

AGENDA REPORT

Monday, February 11, 2019

TO: Abilene City Commission
 FROM: Austin Gilley, City Manager
 RE: City Manager's notes to accompany agenda

PURPOSE

This report is intended to provide brief summaries of each agenda item with staff input to assist in the deliberation, discussion, and decisions to be made.

BUDGET WORK PLAN CALENDAR

I plan to include this calendar each meeting so we can keep track of where we have been, where we are going, and any revisions that we make along the way.

Date	Topic	Date	Topic
January 14	State of City Financial Review	April 22	Utility Operations
January 28	Revised	May 6	Tour CVB, Recycling
February 4	Leadership Meeting	May 13	Special Revenue Operations
February 11	Debt service/Compensation review	May 20	Tour Senior Center, Storm Water
February 18	City/County MOU, Engineer-led tour of City Hall	May 28	Public Safety Operations
February 25	Project priorities and budget objectives	June 3	Tour of Public Works
March 4	Tour Airport	June 10	Streets
March 11	Project priorities	June 17	Tour Library
March 18	Tour Community Center and Parks	June 24	General Operations
March 25	Capital Plan	July 8	Property tax review, draft budget documents
April 1	Tour Sewer Plant	July 22	Final Budget Draft
April 8	Utility Rate Review, Fee Schedule	August 12	Public Hearing, Adoption of 2020 Budget
April 15	Tour Water Plant		

AGENDA

IDEA	»	SUPPORT	»	STUDY	»	WRITING	»	VOTE	»	EXECUTE	»	EVALUATE
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7. 2020 Budget: Compensation and Debt Service review

While these presentations are largely informational, please keep in mind that we are working together to build some consensus direction. We will want to start focusing our priorities and objectives going forward in our budget process. We start with personnel/compensation and debt service due to those two spending categories comprising half to two-thirds of



all City expenditures. These two topics also address several strategic issues we are facing as I outlined with my 2019-2020 Strategy: specifically making wise investments, correcting utility issues, facility planning, and succession planning. At the meeting we will review the City's policy approach to compensation, the pertinent data, and what this means to our operation and future. We will not be voting on positions or pay issues at this meeting, and I hope to get some consensus direction as we do prepare the proposed resolution authorizing these actions to be taken. With the help of Finance Director Marcus Rothchild, we also will review the current debt picture and discuss how the 8th street expansion project and other potential issues play a factor in our approach to the 2020 budget. Again, we will not be voting, and I do hope to get some consensus direction as we work on specific proposals for taking action.

2019-2020 Strategy

- Establish comprehensive vision
- Collaborate strategically
- Focus on tax base (invest wisely)
- Correct utility issues
- Housekeeping
- Facility planning
- Succession planning
- **Embrace opportunity!**



8. Annual City Manager performance evaluation

At the last Commission meeting, the Commission by consensus asked for two things on this performance evaluation process: A list of accomplishments and a sample form. Included in the packet is a letter providing a list of accomplishments. City Clerk Penny Soukup revised the existing form to focus on the defined job duties as the evaluation criteria and has include this draft in the packet. The form includes some narrative about how the process would be conducted. If the Commission would like to proceed with this form, copies will be made available for execution.



9. Review of DKEDC annual appropriation/donation (Ostermann)

The City received its invoice for its contribution/pledge to the Dickinson County Economic Development Corporation (DKEDC) – the invoice is included in the packet. Prior to issuing the payment, Commissioner Chris Ostermann requested some discussion on the status of the function due to some questions from constituents. I will be prepared to provide some advice on how these functions are working as it relates to some of our current difficult development circumstances.

OTHER INFORMATION

The additional reports are provided as information with each meeting agenda.

For questions, please contact City Manager Austin Gilley.

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