



Administrative Review

City Staff are able to use some Administrative Review when it comes to State Law Review (K.S.A. 75-2724). The below policy was passed by the Heritage Commission on December 19, 2019 and approved by the State Historic Preservation Office. This list should be reviewed and approved by both entities again when the state law agreement is renewed.

The following is a list of project types that the Zoning Administrator will have the authority to administratively approve. If the proposed project meets the Secretary of the Interiors' Standards for Rehabilitation and Guidelines for Rehabilitating Historic Buildings, the Zoning Administrator will administratively approve the proposed project. Upon approval of the administrative review, a release will be issued to the City Inspector. The Abilene Heritage Commission will confirm administrative approvals at their next regular meeting. If staff determines that the proposed project will likely "damage or destroy" a property listed in the National Register of Historic Places or the Register of Historic Kansas Places, then the proposed project will be forwarded to the Abilene Heritage Commission for full review before issuance of a permit or approval is given to government entities for projects or repairs.

This list is only for State Law Review and does not apply to the issuing of Certificates of Appropriateness. Section 29-903 sets terms for Administrative Review for local review.

For properties listed on the National Register and/or the Kansas Register of Historic Places:

- Replacement of roofing materials with like-kind materials
- Installation of mechanical, plumbing, or electrical systems that require minimal changes
- Installation of awnings and signs on commercial properties (when installed into masonry, the attachments are made into mortar joints)
- Interior modifications that do not affect character-defining elements of the structure
- Installation of fire safety equipment, or minor alterations to meet the Americans with Disabilities Act
- Minor public improvements including improvements to streets, curbs, sidewalks, parking areas, parks, and other amenities (work must not impact character-defining features)
- Minor exterior building changes/fixes
- Minor exterior building changes/fixes to accessory structures
- Similar projects or replacements with like-kind materials.
- Any project that has been reviewed by the State Preservation Office for tax-credit purposes or projects under federal preservation law and grant funding programs and has received approval from them.