

**CITY OF ABILENE  
HERITAGE COMMISSION  
MEETING MINUTES**

**November 16, 2023 at 4:00 p.m.  
Abilene Public Library  
209 NW 4<sup>th</sup> St. Abilene, KS 67410**

**Members Present:** Andrew Pankratz (Chair), Barry Arp (Vice Chair), Nicole Beck, Jeff Radabaugh, Kevin Bailey, Nanc Scholl

**Members Absent:** Mary Burtzloff

**Staff Present:** Community Development Director Kari Zook, Administrative Assistant Kellie Olson

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**Call to Order**

The meeting was called to order by Chair Pankratz at 4:00 p.m.

**Approval of Agenda**

Arp moved to approve the agenda, seconded by Radabaugh. Motion carried unanimously 6-0.

**Approval of the Meeting Minutes – September 20, 2023**

Scholl moved to approve the minutes as written, seconded by Arp. Motion carried unanimously 6-0.

**Business**

**Heritage Commission goal-setting discussion**

Discussion was held regarding the future goals of the commission. Staff informed commissioners that the Comprehensive Plan is nearing completion. The next public meeting will be held November 28, 2023, at 6 p.m. in the library. The future goals of city staff are to utilize our CLG status and apply for grants to cover a consultant to prepare a Preservation Plan for the City of Abilene, with new surveys taken of all the historic districts. The commissioners expressed interest in placing a banner over 3<sup>rd</sup> St in May 2024 for National Preservation Month. Staff will inquire for details regarding the timeline and cost to proceed with that project.

**Administrative Review permit approvals:**

- 306 NW 2<sup>nd</sup> St – building permit
- 409 NW 3<sup>rd</sup> St – mechanical permit

**Comments**

- Future development and rehabilitation projects were discussed for the following properties:
  - Convention & Visitors Bureau – 201 NW 2<sup>nd</sup> St
  - Memorial Art – 205 NE 3<sup>rd</sup> St
  - Steinhauer's/Rural Rental – 109 NW 3<sup>rd</sup> St
  - Sunflower Hotel – 409 NW 3<sup>rd</sup> St
  - 214 N Cedar St
  - Racket's Tap House – 303 N Broadway
  - 306 NW 2<sup>nd</sup> St
- The Heritage Homes Tour will be December 2-3, 2023.

**Adjournment**

Scholl made a motion to adjourn at 4:25 p.m., seconded by Beck. Motion carried unanimously 6-0.

Minutes Approved,

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Andrew Pankratz, Chair  
Heritage Commission

Attest:

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Kari Zook  
Community Development Director

UNAPPROVED