



Abilene City Commission Meeting Minutes
Abilene Public Library – 209 NW Fourth Street
June 12, 2023, @ 4:00 pm.
Abilene, Kansas

1. Call to Order

2. Roll Call – City Commission Present: Mayor Witt, Commissioners, Kollhoff, Rein, Miller and Marshall.

Staff Present: City Manager Marsh, City Clerk Mohr, Finance Director Johnson, City Attorney Martin, Parks and Recreation Director Timbrook, Fire Chief Strunk, Community Development Director Zook, Public Works Director Schrader, Convention and Visitors Bureau Director Roller-Weeks, City Inspector Steerman, and Administrative Assistant Olson.

3. Pledge of Allegiance

Agenda

4. Approval of the Agenda for the June 12, 2023, City Commission Meeting

Motion by Commissioner Marshall, seconded by Commissioner Kollhoff, to approve the agenda as presented. Roll call vote: Marshall YES, Kollhoff YES, Rein YES, Miller YES, Witt YES. The motion carried unanimously 5-0.

Consent Agenda

- 5. Consent Agenda** - Consent Agenda items are considered routine business items. The consent agenda can be acted upon by one motion unless a majority of the City Commission votes to remove an item for discussion and separate action.
- a.** Meeting Minutes for May 22, 2023, Regular Meeting
 - b.** Appointment of Kevin Bailey to the Heritage Commission – three-year term, expiring January 2026

Motion by Commissioner Miller, seconded by Commissioner Marshall, to approve the consent agenda as presented. Roll call vote: Miller YES, Marshall YES, Rein YES, Kollhoff YES, Wit YES. The motion carried unanimously 5-0.

6. Public Comments and Communications

- a. Public Forum: Persons who wish to address the City Commission regarding items outside the agenda may do so when called upon by the Mayor. Speakers will be allowed a three-minute time limit.

There were no public comments or communications.

7. Items for discussion

- a. Presentation of the 2022 Independent Audit for the City of Abilene – Kim Linck, Varney & Associates
 - i. Consider approval of Resolution No. 061223-1, **A RESOLUTION ACCEPTING THE INDEPENDENT AUDIT OF THE FINANCIAL STATEMENTS OF THE CITY OF ABILENE, KANSAS, FOR YEAR-ENDING DECEMBER 31, 2022, AS PREPARED BY VARNEY AND ASSOCIATES, CPAS, LLC.**

Motion by Commissioner Kollhoff, seconded by Commissioner Rein, to approve Resolution No. 061223-1, **A RESOLUTION ACCEPTING THE INDEPENDENT AUDIT OF THE FINANCIAL STATEMENTS OF THE CITY OF ABILENE, KANSAS, FOR YEAR-ENDING DECEMBER 31, 2022, AS PREPARED BY VARNEY AND ASSOCIATES, CPAS, LLC.** Roll call vote: Kollhoff YES, Rein YES, Miller YES, Marshall YES, Witt YES. The motion carried unanimously 5-0.

8. Business Items

- a. Consider approval of Master Work Order No. 4 with Olsson, Inc. for tree removal at the Abilene Municipal Airport.

Motion by Commissioner Kollhoff, seconded by Commissioner Rein, to approve Master Work Order No. 4 with Olsson, Inc. for tree removal at the Abilene Municipal Airport. Roll call vote: Kollhoff YES, Rein YES, Miller YES, Marshall YES, Witt YES. The motion carried unanimously 5-0.

- b. Consider a motion to cancel the public hearing scheduled for July 10, 2023, for the property at 123 N. Spruce Street due to the property being sold.

Motion by Commissioner Kollhoff, seconded by Commissioner Marshall, to cancel the public hearing scheduled for July 10, 2023, for the property at 123 N. Spruce Street due to the property being sold. Roll call vote: Kollhoff YES, Marshall YES, Miller YES, Rein YES, Witt YES. The motion carried unanimously 5-0.

9. Reports

a. City Manager's Report

Kari Zook, Community Development Director, has wanted to get the Heritage Commission some training to better understand their roles as members of the Heritage Commission. She applied for and received a grant from the State Historic Preservation Office to cover the total amount of a training program for Heritage Commission members. The grant is the Commission Assistance & Mentoring Program (CAMP) administered by the National Alliance of Preservation Commissions. The training is virtual, and we hope to have it scheduled for late summer/early fall.

The community survey for the Comprehensive Plan will go live next Tuesday, June 20 and run through Monday, July 10. The information collected will be instrumental in determining the focus and growth for Abilene over the next 20 years. Citizens can access the survey via the city website and community engagement dashboard, from the City's Facebook page, and through QR codes around town. Paper copies will also be available at City Hall, the Community Center and the Senior Center. Please encourage people to participate.

Speaking of surveys, the community survey for the sports complex ended last Friday. We will meet with WSU in the next couple of weeks to review the data. We received over 600 responses.

The fireworks show for July 4 will look a little different this year. The display will be set to music in the Abilene Stadium (rodeo arena). The best viewing will be from the west stands and to the north, although it will be visible from most of the town. Information is available on the community engagement dashboard.

This Wednesday, June 14, the American Legion will hold a flag-burning ceremony from 6 pm-7:30 pm in the Abilene Stadium (rodeo arena).

10. Recess of Regular Meeting

a. Consider a motion to recess the June 12, 2023, City Commission Meeting.

Motion by Commissioner Rein, seconded by Commissioner Kollhoff, to recess the June 12, 2023, City Commission Meeting at 4:26 pm. Roll call vote: Rein YES, Kollhoff YES, Marshall YES, Miller YES, Witt YES. The motion carried unanimously 5-0. The City Commission Study Session will begin at 4:41 pm.

11. Call to Order – City Commission Study Session

The City Commission Study Session was called to order at 4:41 pm.

12. June 12, 2023, City Commission Study Session Agenda

- a. KPERS Drop Benefit
- b. Dangerous structure-604 S. Cedar Street

13. Adjournment - Consider a motion to adjourn June 12, 2023, City Commission Meeting

Motion by Commissioner Marshall, seconded by Commissioner Rein, to adjourn the June 12, 2023, City Commission Meeting at 4:52 pm. Roll call vote: Marshall YES, Rein YES, Miller YES, Kollhoff YES, Witt YES. The motion carried unanimously 5-0.

(Seal)

Trevor D. Witt, Mayor

ATTEST:

Shayla L. Mohr
City Clerk