

## **AGENDA REPORT**

Monday, August 27, 2018

TO: Abilene City Commission  
FROM: Austin Gilley, City Manager  
RE: **City Manager's notes to accompany agenda**

### **SPECIAL NOTES**

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Just a reminder that the Library air conditioner for the Commission meeting room is still under repair.

Also after the last meeting, I received a few complaints from audience members' not being able to hear you at the meetings. You might make it a habit to turn the microphones on and leave them on during the meeting – and/or make an effort to speak into them.

### **PURPOSE**

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This report is intended to provide brief summaries of each agenda item with staff input to assist in the deliberation, discussion, and decisions to be made.

### **CONSENT AGENDA**

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The consent agenda is a meeting tool to allow for the approval with one vote items that are routine business, non-controversial, or do not require debate. Any item may be removed from this list to be discussed further by a separate motion and vote. The agenda approval and minutes from the previous meeting are standing agenda items here.

- **Approval of Cereal Malt Beverage temporary permit (p. 5):** Impact Sports, Memorial Health Systems, has made application for a Cereal Malt Beverage Special Event Permit. The event will be held on September 4, 2018, from 5:30 to 7:00 pm. It will be on private property located at 418 N. Broadway. All the required documentation has been provided and payment of the fee has been made. The Police Department has been notified of the event in accordance with City Code.
- **Resolution amending purchasing policy to address travel expenses (p. 11):** In the process of reviewing policies, we discovered additional guidance was needed on travel expenses and reimbursements. Included in the packet is a policy that has been reviewed by all departments and addresses the issues. Commissioners who travel on City business also could be included in this policy.
- **Appointment of CVB member William Snyder to Flint Hills Trail advisory council (p. 13):** Included in the packet is an invitation to appoint a member to the Flint Hills Trail advisory council. The deadline for appointment has past, but due to the late notice, the Department of Wildlife, Parks, and Tourism is still accepting appointments. Staff is recommending William Snyder, who serves on the City's Convention and Visitors Board and as the Supervisory Museum Curator at the Eisenhower Presidential Library, Museum, and Boyhood Home. Mr. Snyder has confirmed his willingness to serve in this capacity.

### **AGENDA**

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#### *11. Appointment to Dickinson County Economic Development Corporation (p. 21)*

The Dickinson County Economic Development Corporation has invited the City to make its appointment for the 2018-2020 term. Staff is recommending Public Works Director Lon Schrader be appointed to serve in this position. Mr.



Schrader has confirmed his willingness to serve in this capacity. The City sponsors the Corporation and more can be found about its operation and board here: <https://www.dkedc.com/>

*12. Designation of League voting delegates (p. 22)*

Four Commissioners plan to attend the annual business meeting of the league. The City has two votes in the business meeting, and the League requests that we designate two voting delegates and two alternatives.

*13. Ordinance granting Conditional Use Permit to allow bulk storage at 307 Augustine Avenue (p. 24)*

The City Commission remanded the Planning Commission's recommendation on PC 18-6 back to the Planning Commission for reconsideration of the condition relating to the 100-year floodplain. The Planning Commission made amendments to the 4<sup>th</sup> and 5<sup>th</sup> listed conditions. The Planning Commission is recommending approval of the ordinance as amended.

**OTHER INFORMATION**

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The additional reports are provided as information with each meeting agenda.

Thank you,  
City Staff and Austin Gilley, City Manager  
austin@abilenecityhall.com

