>			

**NOTES:**

1. City Prosecutor contract reclassified from General Government to Municipal Court.
2. Airport Fund was amended on December 28, 2015. Increased budget authority due to FAA Grant for Runway Rehabilitation Project.
3. Bond and Interest Fund was amended on December 28, 2015.

**EXPENDITURE SUMMARY - 4Q, 2015 (unaudited)**

City of Abilene, Kansas

<u>Water Fund</u>	2014		2015		YTD Variance	YTD % Variance	2015 Budget	% of Budget		Note No.
	Actual	Actual	Actual	Budget				Allocated	Allocated	
Distribution	\$ 465,540	\$ 541,068	\$ 541,068	\$ 541,068	\$ 75,528	116%	\$ 553,498	98%		
Production	\$ 483,731	\$ 533,291	\$ 533,291	\$ 533,291	\$ 49,560	110%	\$ 467,988	114%		
Commercial	\$ 217,096	\$ 238,829	\$ 238,829	\$ 238,829	\$ 21,733	110%	\$ 316,168	76%		
Debt Service	\$ 233,185	\$ 93,693	\$ 93,693	\$ 93,693	\$ (139,493)	40%	\$ 94,268	99%		1
<b>Total Water Fund</b>	<b>\$ 1,399,552</b>	<b>\$ 1,406,881</b>	<b>\$ 1,406,881</b>	<b>\$ 1,406,881</b>	<b>\$ 7,329</b>	<b>101%</b>	<b>\$ 1,431,922</b>	<b>98%</b>		
<b>Water Equipment Reserve Fund</b>	<b>\$ 1,481</b>	<b>\$ 5,096</b>	<b>\$ 5,096</b>	<b>\$ 5,096</b>	<b>\$ 3,615</b>	<b>344%</b>	<b>\$ -</b>	<b>0%</b>		
<u>Sewer Fund</u>										
Collection	\$ 149,213	\$ 205,005	\$ 205,005	\$ 205,005	\$ 55,792	137%	\$ 240,691	85%		
Treatment	\$ 436,989	\$ 455,462	\$ 455,462	\$ 455,462	\$ 18,473	104%	\$ 543,451	84%		
Commercial	\$ 177,947	\$ 264,248	\$ 264,248	\$ 264,248	\$ 86,301	148%	\$ 279,901	94%		
Debt Service	\$ 594,446	\$ 594,447	\$ 594,447	\$ 594,447	\$ 1	100%	\$ 594,048	100%		
<b>Total Sewer Fund</b>	<b>\$ 1,358,595</b>	<b>\$ 1,519,162</b>	<b>\$ 1,519,162</b>	<b>\$ 1,519,162</b>	<b>\$ 160,567</b>	<b>112%</b>	<b>\$ 1,658,091</b>	<b>92%</b>		
<b>Sewer Equipment Reserve Fund</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>-</b>	<b>\$ -</b>	<b>0%</b>		
<b>Recycling Fund</b>	<b>\$ 116,344</b>	<b>\$ 197,696</b>	<b>\$ 197,696</b>	<b>\$ 197,696</b>	<b>\$ 81,352</b>	<b>170%</b>	<b>\$ 160,928</b>	<b>123%</b>		2
<b>Storm Drainage Fund</b>	<b>\$ 1,187</b>	<b>\$ 6,776</b>	<b>\$ 6,776</b>	<b>\$ 6,776</b>	<b>\$ 5,589</b>	<b>571%</b>	<b>\$ 281,375</b>	<b>2%</b>		

**NOTES:**

1. Debt service in the Water Fund was significantly reduced due to the retirement of a lease purchase agreement financing a radio-read metering system.
2. Recycling Fund includes Lease Purchase of \$69,730 for baler; annual lease payment is \$12,458 for five years.

