



Abilene City Commission Meeting Minutes
Abilene Public Library – 209 NW Fourth Street
May 22, 2023, @ 4:00 pm.
Abilene, Kansas

1. Call to Order

2. Roll Call – City Commission Present: Mayor Witt, Commissioners, Rein, Miller and Marshall.
Absent: Commissioner Kollhoff.

Staff Present: City Manager Marsh, City Clerk Mohr, Finance Director Johnson, City Attorney Martin, Fire Chief Strunk, Police Chief Hatter, Community Development Director Zook, Public Works Director Schrader, Convention and Visitors Bureau Director Roller-Weeks, City Inspector Steerman and Administrative Assistant Olson.

3. Pledge of Allegiance

Agenda

4. Approval of the Agenda for the May 22, 2023, City Commission Meeting

Motion by Commissioner Marshall, seconded by Commissioner Miller, to approve the agenda as presented.
Roll call vote: Marshall YES, Miller YES, Rein YES, Witt YES. The motion carried unanimously 4-0.

Consent Agenda

5. Consent Agenda - Consent Agenda items are considered routine business items. The consent agenda can be acted upon by one motion unless a majority of the City Commission votes to remove an item for discussion and separate action.

a. Meeting Minutes for May 8, 2023, Regular Meeting

Motion by Commissioner Rein, seconded by Commissioner Miller, to approve the consent agenda as presented.
Roll call vote: Rein YES, Miller YES, Marshall YES, Witt YES. The motion carried unanimously 4-0.

6. Public Comments and Communications

- a. Public Forum: Persons who wish to address the City Commission regarding items outside the agenda may do so when called upon by the Mayor. Speakers will be allowed a three-minute time limit.

There were no public comments or communications.

- b. Presentation of WSU MiniMPA Certificate to Convention and Visitors Bureau Director Julie Roller-Weeks-Dr. Mercy O. Umeri, WSU Hugo Wall School of Public Affairs
- c. Buddy Poppy Day Proclamation

7. Items for discussion

- a. Airport Obstruction Easement Acquisition

Motion by Commissioner Marshall, seconded by Commissioner Miller, to approve the Airport Obstruction Easement Acquisition for the property at 203 S. Madison in the amount of \$55,000.00. Roll call vote: Marshall YES, Miller YES, Rein YES, Witt YES. The motion carried unanimously 4-0.

8. Business Items

- a. Consider approval of Resolution No. 052223-1, **A RESOLUTION FIXING A TIME AND PLACE TO APPEAR TO SHOW CAUSE WHY THE STRUCTURE AT 123 N. SPRUCE ST. SHOULD NOT BE CONDEMNED OR ORDERED REPAIRED OR DEMOLISHED.**

Motion by Commissioner Miller, seconded by Commissioner Rein to approve Resolution No. 052223-1, **A RESOLUTION FIXING A TIME AND PLACE TO APPEAR TO SHOW CAUSE WHY THE STRUCTURE AT 123 N. SPRUCE ST. SHOULD NOT BE CONDEMNED OR ORDERED REPAIRED OR DEMOLISHED.** Roll call vote: Miller YES, Rein YES, Marshall YES, Witt YES. The motion carried unanimously 4-0.

- b. Consider approval of Resolution No. 052223-2, **A RESOLUTION AMENDING THE CITY'S PURCHASING POLICY IN THE CITY OF ABILENE, KANSAS.**

Motion by Commissioner Rein, seconded by Commissioner Marshall, to approve Resolution No. 052223-2, **A RESOLUTION AMENDING THE CITY'S PURCHASING POLICY IN THE CITY OF ABILENE, KANSAS.** Roll call vote: Rein YES, Marshall YES, Miller YES, Witt YES. The motion carried unanimously 4-0.

- c. Consider approval of Resolution No. 052223-3, **A RESOLUTION ADOPTING A TRAVEL POLICY IN THE CITY OF ABILENE, KANSAS.**

Motion by Commissioner Miller, seconded by Commissioner Marshall, to approve Resolution No. 052223-3, **A RESOLUTION ADOPTING A TRAVEL POLICY IN THE CITY OF ABILENE, KANSAS.** Roll call vote: Miller YES, Marshall YES, Rein YES, Witt YES. The motion carried unanimously 4-0.

9. Reports

- a. City Manager's Report

Update on the City-held Certificates of Deposit: as each CD reaches maturity, Leann sends out a request for an interest rate bid to each local bank per K.S.A. 12-1675, ensuring each bank has an opportunity to reply.

The Comprehensive Plan Steering Committee met last Tuesday with Foster Design Associates. Discussion centered on the steering committee's role, input on community issues and key planning goals and the park master plan. Also included in the discussion was the community questionnaire to be distributed this summer.

The community survey for the sports complex went live last Friday. The survey is on the community engagement dashboard and can be accessed from the website and social media. We are putting QR codes in the newspaper, water bill and around town to make the survey as accessible as possible. We will also have paper copies available at City Hall, the Senior Center and the Community Center. We plan to have the survey open for two weeks.

Mitch Feeney, a Water Treatment Plant Operator, has received his Water I Operator certification. As I've said in the past, this is not an easy certification and requires a lot of individual study. Congratulations to Mitch.

This Thursday, May 25, we will have an employee appreciation lunch from 11-1 on the east side of the Fire Department. Commissioners are invited to stop by and have a burger or hot dog.

10. Recess of Regular Meeting

- a. Consider a motion to recess the May 22, 2023, City Commission Meeting.

Motion by Commissioner Marshall, seconded by Commissioner Miller, to recess the May 22, 2023, City Commission Meeting at 4:25 pm. Roll call vote: Marshall YES, Miller YES, Rein YES, Witt YES. The motion carried unanimously 4-0. The City Commission Study Session will begin at 4:40 pm.

11. Call to Order – City Commission Study Session

The City Commission Study Session was called to order at 4:40 pm.

12. May 22, 2023, City Commission Study Session Agenda

- a. Engineering work order to begin design of the obstruction removal for the airport.

13. Adjournment - Consider a motion to adjourn May 22, 2023, City Commission Meeting

Motion by Commissioner Miller, seconded by Commissioner Rein, to adjourn the May 22, 2023, City Commission Meeting at 4:41 pm. Roll call vote: Miller YES, Rein YES, Marshall YES, Witt YES. The motion carried unanimously 4-0.

(Seal)

Trevor D. Witt, Mayor

ATTEST:

Shayla L. Mohr
City Clerk