

## AGENDA REPORT

Monday, January 28, 2019

TO: Abilene City Commission  
 FROM: Austin Gilley, City Manager  
 RE: City Manager’s notes to accompany agenda

### PURPOSE

This report is intended to provide brief summaries of each agenda item with staff input to assist in the deliberation, discussion, and decisions to be made.

### SPECIAL NOTE

Commissioner Witt cannot attend the meeting. As such, I plan to delay the budget schedule and address compensation at a later time. I am including here a revised copy of our work plan.

Date	Topic	Date	Topic
<del>January 14</del>	<del>State of City Financial Review</del>	April 22	Utility Operations
<del>January 28</del>	<del>Revised</del>	May 6	Tour CVB, Recycling
February 4	Leadership Meeting	May 13	Special Revenue Operations
February 11	Debt service/Compensation review	May 20	Tour Senior Center, Storm Water
February 18	Tour City Hall	May 28	Public Safety Operations
February 25	Project priorities and budget objectives	June 3	Tour of Public Works
March 4	Tour Airport	June 10	Streets
March 11	Project priorities	June 17	Tour Library
March 18	Tour Community Center and Parks	June 24	General Operations
March 25	Capital Plan	July 8	Property tax review, draft budget documents
April 1	Tour Sewer Plant	July 22	Final Budget Draft
April 8	Utility Rate Review, Fee Schedule	August 12	Public Hearing, Adoption of 2020 Budget
April 15	Tour Water Plant		

### AGENDA



#### 8. Annual City Manager performance evaluation

The City Manager employment agreement provides that “the Governing Body of the City shall review and evaluate the performance of the City Manager annually, and may evaluate such performance more frequently. All such reviews and evaluations shall be in accordance with specific criteria developed by the City and City Manager. Criteria may from time to time be added thereto or deleted therefrom by the Governing Body in consultation with the City Manager. The Mayor of the City shall furnish to the City Manager a written summary of the findings of the Governing Body, and shall afford the



City Manager an adequate opportunity to discuss such findings and evaluations with the Governing Body.” The time has come to work together to develop the criteria and work through this process.

IDEA   »  SUPPORT   »  STUDY   »  WRITING   »  VOTE   »  EXECUTE   »  EVALUATE

*9. Highlands lot pricing*

This item is a carry-over from the study session that was cancelled due to weather. I want to make sure that our approach is consistent with the Commission’s and community’s expectations. I would like some brief discussion at this meeting to help ensure we are on the right track.

**OTHER INFORMATION**

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The additional reports are provided as information with each meeting agenda.

For questions, please contact City Manager Austin Gilley.

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