

NOTICE OF STUDY SESSION

For Abilene City Commission
4 p.m. June 5, 2018
Dwight D. Eisenhower Memorial Building
419 N. Broadway Avenue, Abilene, Kansas

TO: Abilene City Commission
FROM: Austin Gilley, City Manager

PURPOSE

The City Commission's Study Sessions are for the purpose of providing the Commission the opportunity to study items in more detail. The City Manager is responsible for the meeting and helping manage discussion.

OPEN FORUM

This is an opportunity to bring up items to be informally addressed.

STUDY ITEMS

- **2018-19 Priority list update:** Status of projects related to the City Commission's priorities.
- **Utility bill appeal process:** A utility customer has filed an appeal of their utility bill for consideration at the next regular meeting. While this procedure is spelled out in City Code, staff advises that they cannot recall if it has ever happened. As such, I plan to review the process. The policy can be found here: <http://abileneks.citycode.net/index.html#!articleGeneralAdministration2> under section 7-107.
- **Street Maintenance Plan:** Public Works Director Lon Schrader, Finance Director Marcus Rothchild, City Engineer Mark Bachamp, and I have been working on preliminary information for a street maintenance plan. I plan to review our progress. This discussion will be important in helping us prepare for the June 11 street department budget presentation at the next meeting.
- **Governance and Ends Policies review:** This is an ongoing agenda item.

END###



2018/2019 Commission Priorities: Status and tracking list as of June 5, 2018

Below are the Commissions 2018-2019 Priorities adopted by Resolution 040918-1 with status updates.

Item (2018/2019)	Category	Update notes (Items in grey unchanged since last meeting)	Original Ranking				
			Chaput	Marshall	Ostermann	Petersen	Shafer
Emerald Ash Borer Plan	Quality of Life	Tree Board is reviewing best option for making inventory of Ash trees on City property and in right of ways. Board is also assisting Eisenhower Museum and Library with its tree inventory.	1	1	-	-	2
Downtown development/beautification	Quality of Life	I have met with the City Engineer, DKEDC, City Planner, and consultant Ochsner Hare & Hare to be discussing the process for helping develop a vision and plan for this item. A work order will be forthcoming as soon as possible.	3	-	1	1	-
Welcome Sign	Quality of Life	See email from April 30. Awaiting request for funding, and working to help gauge community support for sign design. Also will work with CVB to assist with marketing effort.	-	2	3	-	1
Sidewalks/Walkability	Quality of Life	This is likely contingent upon downtown development and parks planning. The City's match program is continuing and staff is planning to include funding again for 2019.	-	3	-	3	3
Land Bank plan/policy	Policy	Pending ordinance to be drafted by City Attorney establishing separate board and limitations; also pending discussion of membership.	1	2	1	1	1
Retail Recruitment	Policy	This item likely depends heavily on the vision for downtown and the City's commitment to improving its infrastructure capacity and awareness.	2	1	3	2	-
Code enforcement program	Policy	Case management system investigation has led to the thinking that we likely need a service reporting and tracking tool for other purposes, too. This presents an opportunity to enhance transparency, efficiency, and citizen engagement. We are working through the best method for reviewing and selecting the right solution.	3	3	2	-	2
Storm Water Plan	Infrastructure	Pending work order from City Engineer, which is pending data released by state in new flood plain maps. The key decision will be whether or not the City chooses to make some improvements to the levee to certify it for additional gains in removing floodplain areas.	2	1	2	3	3
Street maintenance plan	Infrastructure	Discussion of street maintenance concepts scheduled for this Study Session, which will be used to assist in budget presentation for June 11 meeting	1	2	-	-	1
Water source	Infrastructure	Staff is pursuing easements and water exploration of specific areas identified as potential additional water sources. Water conservation plan and policy is also pending review.	-	-	1	1	-
Fire Engine	Equipment	Fire Chief seeking pricing information for inclusion in 2019 budget consideration.	1	1	-	1	2
Equipment Reserve	Equipment	Transfers from water and sewer funds had to be eliminated to keep funds with a positive cash balance. Challenge going forward will be balancing expenses with mill levy and appropriated balance impacts.	2	2	-	2	1