

**Abilene Planning Commission Minutes**  
**Abilene Public Library**  
**209 NW 4<sup>th</sup> St., Abilene, KS**  
**October 4, 2022 at 4:00 p.m.**



**1. Call to Order** by Chair Marshall

**2. Roll Call**

Planning Commissioners Present: Chair Bill Marshall, Vice Chair Brenda Finn Bowers, Rod Boyd, Helen Rose, Matt Mead

Absent: Travis Sawyer, Diana Miller

Staff Present: City Manager Ron Marsh, Community Development Director Kari Zook, Administrative Assistant Kelsey Briand

**3. Approval of Agenda**

Motion by Finn Bowers to approve the agenda, seconded by Rose. Motion carried unanimously 5-0.

**4. Minutes**

Motion by Mead to approve the September 7, 2022 minutes as written, seconded by Boyd. Motion carried unanimously 5-0.

**Business**

**5. PC 22-10** Lot split request from Bill Guillian d/b/a Commercial Property Rentals, LLC, to subdivide 5.63 acres of frontage from Midwest Concrete Materials at 1101 N Portland St., Abilene, KS.

Motion by Boyd to approve the lot split request, seconded by Finn Bowers. Motion carried unanimously 5-0.

**6. Planning Commission Comments and Staff Updates**

There will be a Board of Zoning Appeals meeting for a variance request on November 1, 2022.

There are three commissioners whose terms will expire in January 2023: Marshall, Boyd, Miller

City Manager Marsh gave a brief update on the 2023 Comprehensive Plan timeline. This document is a planning tool for the City of Abilene and the Planning Commission will be heavily involved with the process.

The Request For Proposal (RFP) will be sent out the first week of November with interviews being conducted in December.

**7. Adjournment**

Motion by Mead to adjourn, seconded by Boyd. Motion carried unanimously 5-0.

ATTEST:

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Bill Marshall, Chair

Brenda Finn Bowers, Vice Chair

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Kari Zook

Community Development Director