**EXPENDITURE SUMMARY - 4Q, 2015 (unaudited)**  
**City of Abilene, Kansas**

	2014		2015 Actual	YTD Variance	YTD % Variance	2015 Budget	% of Budget		
	Actual						Allocated	Note No.	
<b>Tourism and Convention Fund</b>									
Administration	\$ 219,010	\$ 246,260	\$ 27,250	112%	\$ 316,823	78%			
Trolley Expenses	\$ 6,482	\$ 7,314	\$ 832	113%	\$ 8,620	85%			
<b>Total Tourism and Convention Fund</b>	<b>\$ 225,492</b>	<b>\$ 253,573</b>	<b>\$ 28,081</b>	<b>112%</b>	<b>\$ 325,443</b>	<b>78%</b>			
<b>Recreation Commission Fund</b>									
Administration	\$ 211,769	\$ 197,309	\$ (14,460)	93%	\$ 214,153	92%			
Aquatics	\$ 74,296	\$ 72,765	\$ (1,531)	98%	\$ 94,578	77%			
Athletics	\$ 66,788	\$ 75,699	\$ 8,911	113%	\$ 85,195	89%			
Community Education	\$ 5,252	\$ 17,132	\$ 11,880	326%	\$ 13,449	127%			
Community Center	\$ 51,949	\$ 48,357	\$ (3,592)	93%	\$ 76,665	63%			
Recreation Special Project	\$ 3,100	\$ -	\$ (3,100)	0%	\$ 75,027	0%			
<b>Total Recreation Commission Fund</b>	<b>\$ 413,154</b>	<b>\$ 411,262</b>	<b>\$ (1,892)</b>	<b>100%</b>	<b>\$ 559,067</b>	<b>74%</b>			
<b>Special Parks and Recreation Fund</b>	<b>\$ 22,719</b>	<b>\$ 30,583</b>	<b>\$ 7,864</b>	<b>135%</b>	<b>\$ 35,000</b>	<b>87%</b>		1	
<b>Special Alcohol and Drug Fund</b>	<b>\$ 7,500</b>	<b>\$ 6,500</b>	<b>\$ (1,000)</b>	<b>87%</b>	<b>\$ 13,000</b>	<b>50%</b>		1	
<b>Special Street Fund</b>	<b>\$ 328,966</b>	<b>\$ 266,985</b>	<b>\$ (61,981)</b>	<b>81%</b>	<b>\$ 413,500</b>	<b>65%</b>			
<b>Equipment Reserve Fund</b>	<b>\$ 160,478</b>	<b>\$ 73,192</b>	<b>\$ (87,286)</b>	<b>46%</b>	<b>\$ 115,000</b>	<b>64%</b>		2	
<b>Sales Tax Street Fund</b>	<b>\$ 370,642</b>	<b>\$ 286,000</b>	<b>\$ (84,642)</b>	<b>77%</b>	<b>\$ 300,000</b>	<b>95%</b>		3	

**NOTES:**

1. The City received a large one-time payment from the state due to a delinquent account remitting payment.
2. The City acquired a new animal control vehicle and body cameras for the Police Department.
3. The City did not spend as much on the Local Street Improvement Program due to anticipated costs related to the NW 11th Street Project in 2016.

**TOTAL (all funds)**

Revenue	\$ 11,351,128	\$ 14,147,907	\$ 2,796,779	125%	\$ 16,881,101	84%
Expenditures	\$ 15,471,809	\$ 13,425,699	\$ (2,046,110)	87%	\$ 13,084,833	103%

