



**ABILENE PUBLIC LIBRARY**  
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**209 NW 4th, Abilene, KS 67410**  
**785-263-3082**

Minutes of Meeting of Abilene Public Library Board April 11, 2023

**Roll call**

Elly Cauthon  
Ron Marsh

**Present**

Wendy Moulton  
Sarah Anderson  
Kara Cromwell  
Sandy Foltz  
Sheryl Davidson  
Cindy Montgomery  
Amanda Cormack  
Jill Goldsmith

**Absent**

Trevor Witt  
Rebecca Perkins

The meeting called to order by Cindy at 4:06 PM.

**Consent Agenda** – Jill moved to approve the consent agenda; Sarah seconded. Approved and motion carried.

**Correspondence** – Community Foundation 2022 Q4 reports

**Director's Report** –

- Newspaper article about Wendy's 10-year career at the library
- Purchased new refrigerator from RHV (on sale), ice maker is on order – paid for by the Friends of the Library
- Sheryl's report – tomorrow is last wee-read for Spring semester. Tomorrow Sheryl heads to the park to participate in Mom Life event. Easter train was cancelled. Summer theme is "All Together Now"

**Action Items** –

- Hoopla – digital borrowing platform – audio books, e-books, music, tv, etc. – accessible across Android, Apples IOS, smart TVs, etc.
  - Pay for each item checked out
  - \$2,000 initial cost – deposit will be used up as items are checked out
  - Funds are available from Libby subscription (being paid by NCKLS) and funds returned from Manhattan Library (\$2,300)
  - Amanda moved to approve the use of funds for Hoopla subscription; Jill seconded. Approved and motion carried.
- Board Member application:
  - James Gartland: Sarah recommended appointment to the mayor; Sandy seconded. Approved and motion carried.

**Discussion Items** –

- Staff time study takeaways:
  - No redundant tasks found across positions
  - Staff spends up to 50% of hours interfacing with patrons
  - No position showed significant downtime

- Regularly complete work outside of job descriptions
- Staff regularly have uncompleted work at the end of the day

**Adjournment**

Sarah motioned; Amanda seconded at 4:48. Motion carried.

*Sarah Anderson*

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