

**CITY OF ABILENE
HERITAGE COMMISSION
MEETING MINUTES**

**October 28, 2021 at 4:00 p.m.
Abilene Public Library
209 NW 4th St. Abilene, KS 67410**

Members Present: Duane Schrag (Chair), Andrew Pankratz, Phil Hamilton, Barry Arp, Nanc Scholl, Joanne Hamilton

Members Absent: Mary Burtzloff

Staff Present: Planning & Zoning Administrator Kari Zook

Call to Order

The meeting was called to order by Chair Schrag.

Approval of Agenda

P. Hamilton moved to approve the agenda, seconded by J. Hamilton. Motion carried unanimously 6-0.

Approval of the Meeting Minutes – August 19, 2021

P. Hamilton moved to approve the minutes, seconded by Arp. Motion carried unanimously 6-0.

Business

Grant project proposal updates

Discussion was held regarding the establishment of criteria for administering grant funds.

Administrative Review permit approvals:

- 203 N. Cedar St.– Plumbing Permit
- 206 N. Spruce St. – Right of Way/Roof Permit
- 314 N. Broadway St. – Sign Permit
- 412 S. Campbell – Roof Permit
- 800 N. Buckeye Ave – Building Permit

Comments

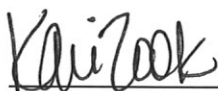
- City staff were informed by Mud Creek Antiques on Buckeye that they will be replacing windows. This does not require a building permit but wanted to inform the Heritage Commission.
- Buckeye Antiques store front window has been replaced.

- 415 N Vine has submitted a building permit for an addition to the home. It is currently being reviewed by the Corp of Engineers as it is located right next to the levee. This structure is located within the Historic Vine District so the building permit and plans will come before the Heritage Commission for approval.
- Updates to the swimming pool building were discussed. There was a water leak this summer near a light fixture at the entrance of the pool house. A roofing company and electrician will be looking at fixing those issues in the near future.
- Updates to the park picnic tables were discussed. Lon Schrader with Public Works has worked on the broken concrete tops in the past. He will be working on them as time allows with a hopeful completion date by spring. The Director of Parks & Recreation is working with Kansas SHPO for tax credit availability on this project.
- A comment was received regarding the windows boarded up at 203 N Buckeye. The city has not received a formal complaint, so no code violation letter has been issued.

Adjournment

Scholl made a motion to adjourn, seconded by Arp. Motion carried unanimously 6-0.

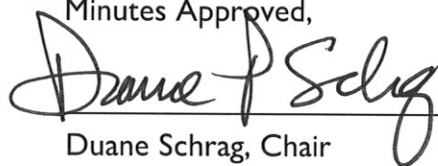
Attest:



Kari Zook

Planning & Zoning Administrator

Minutes Approved,



Duane Schrag, Chair