

**CITY OF ABILENE
HERITAGE COMMISSION
AGENDA**

June 16, 2022 at 4:00 p.m.
Abilene Public Library
209 NW 4th St.
Abilene, KS 67410

Agenda Item
1. Call to Order
2. Roll Call: ___ Duane Schrag, Chair ___ Mary Burtzloff, Vice Chair ___ Andrew Pankratz ___ Nanc Scholl ___ Barry Arp
3. Approval of Agenda
4. Approval of the Meeting Minutes – May 19, 2022
Business
5. Finalize grant project proposal guidelines and application for historic preservation assistance
6. Heritage Commission code amendments
7. Administrative Review permit approvals: <ul style="list-style-type: none">• 401 N Vine – Roof permit
8. Comments
9. Adjournment

**CITY OF ABILENE
HERITAGE COMMISSION
MEETING MINUTES**

**May 19, 2022 at 4:00 p.m.
Abilene Public Library
209 NW 4th St. Abilene, KS 67410**

Members Present: Duane Schrag (Chair), Andrew Pankratz, Mary Burtzloff (Vice Chair), Barry Arp

Members Absent: Nanc Scholl

Staff Present: Community Development Director Kari Zook, Administrative Assistant Kelsey Briand

Call to Order

The meeting was called to order by Chair Schrag.

Approval of Agenda

Arp moved to approve the agenda, seconded by Burtzloff. Motion carried unanimously 4-0.

Approval of the Meeting Minutes – March 17, 2022

Burtzloff moved to approve the minutes, seconded by Arp. Motion carried unanimously 4-0.

Business

Grant project proposal for historic preservation assistance updates

Discussion was held regarding the guidelines and application process for the grant project. This discussion will continue until all documentation is finalized. It will then be sent to city staff for review prior to approval as a line item in the 2023 budget.

Administrative Review permit approvals:

317 N Spruce – Roof/ROW permit

400 N Poplar – Roof permit

Comments

There are currently two vacancies on the Heritage Commission. Applications have been sent to two potential citizens interested in serving on the board. Once completed applications are received, staff will forward to the City Commission for appointment.

Adjournment

Burtzloff made a motion to adjourn, seconded by Arp. Motion carried unanimously 4-0.

Minutes Approved,

Attest:

Duane Schrag, Chair

Kari Zook
Community Development Director

Community Development
P.O. Box 519
Abilene, KS 67410
785-263-2550



PERMIT NO. 2022-173

Permit Fee: \$25.00 pd

RESIDENTIAL/COMMERCIAL ROOF PERMIT APPLICATION

Project Site Address: 401 N. Vine

Property Owner of Record: Ben Sexton

Roof Contractor: KRH Construction INC

State Registration Certificate #: _____

Type of roof: (pitched, flat) pitched

Number of layers of existing covering: 1

Does the existing roof include wood shingles: NO

Describe sheathing material: Plywood

All roofing material and installation shall meet or exceed the requirements of the 2009 International Building or International Residential Code. Commercial Buildings may require additional information from the product manufacturer to insure code compliance.

New residential roof coverings shall not be installed without first removing existing roof coverings where any of the following conditions may occur:

1. Where the existing roof or roof covering is water-soaked or has deteriorated to the point that the existing roof or roof covering is not adequate as a base for additional roofing.
2. Where the existing roof covering is wood or wood shake, slate, clay, cement or asbestos-cement tile.
3. Where the existing roof has two or more applications of any type of roof covering.

Contractor/Owner: [Signature] Date: 5-19-22

City Inspector: _____ Date: _____