

AGENDA REPORT

Monday, March 11, 2019

TO: Abilene City Commission
 FROM: Austin Gilley, City Manager
 RE: City Manager’s notes to accompany agenda

PURPOSE

This report is intended to provide brief summaries of each agenda item with staff input to assist in the deliberation, discussion, and decisions to be made.

BUDGET WORK PLAN CALENDAR

I plan to include this calendar each meeting so we can keep track of where we have been, where we are going, and any revisions that we make along the way.

Date	Topic	Date	Topic
January 14	State of City Financial Review	April 22	Utility Operations
January 28	Revised	May 6	Tour CVB, Recycling
February 4	Leadership Meeting	May 13	Special Revenue Operations
February 14	Debt service/Compensation review	May 20	Tour Senior Center, Storm Water
February 18	City/County MOU, Engineer-led tour of City Hall	May 28	Public Safety Operations
February 25	Project priorities and budget objectives	June 3	Tour of Public Works
March 4	Tour Water Treatment Plant	June 10	Streets
March 11	Project priorities	June 17	Tour Library
March 18	Tour Sewer Plant	June 24	General Operations
March 25	Capital Plan	July 8	Property tax review, draft budget documents
April 1	Tour Community Center and Parks	July 22	Final Budget Draft
April 8	Utility Rate Review, Fee Schedule	August 12	Public Hearing, Adoption of 2020 Budget
April 15	Tour Airport		

CONSENT AGENDA

IDEA » SUPPORT » STUDY » WRITING » VOTE » **EXECUTE** » EVALUATE

6. *Appointment of Samantha Kenner to the Convention and Visitors Bureau advisory board (p. 4)*
 The Abilene Convention & Visitors Bureau advisory board voted March 26 to recommend the City Commission appoint Samantha Kenner, Eisenhower Presidential Library, Museum & Boyhood Home Communications Director, to the CVB board for a term that ends in 2022. Ms. Kenner represents the City’s largest tourist attraction. The board and CVB Director Julie Roller are excited to have Ms. Kenner return to the board. Her work in marketing and communications, experience, and knowledge of the community makes her a great board member. Included in the packet is Ms. Kenner’s application.



IDEA »» SUPPORT »» STUDY »» WRITING »» VOTE »» EXECUTE »» EVALUATE

7. Appointment of Shawn Herrman as City representative on Recreation Commission (p. 6)

The Recreation Commission voted March 4 to accept the resignation of Allen Day and to recommend the City Commission appoint Shawn Herrman to fill the term that ends in 2022. Mr. Day is a longtime board member and is stepping down for personal reasons. The board and Parks and Recreation Director Jane Foltz expressed much gratitude for Mr. Day’s service and commitment over the years. Included in the packet is Mr. Herrman’s application.

AGENDA

IDEA »» SUPPORT »» STUDY »» WRITING »» VOTE »» EXECUTE »» EVALUATE

10. 2020 Budget: Resolution to approve project priorities for 2019-2020 (p. 9)

Included in the packet is the resolution memorializing the City Commission’s consensus from the study session regarding the City’s priorities for the upcoming calendar and budget year. This exercise is very important and helpful in the allocation of resources to the many projects, challenges, and demands for City services. I and staff will use the direction in preparing budget and operational plans, strategies, and recommendations as we move forward.

2019-2020 Strategy

- Establish comprehensive vision
- Collaborate strategically
- Focus on tax base (invest wisely)
- Correct utility issues
- Housekeeping
- Facility planning
- Succession planning
- **Embrace opportunity!**

VISION

IDEA »» SUPPORT »» STUDY »» WRITING »» VOTE »» EXECUTE »» EVALUATE

11. Introduction and presentation of proposed scope of services for Economic Development assistance (p. 10)

I have invited Economic Development Specialist Jim Rowland to introduce himself at this meeting. I asked him to prepare a scope of work that is included in the packet to help us address our Economic Development Policy and overall strategy. I have worked with Mr. Rowland before, and I believe he is an excellent fit for us and our current situation. His experience and style will provide the approach the Commission is seeking, and he will be an asset to our team and community.

OTHER INFORMATION

The additional reports are provided as information with each meeting agenda.

For questions, please contact City Manager Austin Gilley
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