

AGENDA REPORT

Monday, December 10, 2018

TO: Abilene City Commission
 FROM: Austin Gilley, City Manager
 RE: City Manager’s notes to accompany agenda

PURPOSE

This report is intended to provide brief summaries of each agenda item with staff input to assist in the deliberation, discussion, and decisions to be made.

CONSENT AGENDA

The consent agenda is a meeting tool to allow for the approval with one vote items that are routine business, non-controversial, or do not require debate. Any item may be removed from this list to be discussed further by a separate motion and vote. The agenda approval and minutes from the previous meeting are standing agenda items here.

IDEA ▶▶ SUPPORT ▶▶ STUDY ▶▶ WRITING ▶▶ VOTE ▶▶ EXECUTE ▶▶ EVALUATE

- **Cereal Malt Beverage licenses:** City Code [Section 3-101](#) governs cereal malt beverage licenses. For 2019, the City received 14 applications – all of which are repeat annual license applications. The list of applicants is included in the packet here.

IDEA ▶▶ SUPPORT ▶▶ STUDY ▶▶ WRITING ▶▶ VOTE ▶▶ EXECUTE ▶▶ EVALUATE

- **Ordinance ordering the vacation of the right of way and alley for Dickinson County:** The Commission held November 26, 2018, the required public hearing for this vacation petition. City Code [section 6-403](#) governs the process for vacating streets and alleys and is essentially a reference to the state law [KSA 12-504](#). In accordance with those provisions, the City received a petition to vacate Court Street, which runs east of the Dickinson County courthouse, and a connecting alley. The petition and documents are included in the packet. The County is planning to proceed with the construction of the new jail facility that will be connected to the existing courthouse, thus requiring some additional space. Just prior to the November meeting we discovered that a sewer main on the east part of the alley had not been accounted for in the documents. The documents have been corrected to include an easement to preserve the City’s right of access to the main and manhole.



IDEA ▶▶ SUPPORT ▶▶ STUDY ▶▶ WRITING ▶▶ VOTE ▶▶ EXECUTE ▶▶ EVALUATE

- **Approval of purchase of ultraviolet disinfection unit:** As part of routine equipment maintenance, the City needs to complete improvements to one of two ultraviolet disinfection units at our Wastewater Treatment Plant. The UV chambers provide the final stage of treatment, sterilizing any remaining bacteria before being discharged. The



current units were installed in 1998, remained in place with the 2008 completion of the new plant, and have reached their end of life. This specialized equipment requires compatibility with plant design, and staff is recommending Aquionics control panels, internal reactors and chambers due to their compatibility with all the plant's control elements. The purchase price is \$95,431 from Environmental Process Equipment Company – this is a planned expense and funds will be taken from sewer operations and sewer reserves.

AGENDA

IDEA »» SUPPORT »» STUDY »» WRITING »» VOTE »» EXECUTE »» EVALUATE

10. Resolution authorizing health insurance renewal (p. 10)

The City's primary health insurance carrier, Aetna, proposed for 2019 a rate increase of 30 percent, which would have exceeded the amount budgeted for 2019 by about double. In response, the City with the help of Freedom Claims Management, Inc., which administers the City's partially self-funded portion of insurance, secured an alternative with Blue Cross Blue Shield at an increase of only 10 percent, which is less than budgeted. In addition, the City was able to add improved dental insurance coverage and a Qualified High Deductible Plan in order to make personal health savings accounts available to employees. FCMI's plan has the City contributing to the HSA accounts to incentivize participation in the QHDP, which offers significantly lower premiums for the employee and the City. Given that employee health insurance is a crippling challenge for many organizations, the City continues to find progressive ways to mitigate the impact of premium volatility, regulatory complexity, and overall market instability while maintaining benefit security for its employees. The resolution included in the packet is the formal approval to proceed with this plan.

IDEA »» SUPPORT »» STUDY »» WRITING »» VOTE »» EXECUTE »» EVALUATE

11. Discussion and determination on Land Bank selection committee

At this meeting, we will announce and summarize any and all responses to the City's [request for proposals](#) for the Highlands Development. Depending on the submissions, the City may be able to proceed with negotiation or a selection committee will need to be designated. The RFP defined the selection committee as a Land Bank member (a City Commissioner), the City Manager, and two additional appointees. If a committee is necessary the Commission will need to select one of its own, and I recommend the Commission consider appointing Chuck Scott and Allison Blake as the additional appointees. Scott is the Executive Director of the Dickinson County Economic Development Corporation, and Blake is the Executive Director of the Abilene Area Chamber of Commerce – the City is a member of both organizations and both are strategic partners in economic development.

OTHER INFORMATION

The additional reports are provided as information with each meeting agenda.

For questions, please contact City Manager Austin Gilley.

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