

**CITY OF ABILENE
HERITAGE COMMISSION
AGENDA**

February 17, 2022 at 4:00 p.m.
Abilene Public Library
209 NW 4th St.
Abilene, KS 67410

Agenda Item
1. Call to Order
2. Roll Call: ___ Duane Schrag, Chair ___ Mary Burtzloff ___ Andrew Pankratz ___ Nanc Scholl ___ Barry Arp
3. Approval of Agenda
4. Approval of the Meeting Minutes – January 20, 2022
Business
5. Grant project proposal for historic preservation assistance updates
6. Administrative Review permit approvals: <ul style="list-style-type: none">• 205 S. Cedar – Roof permit
7. Comments
8. Adjournment

**CITY OF ABILENE
HERITAGE COMMISSION
MEETING MINUTES**

**January 20, 2022 at 4:00 p.m.
Virtual Zoom Meeting
Abilene Public Library
209 NW 4th St. Abilene, KS 67410**

Members Present: Duane Schrag (Chair), Andrew Pankratz, Mary Burtzloff, Nanc Scholl

Members Absent: Barry Arp

Staff Present: Community Development Director Kari Zook

Call to Order

The meeting was called to order by Chair Schrag.

Approval of Agenda

Burtzloff moved to approve the agenda, seconded by Scholl. Motion carried unanimously 4-0.

Approval of the Meeting Minutes – December 16, 2021

Pankratz moved to approve the minutes, seconded by Burtzloff. Motion carried unanimously 4-0.

Business

Annual selection of Chair/Vice Chair

Scholl moved to select Duane Schrag as Chair, seconded by Burtzloff. Motion carried unanimously 4-0.

Schrag moved to select Mary Burtzloff as Vice Chair, seconded by Pankratz. Motion carried unanimously 4-0.

Grant project proposal updates

Scholl moved to proceed with the adopted document written by Chair Schrag and present to the City Commission in the near future, seconded by Pankratz. Motion carried unanimously 4-0.

Comments

The HEAL grant winners haven't been formally announced, but one local business who applied did not receive a grant. In future meetings, the Heritage Commission may compile a generic recommendation letter/letter of support to submit for possible future grant cycles. Upon

requests from area businesses, the Heritage Commission can then obtain all the information on the business, building and grant they're applying for and then add in specific details.

Kellee Timbrook, Parks & Recreation Director, updated staff on the concrete picnic tables and pool house ceiling damage. They've had contractors look at the projects in the past week. Once bids are received, that information will be shared with the Heritage Commission.

There are currently two vacancies on the Heritage Commission.

Adjournment

Scholl made a motion to adjourn, seconded by Pankratz. Motion carried unanimously 4-0.

Minutes Approved,

Attest:

Duane Schrag, Chair

Kari Zook
Community Development Director

Community Development
P.O. Box 519
Abilene, KS 67410
785-263-2550



PERMIT NO. _____

Permit Fee: \$25.00

PAID

JAN 31 2021

CC

RESIDENTIAL/COMMERCIAL ROOF PERMIT APPLICATION

Project Site Address: 205 S. Cedar

Property Owner of Record: Abilene Historical Society

Roof Contractor: Wiebe Construction INC.

State Registration Certificate #: 18-006360

Type of roof: (pitched, flat) pitched

Number of layers of existing covering: 1

Does the existing roof include wood shingles: no

Describe sheathing material: 1x6

All roofing material and installation shall meet or exceed the requirements of the 2009 International Building or International Residential Code. Commercial Buildings may require additional information from the product manufacturer to insure code compliance.

New residential roof coverings shall not be installed without first removing existing roof coverings where any of the following conditions may occur:

1. Where the existing roof or roof covering is water-soaked or has deteriorated to the point that the existing roof or roof covering is not adequate as a base for additional roofing.
2. Where the existing roof covering is wood or wood shake, slate, clay, cement or asbestos-cement tile.
3. Where the existing roof has two or more applications of any type of roof covering.

Contractor/Owner: Kendall Wiebe Date: 1-31-22

City Inspector: _____ Date: _____