

AGENDA REPORT

February 26, 2018

TO: Abilene City Commission
FROM: Austin Gilley, City Manager
RE: **City Manager's notes to accompany agenda**

PURPOSE

This report is intended to provide brief summaries of each agenda item with staff input to assist in the deliberation, discussion, and decision of each agenda item.

CONSENT AGENDA

The consent agenda is a meeting tool to allow for the approval with one vote items that are routine business, non-controversial, or do not require debate by the Commission. Any item may be removed from this list to be discussed further by a separate motion and vote. The minutes from the previous meeting are a standing agenda item here.

6. Contract agreement with Bryant & Bryant Construction, Inc. for the Municipal Airport Apron Repair and Restriping (page 6): The Commission approved in June 2017 moving forward with the 2018 Airport Apron Crack Seal project by accepting an Airport Improvement Grant from KDOT. The project scope is to clean, prep, seal cracks, and replace surfacing where needed on the airport apron. Bids for the project were solicited with six submissions with the low bid from Bryant and Bryant Construction of Halstead for \$81,600. The City's portion is 10 percent with the remaining being reimbursed by KDOT.
7. Neighborhood Revitalization Plan revision (p. 10): City Attorney Mark Guilfoyle received correspondence from the State Attorney General's Office requesting a few technical revisions to the interlocal agreement between the City, School, and County originally approved in November 2017. The changes are not substantive in nature and the School and County have already approved the revisions.

AGENDA

11. Mayor and Vice Mayor ordinance

City Code 1-104 provides that the Commission is to select annually a Mayor and Vice Mayor. The policy provides no additional direction on the selection process, and the practice has been to follow a tradition or custom where the four-year term officials rotate based on election results. The Commission expressed interest in having the traditions set in policy. As we started to draft policy, some confusion emerged over the correct interpretation of the tradition, and significant confusion appears to stem from occasions when someone is unable or unwilling to serve as Mayor. The primary question is does the Commissioner with the highest vote total become Mayor in the second or third year of their four-year term? To aid in the discussion, we have compiled the following tables to illustrate the rotation. (see next page)



Mayor in second year						Mayor in second year with unwilling/unable					
	4-year term	4-year term	4-year term	4-year term	2-Year term		4-year term	4-year term	4-year term	4-year term	2-Year term
	Mayor	Vice Mayor					Mayor	Vice Mayor			
2017	Marshall	Shafer	-	-	-	2017	Marshall	Shafer	-	-	-
2018	Shafer	Chaput	Ostermann	Marshall	Petersen	2018	Shafer	Chaput	Ostermann	Marshall	Petersen
2019	Chaput	Ostermann	Marshall	Shafer	Petersen	2019	Ostermann*	Marshall	Shafer	Chaput	Petersen
2020	Ostermann	2019: First	2019: Second	Chaput	2019: Third	2020	Ostermann	2019: First	2019: Second	Chaput	2019: Third
2021	2019: First	2019: Second	Chaput	Ostermann	2019: Third	2021	2019: First	2019: Second	Chaput	Ostermann	2019: Third
2022	2019: Second	2021: First	2021: Second	2019: First	2019: Second	2022	2019: Second	2021: First	2021: Second	2019: First	2019: Second
2023	2021: First	2021: Second	2019: First	2019: Second	2021: Third	2023	2021: First	2021: Second	2019: First	2019: Second	2021: Third
2024	2021: Second	2023: First	2023: Second	2021: First	2023: Third	2024	2021: Second	2023: First	2023: Second	2021: First	2023: Third

*Chaput unable/unwilling to serve as Mayor in 2019 (EXAMPLE ONLY)

Mayor in third year						Mayor in third year with unwilling/unable					
	4-year term	4-year term	4-year term	4-year term	2-Year term		4-year term	4-year term	4-year term	4-year term	2-Year term
	Mayor	Vice Mayor					Mayor	Vice Mayor			
2017	Marshall	Shafer	-	-	-	2017	Marshall	Shafer	-	-	-
2018	Shafer	Marshall	Chaput	Ostermann	Petersen	2018	Shafer	Marshall	Chaput	Ostermann	Petersen
2019	Marshall	Chaput	Ostermann	Shafer	Petersen	2019	Marshall	Chaput	Ostermann	Shafer	Petersen
2020	Chaput	Ostermann	2019: First	2019: Second	2019: Third	2020	Ostermann*	2019: First	2019: Second	Chaput	2019: Third
2021	Ostermann	2019: First	2019: Second	Chaput	2019: Third	2021	Ostermann	2019: First	2019: Second	Chaput	2019: Third
2022	2019: First	2019: Second	2021: First	2021: Second	2021: Third	2022	2019: First	2019: Second	2021: First	2021: Second	2021: Third
2023	2019: Second	2021: First	2021: Second	2019: First	2021: Third	2023	2019: Second	2021: First	2021: Second	2019: First	2021: Third
2024	2021: First	2021: Second	2023: First	2023: Second	2023: Third	2024	2021: First	2021: Second	2023: First	2023: Second	2023: Third

*Chaput unable/unwilling to serve as Mayor in 2020 (EXAMPLE ONLY)

12. 2019 Budget: Projects and Priorities

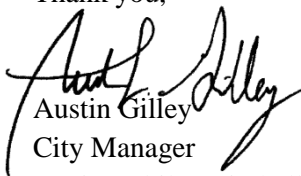
As part of our budget process, we will begin the process of discussing projects and priorities. No decision is sought at this meeting. I intend to distribute an initial handout with a list of possibilities and explain the process. We will have this on our upcoming meeting agendas for the next several meetings.

OTHER INFORMATION

Payroll and Accounts Payable (p. 13)

These reports are provided as information with each meeting agenda.

Thank you,



Austin Gilley
City Manager

austin@abilenecityhall.com

