

AGENDA REPORT

March 26, 2018

TO: Abilene City Commission
FROM: Austin Gilley, City Manager
RE: City Manager's notes to accompany agenda

PURPOSE

This report is intended to provide brief summaries of each agenda item with staff input to assist in the deliberation, discussion, and decision of each agenda item.

CONSENT AGENDA

The consent agenda is a meeting tool to allow for the approval with one vote items that are routine business, non-controversial, or do not require debate by the Commission. Any item may be removed from this list to be discussed further by a separate motion and vote. The minutes from the previous meeting are a standing agenda item here.

- **Library Board appointment:** Two Library Board seats are expiring this year, Library Director Wendy Moulton has requested the Commission approve the reappointment of Shiela Biggs (p. 4) and the new appointment of Carri McMahon (p. 5), who is replacing Teresa Weishaar.
- **Equipment purchase:** The City has enjoyed for about 10 years a promotional rental program on three essential pieces of equipment: two skid steer loaders, and one mini-excavator. The program has ended. The City's options are to continue renting at significantly increased cost, engage in a lease purchase, or purchase the equipment using reserves. Public Works Director Lon Schrader reviewed four price quotes and is recommending the best option is for the City to purchase the current equipment, which are still under warranty. See page 6. The City already identified one of the skid steer loaders at a price of \$33,109.58 for purchase using sewer reserves. The current cash balance in that fund is \$656,369. The second skid steer loader at \$34,913.42 is used for street operations, and the City can use Special Streets and Highway funds and Equipment Reserve funds. The equipment reserve balance is \$151,937. The Special Streets and Highway fund is a budgeted fund with a balance of \$280,630 and a budget of \$401,000 with year-to-date expenditures of \$17,650.02. The Excavator is used in both water and sewer operations and the cost of \$41,719.60 will be split between the sewer and water reserve. The water reserve balance is \$112,280.58. This is not a good situation, but due to sound financial management practices, the City is positioned to handle these critical needs.



AGENDA

8. Approval of Agenda

The agenda is typically a consent agenda item. The study session revealed some differences of opinion on what should be on this agenda. As such, I chose to move it to the regular agenda items to help facilitate the process.

9. Direct City Manager to draft an ordinance to repeal Ordinance 3347

Commissioner Marshall requested this item (p. 7). Ordinance 3347 was adopted at the March 12, 2018, City Commission meeting and is available here: <http://abilenecityhall.com/DocumentCenter/View/2183>.

10. 2019 Budget: Capital Expenses/Projects and Priorities

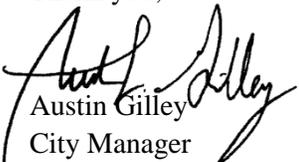
Included in the packet on pages 8-9 is the draft of the Commission's priorities. I combined point totals to generate a ranking within each category and compiled a resolution to reduce the priorities to writing. The identification of priorities is a major step in assisting staff with the allocation of resources and the preparation of all the City's essential plans and programs. This deserves a thorough review to ensure that the Commission is satisfied with the results of the process and committed to the priorities as reflected.

OTHER INFORMATION

Payroll and Accounts Payable (p. 10)

These reports are provided as information with each meeting agenda.

Thank you,


Austin Gilley
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