



Abilene City Commission Meeting Minutes
Abilene Public Library – 209 NW Fourth Street
July 10, 2023, @ 4:00 pm.
Abilene, Kansas

1. Call to Order

2. Roll Call – City Commission Present: Mayor Witt, Commissioners, Kollhoff (via Zoom), Rein and Marshall. Absent: Commissioner Miller.

Staff Present: City Manager Marsh, City Clerk Mohr, Finance Director Johnson, City Attorney Martin, Parks and Recreation Director Timbrook, Fire Chief Strunk, Assistant Fire Chief Stuck, Police Chief Hatter, Community Development Director Zook, Convention and Visitors Bureau Director Roller-Weeks, Public Works Administrative Manager Hiatt, Streets and Utilities Superintendent Hawk, and Administrative Assistant Olson.

3. Pledge of Allegiance

Agenda

4. Approval of the Agenda for the July 10, 2023, City Commission Meeting

Motion by Mayor Witt, seconded by Commissioner Marshall, to amend the agenda with the addition of item 7b regarding the Retail Sales Tax for Street Improvements to be placed on the ballot in November. Roll call vote: Witt YES, Marshall YES, Rein YES, Kollhoff YES. The motion carried unanimously 4-0.

Motion by Commissioner Rein, seconded by Commissioner Marshall, to approve the agenda as amended. Roll call vote: Rein YES, Marshall YES, Kollhoff YES, Witt YES. The motion carried unanimously 4-0.

Consent Agenda

5. Consent Agenda - Consent Agenda items are considered routine business items. The consent agenda can be acted upon by one motion unless a majority of the City Commission votes to remove an item for discussion and separate action.

a. Meeting Minutes for June 26, 2023, Regular Meeting

Motion by Commissioner Marshall, seconded by Commissioner Rein, to approve the consent agenda as presented. Roll call vote: Marshall YES, Rein YES, Kollhoff YES, Witt YES. The motion carried unanimously 4-0.

6. Public Comments and Communications

- a. Public Forum: Persons who wish to address the City Commission regarding items outside the agenda may do so when called upon by the Mayor. Speakers will be allowed a three-minute time limit.

Evelyn Callahan, 712 S. Cedar, spoke regarding a neighboring property being a “salvage yard” and requesting the City to require it to be cleaned up. The Commission agreed to have it put on an upcoming agenda for discussion.

7. Items for discussion

- a. Consider a bid from H and H Spray Foam, LLC for Closed-Cell Foam Insulation for the Abilene Recycling Center

Motion by Commissioner Marshall, seconded by Commissioner Rein, to approve the bid of \$40,157.30 from H and H Spray Foam, LLC for Closed-Cell Foam Insulation for the Abilene Recycling Center. Roll call vote: Marshall YES, Rein YES, Kollhoff YES, Witt YES. The motion carried unanimously 4-0.

- b. Retail Sales Tax for Street Improvements

Mayor Witt explained the proposed retail sales tax and the importance of this passing so the city can maintain city streets. The .25% sales tax raises approximately \$350,000-\$450,000 per year, and this money can only be used on street maintenance and improvements. An estimated 30-40% of the sales tax collected comes from visitors to Abilene, not just the citizens. The language for the ballot question will be presented for approval at the next City Commission meeting.

8. Business Items

- a. Consider approval of Resolution No. 071023-1, **A RESOLUTION OF INTENT TO EXCEED THE REVENUE NEUTRAL RATE FOR PURPOSES OF THE CITY OF ABILENE, KANSAS 2024 BUDGET, AND DIRECTING THE CITY MANAGER TO NOTIFY THE COUNTY CLERK OF SUCH INTENT.**

Motion by Commissioner Marshall, seconded by Commissioner Rein to approve Resolution 071023-1, **A RESOLUTION ON INTENT TO EXCEED THE REVENUE NEUTRAL RATE FOR PURPOSES OF THE CITY OF ABILENE, KANSAS 2024 BUDGET, AND DIRECTING THE CITY MANAGER TO**

NOTIFY THE COUNTY CLERK OF SUCH INTENT. Roll call vote: Marshall YES, Rein YES, Kollhoff NO, Witt YES. The motion carried 3-1.

- b. Consider approval of Ordinance No. 23-3431, AN ORDINANCE AMENDING SECTION 5-202 OF THE CITY CODE OF THE CITY OF ABILENE, KANSAS, PERTAINING TO THE CONSUMPTION OF ALCOHOL ON CITY-OWNED PROPERTY.**

Motion by Commissioner Kollhoff, seconded by Commissioner Rein, to table this ordinance until the next meeting on July 24, 2023, so more information regarding approval and appeal times can be included. Roll call vote: Kollhoff YES, Rein YES, Marshall YES, Witt YES. The motion carried unanimously 4-0.

9. Reports

- a. City Manager's Report

The next Comprehensive Plan Steering Committee meeting will be Tuesday, July 18, at 6 pm.

The Fire Department has received a \$4,999 matching grant from the Kansas Forestry Service. This will allow the Fire Department to purchase a skid unit sprayer for the pickup truck, extrication gear and wildland fire fighting gear. The total grant award was \$11,291.00, with a department share of \$6,292.00.

As you are probably aware, the 14th Street project starts this week.

The League of Kansas Municipalities Annual Conference is October 7-9 in Wichita. Registration is open. If you would like to attend, please contact Shayla or myself. Later this summer, the Governing Body will approve two voting delegates for the business meeting on October 9.

The deadline to complete the Comprehensive Plan Community Survey has been extended to this Friday, July 14, at 5 pm in hopes of increasing participation. The concern is that many may think this is the same as the sports complex survey and think they have already taken it. Please encourage as many people as you can to take the survey.

10. Recess of Regular Meeting

- a. Consider a motion to recess the July 10, 2023, City Commission Meeting.

Motion by Commissioner Marshall, seconded by Commissioner Rein, to recess the July 10, 2023, City Commission Meeting at 4:46 pm. Roll call vote: Rein YES, Marshall YES, Kollhoff YES, Witt YES. The motion carried unanimously 4-0. The City Commission Study Session will begin at 5:01 pm.

11. Call to Order – July 10, 2023, City Commission Study Session

The City Commission Study Session was called to order at 5:01 pm.

12. July 10, 2023, City Commission Study Session Agenda

- a. Purchase of Rosenbauer Pumper/Tender Truck – Fire Department**
- b. 2024 Budget Review (General Fund)**

13. Adjournment - Consider a motion to adjourn July 10, 2023, City Commission Meeting

Motion by Commissioner Marshall, seconded by Commissioner Rein, to adjourn the July 10, 2023, City Commission Meeting at 6:05 pm. Roll call vote: The motion carried unanimously 4-0.

(Seal)

Trevor D. Witt, Mayor

ATTEST:

Shayla L. Mohr
City Clerk