

**CITY OF ABILENE
HERITAGE COMMISSION
MEETING MINUTES**

**November 18, 2021 at 4:00 p.m.
Abilene Public Library
209 NW 4th St. Abilene, KS 67410**

Members Present: Duane Schrag (Chair), Andrew Pankratz, Barry Arp, Mary Burtzloff

Members Absent: Nanc Scholl, Joanne Hamilton, Phil Hamilton

Staff Present: Planning & Zoning Administrator Kari Zook, City Inspector Travis Steerman

Call to Order

The meeting was called to order by Chair Schrag.

Approval of Agenda

An amendment was requested to add a building permit for 415 N Vine St. in item one of the Business section. Pankratz moved to approve the agenda as amended, seconded by Burtzloff. Motion carried unanimously 4-0.

Approval of the Meeting Minutes – October 28, 2021

Pankratz moved to approve the minutes, seconded by Arp. Motion carried unanimously 4-0.

Business

Building permit for 415 N Vine St. addition

Applicant Bob Morando was present to discuss the addition onto his home. The addition will include materials to match the existing look of the structure. The Corp of Engineers have approved the plans as it is located within 500 feet of the levee. Arp moved to approve the building permit, seconded by Burtzloff. Motion carried unanimously 4-0.

HEAL – Historic Economic Asset Lifeline program

Staff presented the information regarding the program including eligibility requirements, deadlines and the sample application.

CLG annual report

Discussion was held regarding the annual report that is due December 31, 2021 to SHPO. Commissioners will review the report and complete it at next month's meeting.

Grant project proposal updates

Discussion was held regarding the establishment of criteria for administering grant funds.

Administrative Review permit approvals:

- 314 N Broadway – Right of Way permit
- 800 N Buckeye – Roof permit

Comments

None

Adjournment

Pankratz made a motion to adjourn, seconded by Burtzloff. Motion carried unanimously 4-0.

Minutes Approved,

Attest:

Duane Schrag, Chair

Kari Zook
 Planning & Zoning Administrator

