

**CITY OF ABILENE  
AIRPORT ADVISORY BOARD  
MEETING AGENDA**

August 31, 2023 at 4:00 p.m.  
Abilene Public Library  
209 NW 4<sup>th</sup> St. Abilene, KS 67410

<b>Agenda Item</b>
Call to Order
Roll Call:   ___ Jim Price, Chair       ___ Jim Curtis, ex-officio ___ Bruce Youtsey       ___ Steve Cathey ___ Jay Leusman        ___ Jeremy Gorman
Approval of Agenda
Approval of the Meeting Minutes – August 7, 2023
Business  1. FAA Update - Diane Hofer, Olsson Engineer 2. KDOT Requests: a. Replacing the beacon b. Updating the AWOS c. Replace Fuel Pumps and cardreader d. Painting the parking, taxiway and runway markings 3. Security System 4. Community Engagement
Schedule Next Meeting: 1 <sup>st</sup> Monday of each month – October 2, 2023 @ 4pm
Adjournment

**CITY OF ABILENE  
AIRPORT ADVISORY BOARD  
MEETING MINUTES**

**August 7, 2023, at 4:00 p.m.**

**Abilene Public Library**

**209 NW 4<sup>th</sup> St. Abilene, KS 67410**

**Members Present:** Jim Price (Chair), Jay Leusman (Vice Chair), Steve Cathey (Member), Ralph Viola (Member), Bruce Youtsey (Member), Jim Curtis (ex-officio, Airport Manager)-arrived late

**Members Absent:** none

**Staff Present:** Finance Director, Leann Johnson

---

**Call to Order**

The meeting was called to order at 4:00 pm by Chair, Jim Price.

**Approval of Agenda**

Jay Leusman moved to approve the agenda, seconded by Steve Cathey. Motion carried unanimously 5-0.

**Meeting Minutes for May 1, 2023**

Bruce Youtsey moved to approve the meeting minutes, seconded by Jay Leusman. Motion carried unanimously 5-0.

**Business**

**FAA Update**

Memo from Diane Hofer, Olsson Engineering, with an update and status on airport projects. No Action.

**KDOT Requests**

Jim Price has started two requests: 1) Beacon and 2) AWOS. KDOT submissions are due October 31<sup>st</sup>. To be discussed further at the next meeting. No Action.

**Discussion of Current Projects/Needs**

1. Hangars – Jim Curtis received a quote for a 6-unit hangar. Discussed among members. No Action.
2. Economic Impact – Discussion among members about how to better market and publicize the airport to community members. Staff liaison, Leann Johnson, advised that she would look into using social media and the website to promote the airport. To be discussed further at the next meeting.

**KAA annual meeting update**

Jim Price and Ralph Viola attended the meeting and provided information and feedback about what was presented and what agencies and people were represented. No Action.

**2024 Budget update**

Finance Director, Leann Johnson, provided members with 2022 actuals, 2023 projected and the proposed 2024 budget. No Action.

**Next Meeting – Tentatively scheduled for Tuesday, September 5, 2023, at 4:00 pm.** (contingent upon Diane Hofer’s availability to attend the next meeting)

Member, Ralph Viola, gave notice of his intent to step down from the board and recommended Jeremy Gorman as a replacement. Staff Liaison, Leann Johnson, advised the City has received Jeremy’s application and would present it to the governing body at the next City Commission meeting.

**Adjournment**

Jay Leusman made a motion to adjourn at 5:03 pm, seconded by Bruce Youtsey. Motion carried unanimously 6-0.

Minutes Approved,

Attest:

\_\_\_\_\_  
Airport Advisory Board

\_\_\_\_\_  
Leann Johnson  
Finance Director