

ABILENE CITY COMMISSION - SPECIAL MEETING AGENDA
DWIGHT D. EISENHOWER MEMORIAL BUILDING, 419 N. BROADWAY
April 26, 2019 – 3:30 pm

1. Call to Order

2. Roll Call: ___ Shafer ___ Ostermann ___ Marshall ___ Petersen ___ Witt

3. Executive Sessions

3.1. I move the city commission recess into executive session for ___ minutes to discuss the performance and status of the City Manager based upon the need to discuss personnel matters of non-elected personnel pursuant to K.S.A. 75-4319(b)(1). The open meeting will resume in this room at _____ p.m.

3.2. I move the city commission recess into executive session for ___ minutes to discuss the qualifications of a specific individual to the position of zoning administrator based upon the need to discuss personnel matters of non-elected personnel pursuant to K.S.A. 75-4319(b)(1). The open meeting will resume in this room at _____ p.m.

4. Other Business

4.1. Approve agreement with Encompass Resolution for independent personnel investigation.

4.2. Potential action in relation to zoning administrator position.

4.3. Discussion of and potential action in relation to Leadercraft contracts.

5. Adjournment

Consideration of a motion to adjourn the meeting of April 26, 2019 City Commission special meeting.

LEADERCRAFT

P.O. BOX #284
Rose Hill, KS 67133



CONTRACT for SERVICES

CLIENT: DATE: POC: PROVIDER:

City of Abilene 5/7/2019 Kata Titus Dan Oblinger

This agreement is made between Dan Oblinger dba Leadercraft (hereafter LEADERCRAFT) and City of Abilene (hereafter, CLIENT).

LEADERCRAFT AGREES TO PROVIDE:

Type of Event: Workshop X Keynote Speech Breakout Session Other (Specify)

Location (Street Address and Room Number): City of Abilene

Date (mm/dd/yy): 5/7/2019

Time to Start: TBD

Length (include any Q&A time desired): Keynotes x 2

Audience/Class Size (estimate): Keynote unlimited

Audience/Class Description (Job title or interest in topic): City staff, electeds

Facility Description (Conference Room, Arena, Banquet Room?): Client determined, TBD

Special Requests: If client wishes to purchase books, delivered at \$20 a copy. If not, request ability to sell copies to attendees.

CLIENT AGREES TO:

- Pay \$5500 (USD) for actual presentation time and preparatory logistics. Payment should be made by check payable to "Dan Oblinger" and sent to P.O. Box 284, Rose Hill, KS 67133.
- A portion of the fee will be paid as a non-refundable deposit of \$2750 (USD) and is due with this agreement. The balance is due at the event's end. Alternate schedules of payment must be arranged in advance with LEADERCRAFT.
- Payment of travel costs in the amount of \$170 (USD) per trip. Travel costs should be paid after LEADERCRAFT sends the final invoice to the CLIENT as these fees are estimated and a final total is unavailable until travel is complete.
- Provide adequate facilities and audio-visual logistics. (Specify): Projector/laptop and screen.
- Allow LEADERCRAFT to sell copies of his books to participants.

CANCELLATION POLICY: If the CLIENT cancels this event after agreement is signed, CLIENT must pay for any direct expense incurred by the cancellation such as pre-paid travel expenses and printing costs. LEADERCRAFT may apply the deposit to a rescheduled event. If CLIENT cannot reschedule, the deposit shall be forfeited.

LEADERCRAFT
P.O. BOX #284
Rose Hill, KS 67133



CONTRACT for SERVICES

PAGE 2 of 2

ACTS OF GOD: This agreement shall be automatically canceled if the event is interrupted by an Act of God or a force outside of either CLIENT or LEADERCRAFT control, including but not limited to; terrorism, tornadoes, blizzards, hurricanes, or any other severe weather conditions. Both parties shall attempt to reschedule. If it is not possible, LEADERCRAFT will refund the deposit or apply it to a future event at CLIENT's request.

HOLD HARMLESS and INDEMNIFICATION: LEADERCRAFT and the CLIENT agree to hold one another harmless from negligence caused by either party or any and all claims made by any third party arising from or in connection to the terms of the Agreement.

TERMINATION: This Agreement shall terminate automatically upon completion of services described above.

ACCEPTANCE: By signing this agreement, both parties agree to the terms of the agreement. A facsimile of the signed document or e-signature will suffice as an original.

RECORDINGS: Requests to record or re-transmit the event should be made in advance. LEADERCRAFT retains all rights to such transmissions or recordings.

FOR CLIENT:

(PRINTED NAME)

Austin Gilley, City Manager

(SIGN)

Austin Gilley

(DATE)

4/8/19

FOR LEADERCRAFT:

(PRINTED NAME) Dan Oblingger

(SIGN) //DGOBLINGER//esignature

(DATE) 3/26/2019

LEADERCRAFT
P.O. BOX #284
Rose Hill, KS 67133



CONTRACT for SERVICES

CLIENT: DATE: POC: PROVIDER:
City of Abilene 6/4/2019 Kata Titus Dan Oblinger

This agreement is made between Dan Oblinger dba Leadercraft (hereafter LEADERCRAFT) and City of Abilene (hereafter, CLIENT).

LEADERCRAFT AGREES TO PROVIDE:

Type of Event: Workshops Keynote Speech Breakout Session Other (Specify)

Location (Street Address and Room Number): City of Abilene

Date (mm/dd/yy): 6/4/2019, 7/23/2019, 8/27/2019, and 9/17/2019 with client option to change dates, Leadercraft availability depending.

Time to Start: 10 am

✓ Length (include any Q&A time desired): Workshops 2 Hrs. x 4 sessions

Audience/Class Size (estimate): Approx. 20

Audience/Class Description (Job title or interest in topic): City staff

Facility Description (Conference Room, Arena, Banquet Room?): Client determined. TBD

Special Requests: If client wishes to purchase books, delivered at \$20 a copy. If not, request ability to sell copies to attendees.

CLIENT AGREES TO:

- Pay \$6000 (USD) for actual presentation time and preparatory logistics. Payment should be made by check payable to "Dan Oblinger" and sent to P.O. Box 284, Rose Hill, KS 67133.
- A portion of the fee will be paid as a non-refundable deposit of \$1200 (USD) and is due with this agreement. An additional \$1200 (USD) is due at each workshop event's end. Alternate schedules of payment must be arranged in advance with LEADERCRAFT.
- Payment of travel costs in the amount of \$170 (USD) per trip. Travel costs should be paid after LEADERCRAFT sends the final invoice to the CLIENT as these fees are estimated and a final total is unavailable until travel is complete.
- Provide adequate facilities and audio-visual logistics. (Specify): Projector/laptop and screen.
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FOR CLIENT:

FOR LEADERCRAFT:

(PRINTED NAME)

Austin Gilley, City Manager

(PRINTED NAME) Dan Oblinger

(SIGN)

Austin Gilley

(SIGN) //DGOBLINGER//esignature

(DATE)

4/8/19

(DATE) 3/31/2019