

**CITY OF ABILENE  
HERITAGE COMMISSION  
MEETING MINUTES**

**May 19, 2022 at 4:00 p.m.  
Abilene Public Library  
209 NW 4<sup>th</sup> St. Abilene, KS 67410**

**Members Present:** Duane Schrag (Chair), Andrew Pankratz, Mary Burtzloff (Vice Chair), Barry Arp

**Members Absent:** Nanc Scholl

**Staff Present:** Community Development Director Kari Zook, Administrative Assistant Kelsey Briand

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**Call to Order**

The meeting was called to order by Chair Schrag.

**Approval of Agenda**

Arp moved to approve the agenda, seconded by Burtzloff. Motion carried unanimously 4-0.

**Approval of the Meeting Minutes – March 17, 2022**

Burtzloff moved to approve the minutes, seconded by Arp. Motion carried unanimously 4-0.

**Business**

**Grant project proposal for historic preservation assistance updates**

Discussion was held regarding the guidelines and application process for the grant project. This discussion will continue until all documentation is finalized. It will then be sent to city staff for review prior to approval as a line item in the 2023 budget.

**Administrative Review permit approvals:**

317 N Spruce – Roof/ROW permit

400 N Poplar – Roof permit

**Comments**

There are currently two vacancies on the Heritage Commission. Applications have been sent to two potential citizens interested in serving on the board. Once completed applications are received, staff will forward to the City Commission for appointment.

**Adjournment**

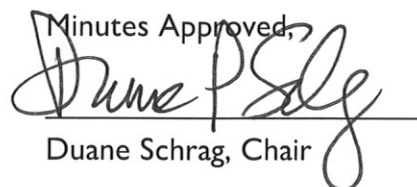
Burtzloff made a motion to adjourn, seconded by Arp. Motion carried unanimously 4-0.

Attest:

  
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Kari Zook

Community Development Director

Minutes Approved,  
  
Duane Schrag, Chair