

AGENDA REPORT

April 23, 2018

TO: Abilene City Commission
FROM: Austin Gilley, City Manager
RE: **City Manager's notes to accompany agenda**

PURPOSE

This report is intended to provide brief summaries of each agenda item with staff input to assist in the deliberation, discussion, and decision of each agenda item.

CONSENT AGENDA

The consent agenda is a meeting tool to allow for the approval with one vote items that are routine business, non-controversial, or do not require debate. Any item may be removed from this list to be discussed further by a separate motion and vote. The agenda approval and minutes from the previous meeting are a standing agenda item here.

- **Approval of Interlocal agreement for Neighborhood Revitalization Plan:** The Attorney General's Office asked that the City re-approve the interlocal agreement to clarify the approval in the minutes. On February 26, 2018, the agenda listed the item as "Neighborhood Revitalization Plan Revision," and the AG's office would like it to say "Interlocal agreement." This is a technicality and approval does not change anything about the plan.
 - **Annexation Ordinance:** Dickinson County Economic Development Corporation is planning a formal announcement for April 23 for a manufacturing company planning to expand to Abilene. This parcel located between Interstate 70 and NW 14th Street is identified as the proposed location. The parcel is currently not in City limits, and the property owner has petitioned to be annexed into the City. In accordance with the process, the Planning Commission held a public hearing Tuesday, April 10, 2018, and is recommending approval by the Commission. The ordinance is included in the packet. The City is working with the company through the development process, and more information will be forthcoming.
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- **Federal Fund Exchange Supplemental Agreement:** The Federal Fund Exchange program is a voluntary program that allows a city to trade all or a portion of its Federal fund allocations in a specific Federal fiscal year with the Kansas Department of Transportation in exchange for state transportation dollars. This helps both the City and the State better manage the timing of funding projects, and in return for assisting the state the exchange usually means more funding available to the City. The City has a master agreement from 2016, and KDOT is asking the City approve this supplemental agreement to modify the language for program consistency. Staff has reviewed the agreement and there appears to be no substantial impact.



AGENDA

Resolution of Intent for Industrial Revenue Bonds for The Garfield LLC project

Representatives from Gilmore & Associates, LLC, plan to attend the Commission meeting to provide an overview of the project to renovate the historic Garfield Elementary School to a senior independent living facility. To do this project, the company is requesting the City support the project by making use of the state's legal mechanism that allows the City to grant an exemption for sales taxes on purchases associated with the project through the issuance of Industrial Revenue Bonds. The project is multiphase and is anticipated to cost up to \$10 million. The City is not providing any funding or assuming any risk associated with this project. Included in the packet is a resolution in support of the overall master plan for the project. The first phase consists of the renovation and rehabilitation of the Garfield School building into 19 senior living independent units and related amenities. In order to proceed, the Commission must vote to adopt the resolution.

2019 Budget: Utility Funds: Recycling, Storm Water, Water, Water Reserve, Sewer, Sewer Reserve

In accordance with our budget work plan, we will be reviewing the recommended 2019 budget for the four utility operations: Recycling, Storm Water, Water, and Sewer. Public Works Director Lon Schrader will be presenting an operational review of each utility. Materials will be provided at the meeting. No formal action is needed at this time.

Resolution making annual board appointments

Included in the packet is the roster of all City board appointments. The seats highlighted are the ones with expiring terms. The notes include a brief description about the terms. Most all of the City Codes associated with City boards can be found in Article 9 of the City Code: <http://abileneks.citycode.net/index.html#!articleBoardsAndCommittees>.

Follow-up to Commission's self-reporting of possible violation of Kansas Open Meetings Act

Included in the packet are the following four items:

- Letter submitted to the Attorney General's Office after the Commission voted to self report.
- Email provided by Commissioner Marshall to the newspaper in response to the letter.
- Letter from the Attorney General's Office in response to self-report.
- Email from me to the Attorney General's Office advising of the status.

At this point, I recommend the Commission review the information provided and choose among the following options:

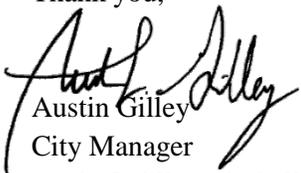
1. Vote to rescind the decision to self report.
2. Decide to proceed, and choose whether to respond individually or collectively to the Attorney General's Office.
3. Delay any decision until the City Attorney position is filled.

OTHER INFORMATION

Payroll and Accounts Payable

These reports are provided as information with each meeting agenda.

Thank you,


Austin Gilley
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