

**CITY OF ABILENE
HERITAGE COMMISSION
MEETING MINUTES**

**June 16, 2022 at 4:00 p.m.
Abilene Public Library
209 NW 4th St. Abilene, KS 67410**

Members Present: Duane Schrag (Chair), Andrew Pankratz, Mary Burtzloff (Vice Chair), Barry Arp

Members Absent: Nanc Scholl

Staff Present: Community Development Director Kari Zook, Administrative Assistant Kelsey Briand

Public Present: Nicole Beck

Call to Order

The meeting was called to order by Chair Schrag.

Approval of Agenda

Pankratz moved to approve the agenda, seconded by Arp. Motion carried unanimously 4-0.

Approval of the Meeting Minutes – May 19, 2022

Pankratz moved to approve the minutes, seconded by Burtzloff. Motion carried unanimously 4-0.

Business

Grant project proposal for historic preservation assistance updates

Discussion was held regarding the guidelines of the grant project and the application created by staff. Pankratz moved to approve the application, removing the deadline date and revising question nine to eliminate the budget template, seconded by Arp. Motion carried unanimously 4-0.

Heritage Commission code amendments

Discussion was held regarding the current city code that conflicts with the zoning regulations for Heritage Commission membership requirements. The City Commission has forwarded this proposed text amendment review to the Planning Commission. This agenda item will be a public hearing on July 6, 2022 at 4:00 p.m. in the Abilene Public Library.

Administrative Review permit approvals:

401 N Vine – Roof permit

Comments

There are currently two vacancies on the Heritage Commission. Staff have received two applications and will forward to the City Commission for appointment upon the code amendment update.

Adjournment

Burtzloff made a motion to adjourn, seconded by Arp. Motion carried unanimously 4-0.

Minutes Approved,

Attest:

Duane Schrag, Chair

Kari Zook
Community Development Director

UNAPPROVED