**CASH BALANCE SUMMARY - 4Q, 2015 (unaudited)**  
**City of Abilene, Kansas**

	2014		2015		YTD Variance	YTD % Variance	Minimum Balance	% of Budget Allocated	Note No.
	Ending Balance	Ending Balance	Ending Balance	Ending Balance					
<b>Operating Funds</b>									
General Fund	\$ 1,343,546	\$ 1,405,899	\$ 62,354	104.6%	\$ 1,011,640	139%	1		
Airport Fund	\$ 211,416	\$ 35,787	(\$ 175,629)	16.9%	\$ 21,357	168%	2		
Tourism and Convention Fund	\$ 37,313	\$ 74,062	\$ 36,749	198.5%	\$ 49,380	150%	2		
Recreation Commission Fund	\$ 173,161	\$ 218,964	\$ 45,803	126.5%	\$ 92,213	237%	2		
Bond and Interest Fund	\$ (41,253)	\$ 42,160	\$ 83,413	-102.2%	\$ 70,984	59%	3		
<b>Enterprise Funds</b>									
Water Fund	\$ 366,709	\$ 378,255	\$ 11,546	103.1%	\$ 328,460	115%	2		
Sewer Fund	\$ 1,369,198	\$ 1,163,492	(\$ 205,706)	85.0%	\$ 281,540	413%	2		
Recycling Fund	\$ 256,427	\$ 201,181	(\$ 55,246)	78.5%	\$ 23,281	864%	2		
Storm Drainage Fund	\$ 360,868	\$ 423,449	\$ 62,581	117.3%	NA	NA	4		
Water Equipment Reserve Fund	\$ 162,538	\$ 207,478	\$ 44,941	127.6%	NA	NA	4		
Sewer Equipment Reserve Fund	\$ 630,959	\$ 656,098	\$ 25,139	104.0%	NA	NA	4		
<b>Capital Funds</b>									
Fire Apparatus Fund	\$ 42,394	\$ 48,148	\$ 5,753	113.6%	\$ 14,771	326%	2		
Special Parks and Recreation Fund	\$ 47,671	\$ 53,208	\$ 5,537	111.6%	NA	NA	4		
Special Street Fund	\$ 143,320	\$ 8,503	(\$ 134,817)	5.9%	NA	NA	4		
Capital Improvement Fund	\$ 478,408	\$ 479,824	\$ 1,416	100.3%	NA	NA	4		
Equipment Reserve Fund	\$ 225,490	\$ 163,598	(\$ 61,893)	72.6%	NA	NA	4		
<b>Special Purpose Funds</b>									
Special Revenue Fund (Community Center)	\$ 153,890	\$ 153,924	\$ 34		NA	NA	4		
Special Revenue Fund (Library/Pool)	\$ 297,803	\$ 347,718	\$ 49,916	116.8%	NA	NA	4		
Special Revenue Fund (Street Sales Tax)	\$ 146,701	\$ 203,784	\$ 57,083	138.9%	NA	NA	4		
<b>Other Funds</b>									
Public Building Commission Fund	\$ 385,604	\$ 1,015,939	\$ 630,335	263.5%	NA	NA	4		
Self-Insured Health Insurance Fund	\$ 83,496	\$ 98,100	\$ 14,604	117.5%	NA	NA	4		
Dawson Cottage Addition Fund	\$ 31,656	\$ (74,825)	(\$ 106,481)	-236.4%	NA	NA	4		
Municipal Court Bonds Fund	\$ 13,400	\$ 12,350	(\$ 1,050)	92.2%	NA	NA	4		

**CASH BALANCE SUMMARY - 4Q, 2015 (unaudited)**  
**City of Abilene, Kansas**

**NOTES:**

1. Per City policy, the General Fund shall maintain "A fund balance reserve of not less than 15% or more than 25% of anticipated current year revenues for the fund." Staff has calculated the Minimum Balance using 25% of anticipated revenues for the year.
2. Per City policy, fund balance reserves for other budgeted funds "shall be planned for and maintained as needed, based on the volatility and reliability of the revenue mix for the funds, as well as the predictability and degree to which expenditures in the fund are controllable."
3. Per City policy, the Bond and Interest Fund shall maintain "a fund balance of not less than 10% of the anticipated General Obligation debt bond and interest payment for the upcoming budget year, including any special assessment-paid debt, but excluding debt planned for repayment by enterprise funding or other City funds. However, in cases of significant exposure to special assessment payment delinquencies, the City may establish higher fund balance to mitigate impacts of potential delinquencies."
4. The City does not require a minimum balance for funds that are used primarily for capital expenditures or special projects.