



NOTICE TO AIRPORT CONSULTANTS

December 14, 2016

The City of Abilene, Kansas is hereby soliciting statements of qualifications and experiences from qualified consultants for airfield planning services for the Abilene Municipal Airport (K78). Subject to future receipt of Federal funding under the FAA Airport Improvement Program (AIP), these planning projects may include an update to the Abilene Municipal Airport Master Plan, prepared under the guidance of FAA Circular Advisory 150/5070-6B, to include the following required scope of services:

1. Document the issues that the proposed development will address.
2. Justify the proposed development through the technical, economic, and environmental investigation of concepts and alternatives.
3. Provide an effective graphic presentation of the development of the airport and anticipated land uses in the vicinity of the airport.
4. Establish a realistic schedule for the implementation of the development proposed in the plan, particularly the short-term capital improvement program.
5. Propose an achievable financial plan to support the implementation schedule.
6. Provide sufficient project definition and detail for subsequent environmental evaluations that may be required before the project is approved.
7. Present a plan that adequately addresses the issues and satisfies local, state, and Federal regulations.
8. Document policies and future aeronautical demand to support municipal or local deliberations on spending, debt, land use controls, and other policies necessary to preserve the integrity of the airport and its surroundings.
9. Set the stage and establish the framework for a continuing planning process. Such a process should monitor key conditions and permit changes in plan recommendations as required.

A qualification based selection process conforming to FAA Circular Advisory 150/1500-14E will be utilized to select the most qualified firm. Fee information will not be considered in the selection process and must not be submitted with the statement of qualifications.

Selection criteria will include: Recent experience in airport projects; Capability to perform all aspects of project; Ability to meet schedules within budget; Knowledge of FAA AIP design and construction standards; Experience with FAA AGIS Surveys; Quality of previous airport projects; undertaken; and Personnel experience and qualifications.

Fees will be negotiated for projects as federal funds become available.

Prospective Consultants are advised that applied overhead rates must conform to the cost principals established within Federal Regulation 48 CFR Part 31, Contract Cost Principles and Procedures. The successful firm will be required to submit a copy of their current overhead rate audit certification.

This contract is subject all applicable Federal Provisions that include:

- Title VI of the Civil Rights Act of 1964
- Section 520 of the Airport and Airway Improvement Act of 1982
- DOT Regulation 2 CFR Part 180 & 1200—Government-wide Debarment and Suspension
- DOT Regulation 49 CFR Part 18.36(i) - Access to Records
- DOT Regulation 49 CFR Part 20 - Lobbying and Influencing Federal Employees
- DOT Regulation 49 CFR Part 26 -Disadvantage Business Enterprises Participation
- DOT Regulation 49 CFR Part 30 - Federal Trade Restriction Clause

Interested firms must submit three copies of their statement of qualifications and experience to the following address, no later than 5:00 pm CT, January 27, 2017.

City of Abilene, Kansas
Attn: David Dillner (Airport)
PO Box 519
Abilene, KS 67410