

**CITY OF ABILENE
AIRPORT ADVISORY BOARD
MEETING MINUTES**

August 7, 2023, at 4:00 p.m.

Abilene Public Library

209 NW 4th St. Abilene, KS 67410

Members Present: Jim Price (Chair), Jay Leusman (Vice Chair), Steve Cathey (Member), Ralph Viola (Member), Bruce Youtsey (Member), Jim Curtis (ex-officio, Airport Manager)-arrived late

Members Absent: none

Staff Present: Finance Director, Leann Johnson

Call to Order

The meeting was called to order at 4:00 pm by Chair, Jim Price.

Approval of Agenda

Jay Leusman moved to approve the agenda, seconded by Steve Cathey. Motion carried unanimously 5-0.

Meeting Minutes for May 1, 2023

Bruce Youtsey moved to approve the meeting minutes, seconded by Jay Leusman. Motion carried unanimously 5-0.

Business

FAA Update

Memo from Diane Hofer, Olsson Engineering, with an update and status on airport projects. No Action.

KDOT Requests

Jim Price has started two requests: 1) Beacon and 2) AWOS. KDOT submissions are due October 31st. To be discussed further at the next meeting. No Action.

Discussion of Current Projects/Needs

1. Hangars – Jim Curtis received a quote for a 6-unit hangar. Discussed among members. No Action.
2. Economic Impact – Discussion among members about how to better market and publicize the airport to community members. Staff liaison, Leann Johnson, advised that she would look into using social media and the website to promote the airport. To be discussed further at the next meeting.

KAA annual meeting update

Jim Price and Ralph Viola attended the meeting and provided information and feedback about what was presented and what agencies and people were represented. No Action.

2024 Budget update

Finance Director, Leann Johnson, provided members with 2022 actuals, 2023 projected and the proposed 2024 budget. No Action.

Next Meeting – Tentatively scheduled for Tuesday, September 5, 2023, at 4:00 pm. (contingent upon Diane Hofer’s availability to attend the next meeting)

Member, Ralph Viola, gave notice of his intent to step down from the board and recommended Jeremy Gorman as a replacement. Staff Liaison, Leann Johnson, advised the City has received Jeremy’s application and would present it to the governing body at the next City Commission meeting.

Adjournment

Jay Leusman made a motion to adjourn at 5:03 pm, seconded by Bruce Youtsey. Motion carried unanimously 6-0.

Minutes Approved,

Attest:

Airport Advisory Board

Leann Johnson
Finance Director